



NOTICE OF MEETING OF THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (RTC)

Day: Wednesday
Date: October 10, 2018
Time: Begins immediately after the adjournment of the Carson Area Metropolitan Planning Organization meeting that begins at 4:30 p.m.
Location: Community Center, Sierra Room, 851 East William Street, Carson City, Nevada

AGENDA

AGENDA NOTES: The Regional Transportation Commission is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Regional Transportation Commission staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or call Lucia Maloney at (775) 887-2355 at least 24 hours in advance.

For more information or for copies of the supporting material regarding any of the items listed on the agenda, please contact Lucia Maloney, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under "Agendas & Minutes" at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

1. ROLL CALL AND DETERMINATION OF A QUORUM

2. AGENDA MANAGEMENT NOTICE: The Chair may take items on the agenda out of order; combine two or more agenda items for consideration; and/or remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

3. DISCLOSURES: Any member of the RTC Board may inform the Chair of his or her intent to make a disclosure of a conflict of interest on any item appearing on the agenda or on any matter relating to the RTC's official business. Such disclosures must also be made at such time the specific agenda item is introduced.

4. PUBLIC COMMENT: Members of the public who wish to address the RTC may approach the podium and speak on any matter relevant to or within the authority of RTC. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

5. APPROVAL OF MINUTES:

5-A (For Possible Action) September 12, 2018 Draft Minutes

6. PUBLIC MEETING ITEM(S):

6-A (For Possible Action) To accept donations from the Rotary Club of Carson City and APMFG Fabricators, Inc. for the purchase of five bus shelters for the Jump Around Carson transit system, and to authorize the Chair to sign letters of acceptance for the donations.

Staff Summary: Five bus shelters will be purchased for installation at select Jump Around Carson (JAC) bus stops. The total cost of the shelters is approximately \$40,000. Federal funds from an existing 5307 grant will be used, which require a 20% local match. The Rotary Club of Carson City has committed \$3,000, and APMFG Fabricators, Inc. has committed \$5,000 toward the match portion of this purchase, covering the \$8,000 local match requirement.

6-B (For Information Only) Information on the Jump Around Carson Federal Fiscal Year 2019–2022 Transit Asset Management Plan.

Staff Summary: 49 C.F.R. Parts 625 and 630 require transit operators to develop asset management plans for their assets, including vehicles, facilities, equipment, and other infrastructure by October 1, 2018. The Jump Around Carson (JAC) transit system has developed a plan to meet those requirements. Staff will summarize the document and answer questions related to the federal requirements and the application to JAC.

6-C (For Information Only) Information on the Annual Average Traffic Counts collected by the Nevada Department of Transportation (NDOT).

Staff Summary: NDOT collects traffic counts on 135 permanent and temporary count stations within Carson City. Counts are typically collected through the calendar year and then processed in the spring. The annual traffic reports are published by NDOT's Information Division in cooperation with the Federal Highway Administration.

6-D (For Possible Action) To approve the submission of a Recreational Trails Program Grant application by the Public Works Department for the linear ditch multi-use path crossing project at Saliman Road.

Staff Summary: The Nevada Division of State Parks is requesting grant applications for the Recreational Trails Program (RTP). This program is funded with federal dollars from the Federal Highway Administration (FHWA). Public Works staff is preparing a grant application, to be submitted no later than November 9, 2018.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items):

- 7-A Transportation Manager's Report
- 7-B Street Operations Activity Report
- 7-C Project Status Report
- 7-D Future Agenda Items

8. BOARD COMMENTS (For Information only): Status reports and comments from the members of the RTC Board.

9. This agenda has been posted at the following locations on Thursday, October 4, 2018, before 5:00 p.m.:

City Hall, 201 North Carson Street
Community Center, Sierra Room, 851 East William Street
Carson City Library, Carson City Library, 900 North Roop Street
Carson City Public Works, 3505 Butti Way
Carson City Planning Division, 108 E. Proctor Street
Douglas County Executive Offices, 1594 Esmeralda Avenue, Minden
Lyon County Manager's Office, 27 South Main Street, Yerington
Nevada Department of Transportation, 1263 S. Stewart Street, Carson City
City Website: www.carson.org/agendas
State Website: <https://notice.nv.gov>

10. The Next Meeting is Tentatively Scheduled: 4:30 p.m., Wednesday, November 14, 2018, at the Sierra Room - Community Center, 851 East William Street.

11. PUBLIC COMMENT: Members of the public who wish to address the RTC Board may approach the podium and speak on any matter relevant to or within the authority of RTC. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

12. ADJOURNMENT (For Possible Action)