



NOTICE OF MEETING OF THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (RTC)

Day: Wednesday
Date: January 9, 2019
Time: Begins immediately after the adjournment of the Carson Area Metropolitan Planning Organization meeting that begins at 4:30 p.m.
Location: Community Center, Sierra Room, 851 East William Street, Carson City, Nevada

AGENDA

AGENDA NOTES: The Regional Transportation Commission is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Regional Transportation Commission staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or call Lucia Maloney at (775) 887-2355 at least 24 hours in advance.

For more information or for copies of the supporting material regarding any of the items listed on the agenda, please contact Lucia Maloney, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under "Agendas & Minutes" at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

1. ROLL CALL AND DETERMINATION OF A QUORUM

2. AGENDA MANAGEMENT NOTICE: The Chair may take items on the agenda out of order; combine two or more agenda items for consideration; and/or remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

3. DISCLOSURES: Any member of the RTC Board may inform the Chair of his or her intent to make a disclosure of a conflict of interest on any item appearing on the agenda or on any matter relating to the RTC's official business. Such disclosures must also be made at such time the specific agenda item is introduced.

4. PUBLIC COMMENT: Members of the public who wish to address the RTC may approach the podium and speak on any matter relevant to or within the authority of RTC. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

5. APPROVAL OF MINUTES:

5-A (For Possible Action) To approve the November 14, 2018 draft minutes.

6. PUBLIC MEETING ITEM(S):

6-A (For Possible Action) To nominate and elect a Chairperson and Vice-Chairperson for the Carson City RTC for a 1-year term.

Staff Summary: In January 2018, the RTC elected its current Chairperson and Vice-Chairperson. RTC members will be asked to elect a Chairperson and Vice-Chairperson to serve for the 2019 calendar year. Terms of the newly elected Chairperson and Vice-Chairperson will commence immediately.

6-B (For Possible Action) To approve Cooperative Agreement P714-18-063 between the Carson City RTC and the Nevada Department of Transportation (NDOT) that cancels prior agreement PR634-17-063 and replaces it with this agreement using State funds for Complete Streets improvements along South Carson Street from Roland Street to 5th Street.

Staff Summary: The proposed agreement will exchange Federal Transportation Alternatives Program (TAP) and Surface Transportation Block Grant (STBG) funds with State funds for Complete Streets improvements as part of the South Carson Street Complete Streets Project.

6-C (For Information Only) Staff update on seasonal street maintenance activities.

Staff Summary: Staff will provide an informational update on seasonal street maintenance activities as it relates to the following: tree pruning, leaf cleanup and gutter maintenance, and snow removal in residential areas. The update will focus on the responsibilities of both the City and residents.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items):

- 7-A Transportation Manager's Report
- 7-B Street Operations Activity Report
- 7-C Project Status Report
- 7-D Future Agenda Items

8. BOARD COMMENTS (For Information Only): Status reports and comments from the members of the RTC Board.

9. The Next Meeting is Tentatively Scheduled: 4:30 p.m., Wednesday, February 13, 2019, at the Sierra Room - Community Center, 851 East William Street.

10. PUBLIC COMMENT: Members of the public who wish to address the RTC Board may approach the podium and speak on any matter relevant to or within the authority of RTC. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

11. ADJOURNMENT (For Possible Action)

This agenda has been posted at the following locations on Thursday, January 3, 2019, before 5:00 p.m.:

City Hall, 201 North Carson Street
Community Center, Sierra Room, 851 East William Street
Carson City Library, Carson City Library, 900 North Roop Street
Carson City Public Works, 3505 Butti Way
Carson City Planning Division, 108 E. Proctor Street
Nevada Department of Transportation, 1263 S. Stewart Street, Carson City
City Website: www.carson.org/agendas
State Website: <https://notice.nv.gov>

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, November 14, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
 Vice Chairperson Lori Bagwell
 Commissioner Mark Kimbrough
 Commissioner Chas Macquarie
 Commissioner Greg Stedfield

STAFF: Lucia Maloney, Transportation Manager
 Dirk Goering, Senior Transportation Planner
 Graham Dollarhide, Transit Coordinator
 Hailey Lang, Transportation Planner
 Karissa Moffett, Bicycle and Pedestrian Coordinator
 Iris Yowell, Deputy District Attorney
 Cheryl Eggert, Records Systems Information Officer

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:45:49) - Chairperson Bonkowski called the meeting to order at 4:45 p.m. Ms. Eggert called the roll; a quorum was present.

2. AGENDA MANAGEMENT NOTICE (4:46:10) - Chairperson Bonkowski introduced this item, and advised that item 6(B) would be heard prior to item 6(A). Chairperson Bonkowski entertained additional modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as modified.

3. DISCLOSURES (4:46:44) - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

4. PUBLIC COMMENT (4:46:52) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

5. ACTION ON APPROVAL OF MINUTES - October 10, 2018 (4:47:23) - Chairperson Bonkowski introduced this item, and entertained a motion. **Vice Chairperson Bagwell moved to approve the minutes, as presented. Commissioner Kimbrough seconded the motion. Motion carried 4 - 0 - 1, Commissioner Macquarie abstaining.**

6. PUBLIC MEETING ITEMS:

6(A) POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS ACCEPTANCE OF THE 30% DESIGN OF THE SOUTH CARSON COMPLETE STREETS PROJECT(4:54:34) - Chairperson Bonkowski introduced this item. City Engineer Dan Stucky introduced Christian Hainbach, of Kimley Horn & Associates, and Project Manager Tom Grundy, and presented the

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agenda materials in conjunction with displayed slides. Mr. Stucky, Mr. Goering, Ms. Maloney, Mr. Grundy, and Mr. Hainbach responded to questions of clarification throughout the presentation.

Chairperson Bonkowski entertained additional questions or comments of the commissioners and, when none were forthcoming, of the public. (5:55:44) George Higgins, of Northern Nevada Comstock Investments, cited the former Grandma Hattie's location. Mr. Higgins expressed appreciation for a meeting with the design team. Mr. Higgins advised of having reviewed the TrafficWorks survey regarding the Sonoma Street intersection, and expressed concern over the accuracy of the traffic count information. He expressed further concern that there is no traffic signal "between Koontz and Fairview. ... That's the longest section on Carson Street without a light. ... at some point, ... there should be something to stop that traffic. That's a really fast road. ... That section of road is a thoroughfare and I was under the impression that this project, the point of it, was to ... make it so it's more commercially friendly, so people can utilize that whole street."

Mr. Stucky thanked Mr. Higgins for his comments, and reiterated that the speed will be reduced along the corridor. "It is going to 35, is what we're proposing now. And as far as for business access, ... I will reiterate that we are removing a lot of that center raised median throughout that project stretch there which, with that shared center turn lane, ... will improve business access. You'll be able to get in and out and maneuver around. So, with this project, ... we are ... creating a street that's more appropriate for that commercial corridor and improving access. So that's a big focus of our project." Mr. Higgins expressed disagreement that removing the center median will improve access for the businesses. Mr. Goering acknowledged that the frontage road restricts access. "There are improvements, but the east side will not see the benefits as much as the west side due to the frontage road." In response to a question, Mr. Higgins stated that "originally, I thought the roundabout was really good. We'd prefer a roundabout there." In reference to the TrafficWorks study, Mr. Higgins advised that pedestrian access will not be much improved. He reiterated the suggestion to install a traffic light. Mr. Stucky and Mr. Goering responded to questions of clarification.

Chairperson Bonkowski entertained additional public comment and, when none was forthcoming, a motion. **Commissioner Kimbrough moved to recommend to the Board of Supervisors acceptance of the 30 percent design of the South Carson Complete Streets Project, including the discussion on the record. Vice Chairperson Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(B) INFORMATION ON THE STATUS OF RIGHT-OF-WAY RELINQUISHMENTS AND LAND TRANSFERS, BETWEEN CARSON CITY AND THE NEVADA DEPARTMENT OF TRANSPORTATION, FOR PORTIONS OF SOUTH CARSON STREET, THE FRONTAGE ROADS, SNYDER AVENUE, AND RELATED SURPLUS PARCELS ALONG THE IR 580 CORRIDOR (4:48:05) - Chairperson Bonkowski introduced this item, and Real Property Manager Stephanie Hicks presented the agenda materials. Ms. Maloney reviewed the State Transportation Board's action, taken earlier in the day, on the right-of-way relinquishments.

Chairperson Bonkowski entertained commissioner comments or questions and, when none were forthcoming, public comment. (4:51:32) Jerry Vaccaro alleged ethics violations against Chairperson Bonkowski relative to one of the subject parcels. Chairperson Bonkowski entertained additional public comment; however, none was forthcoming.

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6(C) POSSIBLE ACTION TO AUTHORIZE THE TRANSPORTATION MANAGER TO EXECUTE AN INTERLOCAL COOPERATIVE AGREEMENT WITH TAHOE TRANSPORTATION DISTRICT, DOUGLAS COUNTY, AND THE REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY, TO FACILITATE THE PROVISION OF INTERCITY BUS SERVICE SUBSTANTIALLY IN THE FORM OF THE AGREEMENT PRESENTED TO THE RTC (6:09:06) - Chairperson Bonkowski introduced this item, and Mr. Dollarhide presented the agenda materials. Ms. Yowell and Mr. Dollarhide responded to questions of clarification. Chairperson Bonkowski entertained additional commissioner questions or comments and public comments and, when none were forthcoming, a motion. **Vice Chairperson Bagwell moved to authorize the Transportation Manger to execute an Interlocal Cooperative Agreement with Tahoe Transportation District, Douglas County, and the Regional Transportation Commission of Washoe County, to facilitate the provision of intercity bus service substantially in the form of the agreement presented to the RTC. Commissioner Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(D) INFORMATION ON JUMP AROUND CARSON'S FEDERAL TRANSIT ADMINISTRATION GRANT FUNDING (6:17:51) - Chairperson Bonkowski introduced this item. Mr. Dollarhide presented the agenda materials, and responded to questions of clarification.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

7(A) TRANSPORTATION MANAGER'S REPORT (6:32:59) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented her report. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

7(B) STREET OPERATIONS ACTIVITY REPORT (6:35:04) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report which was included in the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

7(C) PROJECT STATUS REPORT (6:35:54) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report which was included in the agenda materials. Ms. Maloney and Mr. Goering responded to questions of clarification.

7(D) FUTURE AGENDA ITEMS (6:38:41) - Chairperson Bonkowski introduced this item. Ms. Maloney advised that the CAMPO meeting would be cancelled for December and, therefore, the RTC meeting would begin at 4:30 p.m. on Wednesday, December 12th. Ms. Maloney reviewed the tentative agenda. Chairperson Bonkowski entertained requests for future agenda items; however, none were forthcoming.

8. COMMISSIONER COMMENTS (6:39:38) - Chairperson Bonkowski entertained commissioner comments. In reference to the discussion which took place at the October meeting regarding the west end of the linear ditch path, Commissioner Macquarie advised that Muscle Powered would like to work with City staff "to try and find solutions for extending that, not only to the west because you don't want to cross the street there anyway. It needs to go, ... most likely north to where it can tie into bike lanes and where there's a safe place to cross." Ms. Maloney expressed appreciation for the offer of assistance. Chairperson Bonkowski entertained additional commissioner comments; however, none were forthcoming.

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9. AGENDA POSTING INFORMATION

10. THE NEXT MEETING IS TENTATIVE SCHEDULED FOR WEDNESDAY, DECEMBER 12, 2018 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET, CARSON CITY (6:40:43) - Chairperson Bonkowski read this information into the record, noting Ms. Maloney's earlier comment that the meeting would begin at 4:30 p.m.

11. PUBLIC COMMENT (6:40:50) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

12. ACTION ON ADJOURNMENT (6:41:00) - Chairperson Bonkowski adjourned the meeting at 6:41 p.m.

The Minutes of the November 14, 2018 Carson City Regional Transportation Commission meeting are so approved this _____ day of December, 2018.

BRAD BONKOWSKI, Chair



STAFF REPORT

Report To: The Carson City Regional Transportation Commission (RTC)

Meeting Date: January 9, 2019

Staff Contact: Lucia Maloney, Transportation Manager

Agenda Title: (For Possible Action) To nominate and elect a Chairperson and Vice-Chairperson for the Carson City RTC, each for a 2-year term.

Staff Summary: In January 2018, the RTC elected its current Chairperson and Vice-Chairperson. RTC members will be asked to elect a Chairperson and Vice-Chairperson to serve for the 2019 and 2020 calendar years. Terms of the newly elected Chairperson and Vice-Chairperson will commence immediately.

Agenda Action: Formal Action/Motion

Time Requested: 5 minutes

Proposed Motion

Move to appoint _____ as Chair and _____ as Vice-Chair, each for a 2-year term.

Background/Issues & Analysis

Per NRS 277A.180, the commission must be composed of representatives selected by the Carson City Board of Supervisors as follows:

- (a) Two members of the Board of Supervisors, one of whom must be designated by the commission to serve as chairman of the commission.
- (b) Three representatives of the City at large.

Though the Chairperson must be a member of the Board of Supervisors, any RTC Commissioner may serve as the Vice-Chairperson. Terms of the newly elected Chairperson and Vice-Chairperson will be effective immediately.

An aspirational goal within the City's Policies and Procedures for Boards, Committees, and Commissions encourages leadership to rotate regularly among members and that a chair should serve for two years. Additionally, nomination of a previous chairperson should be considered only after two years has passed since he/she last served. Staff recommends two-year terms for the newly elected Chairperson and Vice-Chairperson (calendar years 2019 and 2020), commencing immediately.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 277A.180

Carson City, Nevada Policies and Procedures for Boards, Committees, and Commissions

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Alternatives

N/A

Supporting Material

N/A

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



STAFF REPORT

Report To: The Carson City Regional Transportation Commission (RTC)

Meeting Date: January 9, 2019

Staff Contact: Lucia Maloney, Transportation Manager

Agenda Title: (For Possible Action) To approve Cooperative Agreement P714-18-063 between the Carson City RTC and the Nevada Department of Transportation (NDOT) that cancels prior agreement PR634-17-063 and replaces it with this agreement which provides for the acceptance of up to \$1,222,372 by the City in State funds for Complete Streets improvements along South Carson Street from Roland Street to 5th Street.

Staff Summary: The proposed agreement will exchange Federal Transportation Alternatives Program (TAP) and Surface Transportation Block Grant (STBG) funds with State funds for Complete Streets improvements as part of the South Carson Street Complete Streets Project.

Agenda Action: Formal Action/Motion

Time Requested: 5 minutes

Proposed Motion

Move to approve the Cooperative Agreement.

Previous Action

February 14, 2017 – The RTC approved Cooperative Agreement PR634-17-063, between the Carson City RTC and the Nevada Department of Transportation (NDOT) for pedestrian improvements along South Carson Street and to authorize the Public Works Director to sign future amendments to this agreement regarding time extensions or a change in the value of funding up to 10% of the initial funding amount.

Background/Issues & Analysis

In 2017, Carson City was awarded grants (TAP and STBG) for pedestrian improvements along South Carson Street. In 2018, the City was awarded a Transportation Investment Generating Economic Recovery (TIGER) grant for resurfacing and additional Complete Street improvements also along South Carson Street. The proposed agreement will improve compatibility and streamline project implementation.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 277.110

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: Infrastructure Fund, Construction Account/257-0615-465.70-40

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: The agreement will transfer \$1,122,372.00 of State Funds into the City's Infrastructure Account upon receipt of an invoice from the City, which shall be submitted within 15 days of full agreement execution.

Alternatives

-Do not approve cooperative agreement

Supporting Material

-Exhibit-1: Cooperative Agreement P714-18-063

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

Agreement No. P714-18-063

COOPERATIVE (STATE FUNDED LOCAL PUBLIC AGENCY) AGREEMENT
SOUTH CARSON STREET PROJECT

This Agreement is made and entered on _____, by and between the STATE OF NEVADA, acting by and through its Department of Transportation (hereinafter "DEPARTMENT") and Carson City, acting by and through its Regional Transportation Commission, 3505 Butti Way, Carson City, NV 89701 (hereinafter "CITY").

WITNESSETH:

WHEREAS, a Cooperative Agreement is defined as an agreement between two or more public agencies for the "joint exercise of powers, privileges and authority;" and

WHEREAS, pursuant to the provisions contained in Nevada Revised Statutes (NRS) Chapter 408, the Director of the DEPARTMENT may enter into those agreements necessary to carry out the provisions of the said Chapter; and

WHEREAS, NRS 277.110 authorizes any two or more public agencies to enter into agreements for joint or cooperative action; and

WHEREAS, the parties to this Agreement are public agencies and authorized to enter into agreements in accordance with NRS 277.080 to 277.110; and

WHEREAS, the CITY and the DEPARTMENT entered into an agreement (PR634-17-063) for Federal Transportation Alternative Program (TAP) and STBG 5K-200K Funds on February 27, 2018, to authorize the CITY to design, adjust, and/or relocate utility facilities, advertise, award, and manage construction of pedestrian improvements on South Carson Street; and

WHEREAS, the CITY and the DEPARTMENT have agreed to cancel Agreement No. PR634-17-063 and replace it with this Agreement; and

WHEREAS, the CITY has agreed to design, adjust, and/or relocate utility facilities, advertise, award and manage construction of pedestrian improvements as outlined in the Project Scope, attached hereto and incorporated herein as Attachment A (hereinafter "PROJECT"); and

WHEREAS, the PROJECT shall be funded using State funds.

NOW, THEREFORE, in consideration of the premises and mutual covenants hereinafter contained, it is agreed as follows:

ARTICLE I - DEPARTMENT AGREES:

1. To contribute One Million One Hundred Twenty-Two Thousand Three Hundred Seventy-Two and No/100 Dollars (\$1,122,372.00) in State Funds to the City for the PROJECT.
2. To pay the CITY One Million One Hundred Twenty-Two Thousand Three Hundred Seventy-Two and No/100 Dollars (\$1,122,372.00) upon receipt of an invoice from the CITY with appropriate supporting documentation.

ARTICLE II - CITY AGREES:

1. To perform or have performed by consultant forces: (a) the design of the PROJECT (including the development of plans, specifications, and estimates); (b) the acquisition environmental permits and clearances; (c) the coordination of utility relocations; and (d) the advertisement, award, and construction management of the PROJECT, as outlined in Attachment A, in accordance with Federal, State, and local laws, regulations, ordinances, and policies.

2. Within fifteen (15) days of the full execution of this Agreement, the CITY shall provide the DEPARTMENT's LPA Manager with an invoice for One Million One Hundred Twenty-Two Thousand Three Hundred Seventy-Two and No/100 Dollars (\$1,122,372.00).

3. To be responsible for any required match of State funds and for one hundred percent (100%) of all costs exceeding the obligated State funds subject to the CITY's budgeted appropriations and the allocation of sufficient funds by the governing body of the CITY. The CITY agrees the DEPARTMENT and the State of Nevada are not responsible for any costs exceeding the obligated State funds.

4. If the PROJECT is canceled, or any portion of the State Funds are not used on the PROJECT, the CITY shall return said State Funds to the DEPARTMENT.

5. To retain maintenance responsibilities for the improvements constructed as a part of the PROJECT.

ARTICLE III - IT IS MUTUALLY AGREED:

1. The term of this Agreement shall be from the date first written above through and including June 30, 2022, or until the construction of all improvements contemplated herein have been completed and accepted by the CITY and the CITY has provided said acceptance in writing to the DEPARTMENT, whichever occurs first.

2. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile or electronic mail with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth below:

FOR DEPARTMENT: Rudy Malfabon, P.E., Director
Attn: Kirsten Kehe, P.E.
Local Public Agency Coordinator
Nevada Department of Transportation
Roadway Design
1263 South Stewart Street
Carson City, NV 89712
Phone: (775) 888-7669
Fax: (775) 888-7401
E - mail address: kkehe@dot.nv.gov

FOR CITY: Lucia Maloney
Transportation Manager
Carson City Public Works

3505 Butti Way
Carson City, NV 89701
Phone: (775) 283-7396
Fax: (775) 887-2112
E -mail: LMaloney@Carson.org

3. Up to the limitation of law, including, but not limited to, NRS Chapter 41 liability limitations, each party shall be responsible for all liability, claims, actions, damages, losses, and expenses, caused by the negligence, errors, omissions, recklessness or intentional misconduct of its own officers and employees.

4. The parties do not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Agreement liability of both parties shall not be subject to punitive damages. Actual damages for any DEPARTMENT or CITY breach shall never exceed the amount of funds which have been appropriated for payment under this Agreement, but not yet paid, for the fiscal year budget in existence at the time of the breach.

5. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of the Nevada state district courts for enforcement of this Agreement.

6. The illegality or invalidity of any provision or portion of this Agreement shall not affect the validity of the remainder of the Agreement, and this Agreement shall be construed as if such provision did not exist, and the unenforceability of such provision shall not be held to render any other provision or provisions of this Agreement unenforceable.

7. Failure to declare a breach or the actual waiver of any particular breach of the Agreement and or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

8. Except as otherwise expressly provided herein, all property presently owned by either party shall remain in such ownership upon termination of this Agreement, and there shall be no transfer of property between the parties during the course of this Agreement.

9. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create any rights in any person or entity, public or private, a third party beneficiary status hereunder, or to authorize anyone not a party to this Agreement to maintain a suit pursuant to the terms or provisions of this Agreement.

10. The parties are associated with each other only for the purposes and to the extent set forth in this Agreement. Each party is and shall be a public agency separate and distinct from the other party and shall have the right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Agreement. Nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

11. In connection with the performance of work under this Agreement, the parties agree not to discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, disability, pregnancy, sexual orientation, genetic

information (GINA) or gender identity or expression, including, without limitation, with regard to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including, without limitation, apprenticeship. The parties further agree to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

12. Pursuant to all applicable laws, including, but not limited to, the Civil Rights Act of 1964, the Federal Highway Act of 1973, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Executive Order 12898 (Environmental Justice), and Executive Order 13166 (Limited English Proficiency), the parties shall ensure that no person shall on the grounds of race, color, national origin, sex, age, and handicap/disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the recipient regardless of whether those programs and activities are federally-funded or not.

13. Neither party shall assign, transfer or delegate any rights, obligations or duties under this Agreement without the prior written consent of the other party.

14. The parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement and that the parties are authorized by law to engage in the cooperative action set forth herein.

15. Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is confidential by law or a common law balancing of interests.

16. Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law.

17. All references herein to federal and state code, law, statutes, regulations, and circulars are to them, as amended.

18. This Agreement shall not become effective until and unless approved by appropriate official action of the governing body of each party.

19. This Agreement constitutes the entire agreement of the parties and as such is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Agreement specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Attorney General.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

Carson City Public Works

State of Nevada, acting by and through its
DEPARTMENT OF TRANSPORTATION

Brad Bonkowski
RTC Chair

Director

Approved as to Form:

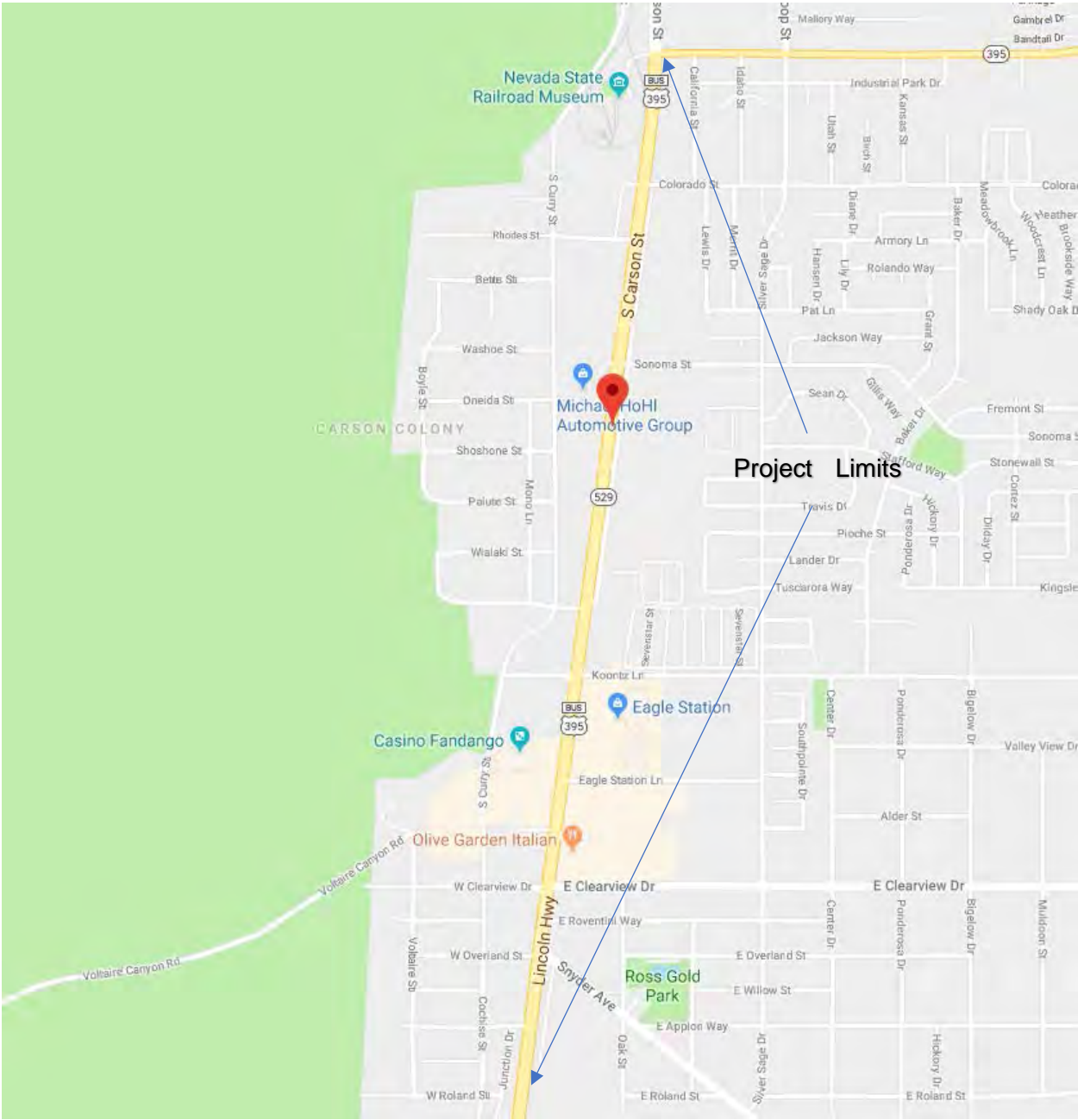
Approved as to Legality & Form:

Susan Merriwether
City Clerk

Deputy Attorney General

ATTACHMENT A
SCOPE OF WORK
SOUTH CARSON STREET PROJECT

The project consists of constructing complete streets improvements along the South Carson Street Corridor in Carson City, NV, from Roland Street to 5th Street.





STAFF REPORT

Report To: The Carson City Regional Transportation Commission (RTC)

Meeting Date: January 9, 2019

Staff Contact: Rick Cooley, Operations Manager

Agenda Title: (For Information Only) Staff update on seasonal street maintenance activities.

Staff Summary: Staff will provide an informational update on seasonal street maintenance activities as it relates to the following: tree pruning, leaf cleanup and gutter maintenance, and snow removal in residential areas. The update will focus on the responsibilities of both the City and residents.

Agenda Action: Other/Presentation

Time Requested: 5 minutes

Proposed Motion

N/A

Previous Action

N/A

Background/Issues & Analysis

RTC board members have requested that staff provide an informational update on seasonal street maintenance activities as it relates to the following: tree pruning, leaf cleanup and gutter maintenance, and snow removal in residential areas. The update will focus on the responsibilities of both the City and residents.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

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**Carson City Regional Transportation Commission
Request for Commission Information**

RTC Meeting Date: January 9, 2019
Time Requested: 10 Minutes
To: Regional Transportation Commission
From: Dan Stucky, City Engineer
Date Prepared: December 30, 2018
Subject Title: Project Status Report
Staff Summary: Monthly Status Report for the Commission's Information

List of Projects

South Carson Street Complete Streets Project..... 2
Freeway Multi-Use Path to Colorado Street..... 3
Fairview Drive Reconstruction Project..... 4
Kings Canyon Trailhead Improvements and Roadway Reconstruction Project..... 5
Stewart Street Pedestrian Signal Project..... 6
CDBG College Parkway Improvements Project..... 7
Freeway Multi-Use Path to Edmonds Sports Complex 8
Airport Road Sewer Replacement Project 9
Fiscal Year 2019 District 1 Pavement Preservation Projects (Part 1) 10
Fiscal Year 2019 District 1 Goni Road Reconstruction Project 11
Fiscal Year 2019 District 1 Street Lighting 12

South Carson Street Complete Streets Project

Project Name: South Carson Street Complete Streets

Project Number: 031711 and 031801

Fund Number: 250 and 257

Fund Name: RTC

Source of Funding: FY 2017-2018

Department: Public Works

Total Estimated Cost: \$17,257,559

Project to Date Cost: \$246,000

Project Description

Resurfacing and Complete Streets improvements on South Carson Street corridor between Fifth and Roland Street

Justification

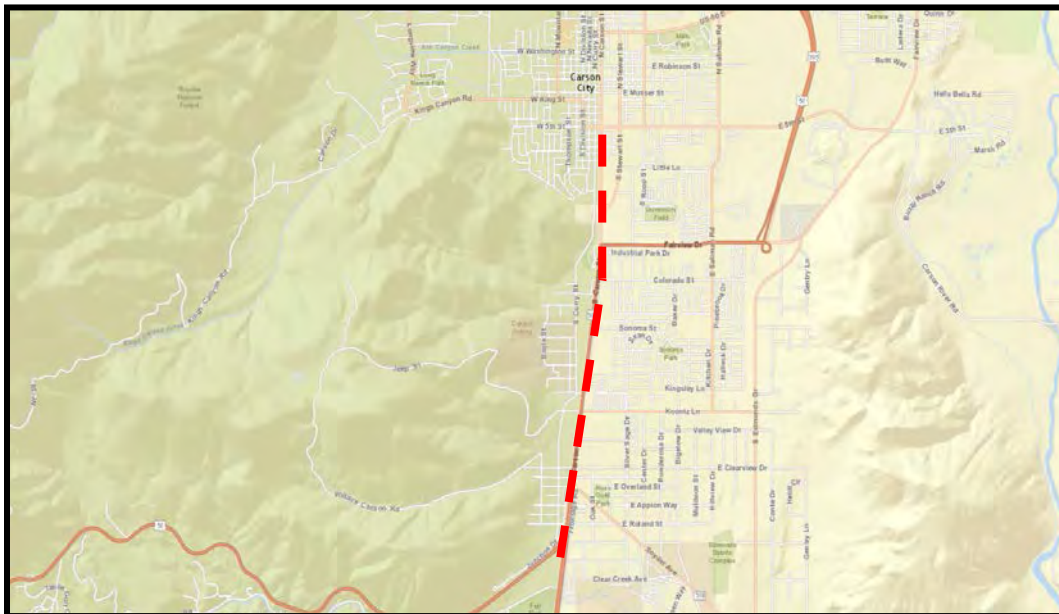
Carson City received a TAP grant for \$750,000, a TIGER grant for \$7,570,202, and additionally STBG in the amount of \$372,372

Project Location

South Carson Street between Fifth Street and Roland Street (includes portion of the Frontage Road)

Status

On December 20th the BOS approved the 30% design plans. Staff continues to work with the Federal Highway Administration (FHWA) to draft an agreement for TIGER. 60% design plans are anticipated in February



Freeway Multi-Use Path to Colorado Street

Project Name: Freeway Multi-Use Path to Colorado Street

Project Number: 031803

Fund Number: 250

Fund Name: RTC

Source of Funding: FY 2017-2018

Department: Public Works

Total Estimated Cost: \$651,950 (95% federally funded)

Project to Date Cost: \$33,000

Project Description

Construct 4,200 feet of multi-use path and associate improvements

Justification

A TAP grant was approved by NDOT

Project Location

West side of I-580 from linear ditch path to Colorado Street

Status

Project is at 60% design



Fairview Drive Reconstruction Project

Project Name: Fairview Drive Reconstruction
Project Number: TBD
Fund Number: 250
Fund Name: RTC
Source of Funding: FY 2018-2019
Department: Public Works
Total Estimated Cost: \$593,000 (95% federally funded)
Project to Date Cost: \$0

Project Description

Reconstruct Fairview Drive between Carson Street and Roop Street. Project includes reconstruction of roadway and a partial mill and overlay with patching.

Justification

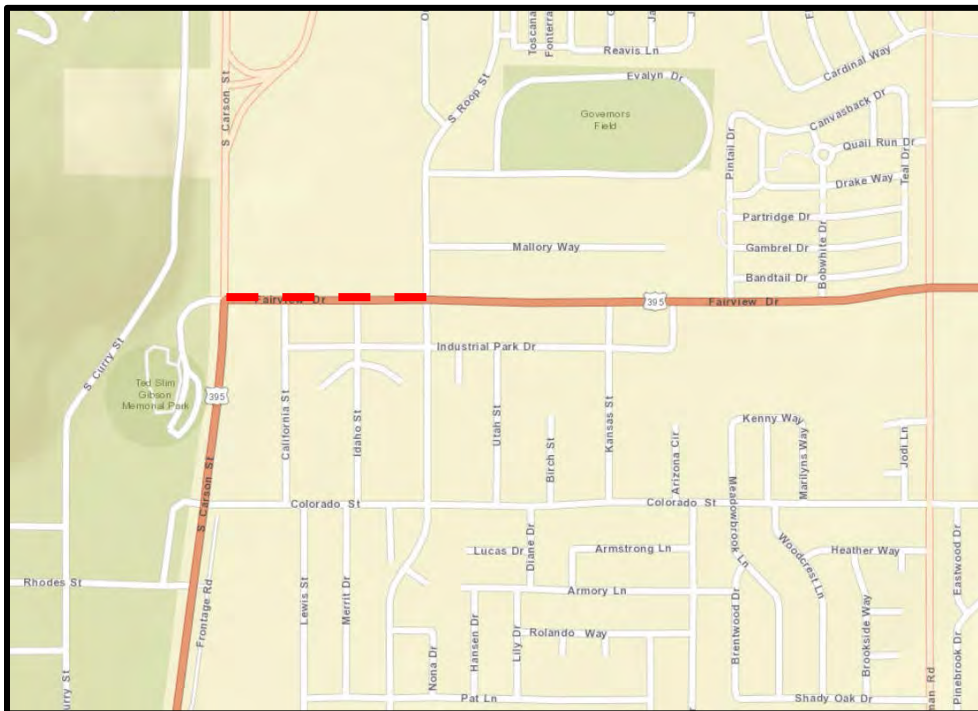
Fairview Drive is in need of reconstruction due to the high amounts of traffic over the years. With the completion of the I-580 bypass, Fairview Drive has seen a significant reduction in traffic

Project Location

Fairview Drive from Carson Street to Roop Street

Status

Project is on hold, due to the need to reprioritize utility funds elsewhere at the moment



Kings Canyon Trailhead Improvements and Roadway Reconstruction Project

Project Name: Kings Canyon Trailhead Improvements and Roadway Reconstruction

Project Number: TBD

Fund Number: 250-3035-431.70-90 & 254-5047-452.70-40

Fund Name: RTC Fund, Transportation Infrastructure & Quality of Life – Open Space Capital Projects/Construction Accounts

Source of Funding: Multiple, Total Local Match \$185,350, \$150,000 from RTC Fund, Transportation Infrastructure & \$35,350 from Quality of Life, Open Space, Capital Projects/Construction Accounts

Department: Public Works (lead)

Total Estimated Cost: \$3,707,000

Project to Date Cost: \$0

Project Description

This project will widen the existing roadway, accommodate bicycle lanes, and improve the trailhead parking lot with restroom facilities and additional capacity

Justification

RTC was awarded \$3,707,000 from the Federal Highway Administration (FHWA), Central Federal Lands Highway Division (CFLHD) for the Federal Lands Access Program (FLAP) grant.

Project Location

Kings Canyon road just east of Kings Canyon Creek to the Kings Canyon Trailhead

Status

Project partners held kick off meeting, 30% design plans are anticipated in late winter



Stewart Street Pedestrian Signal Project

Project Name: Stewart Street Pedestrian Signal
Project Number: TBD
Fund Number: 250
Fund Name: RTC
Source of Funding: FY 2018-2019
Department: Public Works
Total Estimated Cost: \$858,342 (\$30,000 local match)
Project to Date Cost: \$0

Project Description

Pedestrian crossing improvements, including a slurry seal between Little Lane and S. Carson Street

Justification

This location was identified in the Nevada Department of Transportation (NDOT) Pedestrian Uncontrolled Crosswalk Guidelines

Project Location

Stewart Street from Little Lane to Wright Way

Status

Project is on hold, construction is anticipated in the spring when temperatures are warmer



CDBG College Parkway Improvements Project

Project Name: CDBG College Parkway Improvements

Project Number: 031807

Fund Number: 275-0620-465.70-40

Fund Name: RTC

Source of Funding: FY 2019-2020

Department: Public Works

Total Estimated Cost: \$268,892

Project to Date Cost: \$0

Project Description

ADA improvements on West College Parkway

Justification

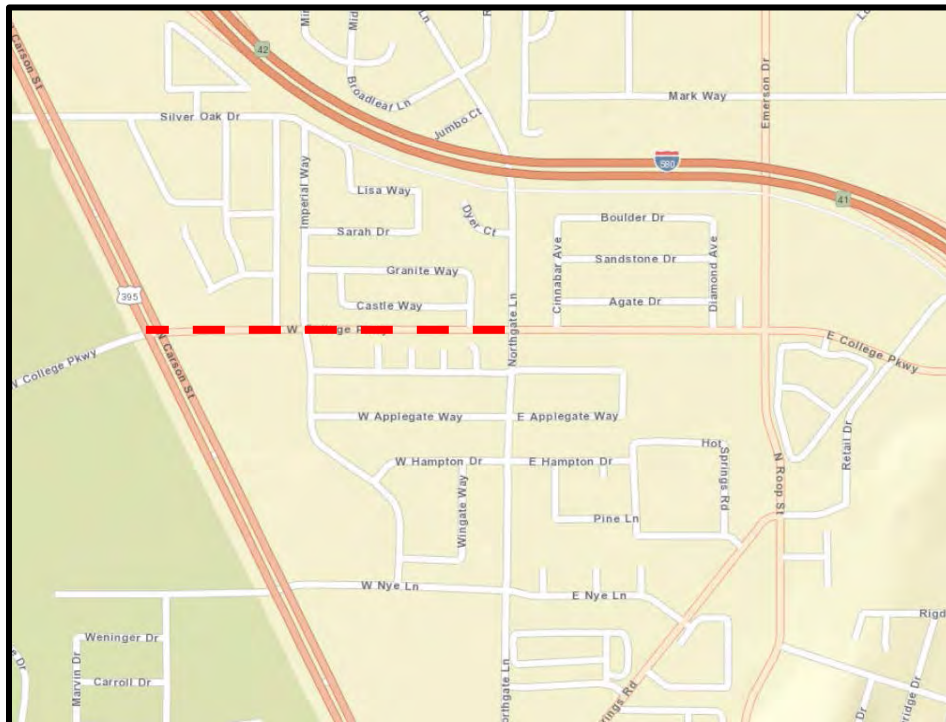
Received CDBG grant award for ADA improvements

Project Location

West College Parkway between North Carson Street and Northgate Lane

Status

Received notice to proceed, design has begun and a survey of sidewalk ramps is scheduled



Freeway Multi-Use Path to Edmonds Sports Complex

Project Name: Freeway Multi-Use Path to Edmonds Sports Complex

Project Number: 031808

Fund Number: 250-3035-431.70-90

Fund Name: RTC

Source of Funding: Transportation Alternatives Program (TAP)

Department: Public Works

Total Estimated Cost: \$1,618,000

Project to Date Cost: \$0

Project Description

Multi-use path from Colorado Street to the Pete Livermore Sports Complex off Edmonds Drive

Justification

Received TAP grant award for 2.3 miles of bicycle and pedestrian improvements, path will continue from previous phase on Colorado Street

Project Location

Along the freeway

Status

Project is anticipated to be incorporated into the Carson Area Metropolitan Planning Organization's Transportation Improvement Program. City staff has requested a kick-off meeting with NDOT.



Airport Road Sewer Replacement Project

Project Name: Airport Road Sewer Replacement

Project Number: 51403.5

Fund Numbers: 250-0000-331.64-99, 510-3205-434.70-40, and 520-3502-435.70-40

Fund Names: RTC Fund - STBG Funding Revenue Account, Water Fund Construction, & Sewer Fund Construction

Source of Funding: City's 5-year Wastewater Capital Improvement Plan, Water Capital Improvements Plan, and Surface Transportation Block Grant (STBG)

Department: Public Works

Total Estimated Cost: \$2,450,000 (comprised of \$160,000 from STBG funding, \$1,690,000 from Sewer Capital, and \$600,000 from Water Capital)

Project to Date Cost: \$30,000

Project Description

Sewer, water, and roadway improvements on Airport Road from Highway 50 to Minonee Lane

Justification

The sewer and water mains located in Airport Road are planned to be replaced due to capacity and condition. Due to poor pavement condition the road is to be reconstructed along with the sewer replacement

Project Location

Airport Road from Highway 50 to Minonee Lane

Status

Project is in the pre-design phase, the City anticipates receiving the survey information by the end of December with the plan to begin design in January.



Fiscal Year 2019 District 1 Pavement Preservation Projects (Part 1)

Project Name: Fiscal Year 2019 District 1 Pavement Preservation Projects

Project Number: 031810

Fund Number: 250-3035-431.70-90

Fund Name: RTC

Source of Funding: FY 2018-2019

Department: Public Works

Total Estimated Cost: \$1,030,000

Project to Date Cost: \$0

Project Description

Preservation Projects - MicroSeal Type 3 Modified

Justification

Roadways in Performance District 1 were evaluated according to the evaluation factors within the FY 2019-2022 Pavement Management Plan: Pavement Condition Index (PCI), roadway functional classification, safety needs, traffic volume, and construction efficiencies. The RTC approved pursuit of District 1 projects on September 12, 2018

Project Location

- College Parkway – between N. Northgate Lane and Airport Road, the portion between Carson Street and Northgate Lane has been separated to allow for fast tracking improvements not contingent on the CDBG College Parkway ADA Improvements
- Hot Springs Road – between Northgate Lane and Roop Street
- Roop Street – between Hot Springs Road and College Parkway
- Arrowhead Drive – between Emmerson Street and Convair Drive

Status

In design, anticipated contract award date of 3/13/19 RTC Meeting

Multiple Locations – No Map Provided

Fiscal Year 2019 District 1 Goni Road Reconstruction Project

Project Name: FY 2019 District 1 Goni Road Reconstruction Project

Project Number: 031811

Fund Number: 250-3035-431.70-90

Fund Name: RTC and V&T Fund (account number in development)

Source of Funding: FY 2018-2019

Department: Public Works

Total Estimated Cost: \$605,000

Project to Date Cost: \$0

Project Description

Roadway reconstruction project

Justification

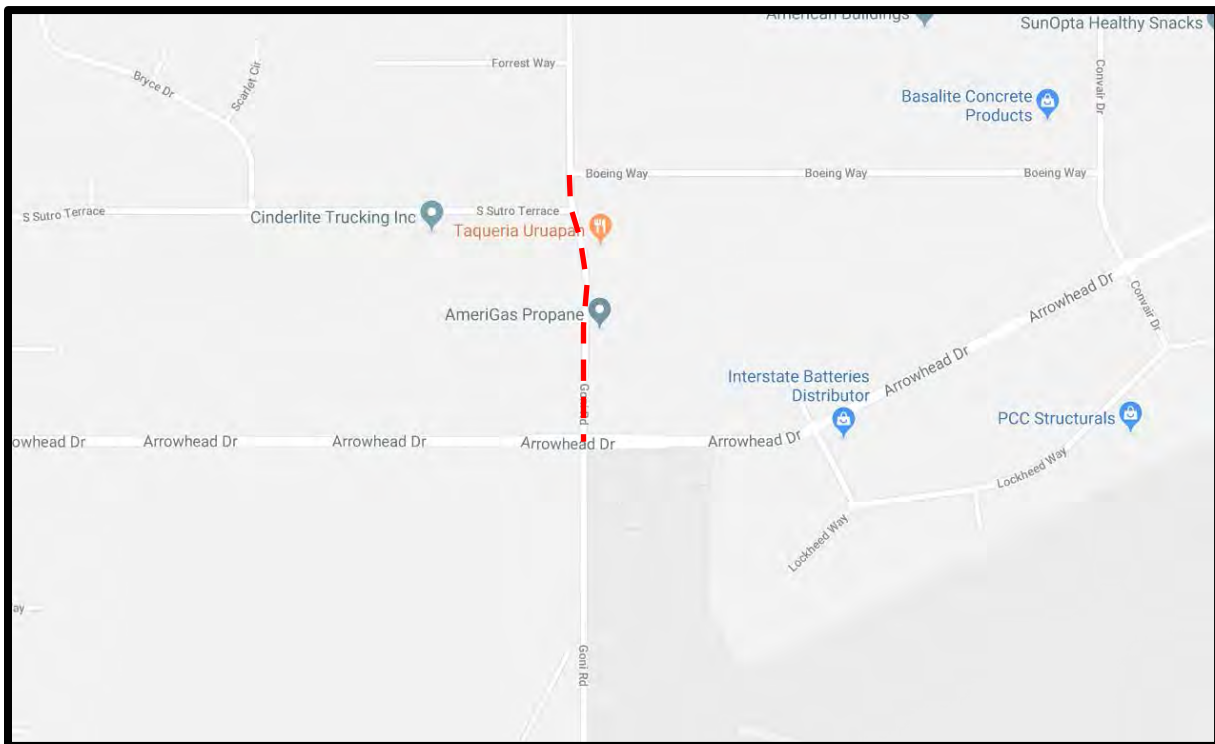
On September 12th the RTC directed staff to pursue the reconstruction of Goni Road if sufficient funding is available in the fiscal year 2019 budget. Goni Road has a pavement condition ranging between poor and serious. Goni Road is functionally classified as a Collector Roadway

Project Location

Goni Road, between Boeing Way and Arrowhead Drive

Status

In design



Fiscal Year 2019 District 1 Street Lighting

Project Name: FY 2019 District 1 Street Lighting

Project Number: 031809

Fund Number: 250-3035-431.70-90

Fund Name: RTC

Source of Funding: FY 2018-2019

Department: Public Works

Total Estimated Cost: \$114,000

Project to Date Cost: \$0

Project Description

Installation of intersection and crosswalk street lighting

Justification

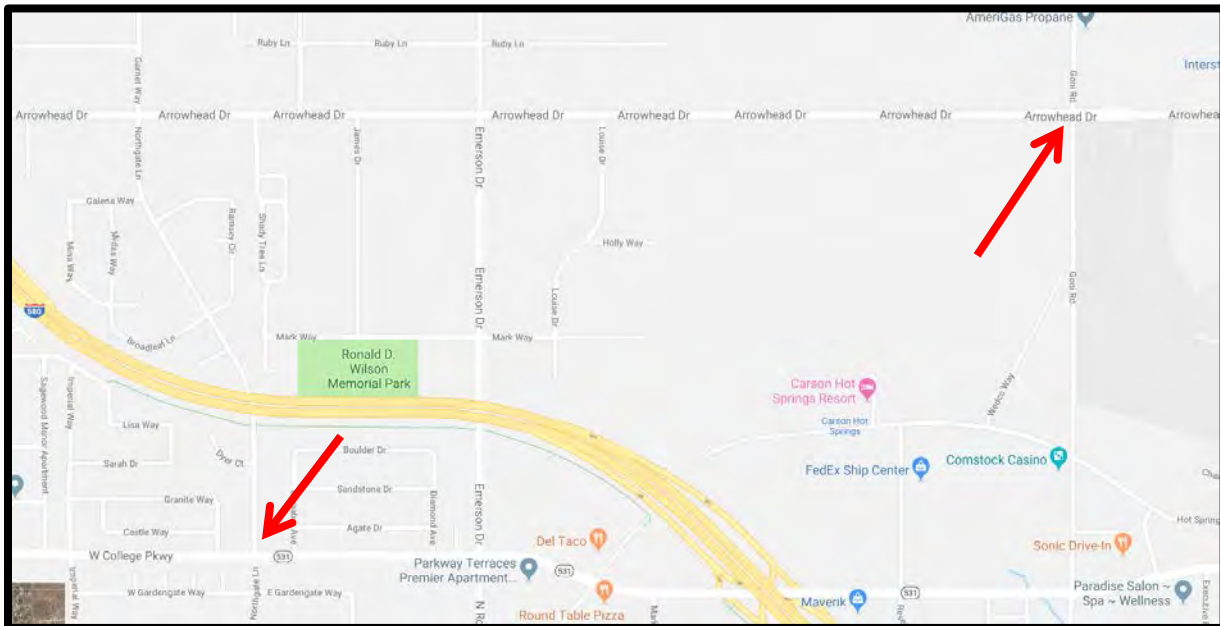
On September 12th the RTC directed staff to pursue transportation infrastructure projects for Performance District 1. In line with the City's Complete Streets policy, all of the FY 2019 pavement projects have been evaluated for Complete Street improvements. The two intersections noted above currently do not have any street lighting. The addition of street lighting at these locations are anticipated to improve safety for all users

Project Location

Northgate Lane and College Parkway intersection and Goni Road and Arrowhead Drive intersection

Status

In design





Carson City Regional Transportation Commission
Item for Commission Information

RTC Meeting Date: January 9, 2019
To: Regional Transportation Commission
From: Justin Tearnay, Street Supervisor
Date Prepared: November 28, 2018
Subject Title: Street Operations Activity Report
Staff Summary: Monthly Status Report for the Commission’s Information

**Carson City Public Works, Street Operations Division
Status Report to RTC: Activities of October 2018**

Street Repair and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Crack Seal Operation (blocks of sealant used)	480	650
Street Patching Operation (tons of asphalt)	32	356
Pot Holes Repaired	0	3

Tree Care and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Tree Pruning Operations	303	604
Tree Removal	1	4
Tree Replacement	0	0
Tree Care Chemical Treatment	0	0
Tree Work for Other Departments	5	32
Weed Abatement Chemical Sprayed (gallons applied)	0	3795

Concrete Repair and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Concrete Poured (yards)	47	183.25
Curb & Gutter (linear feet)	198	960
Sidewalk & Flat Work (sq/ft)	2113	7341
Wheel Chair Ramps	4	10
Misc.	0	0

Grading and Shoulder Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Dirt Road Work/Misc		
Shoulder Work on Asphalt Roads		280
Debris Cleaned	0	95

Storm Water

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Sediment Removed from Ditches (yards)	95	655
Lineal foot of ditch cleared	0	2034
Pipe Hydro Flushed (linear feet)	0	0
Drainage Inlets Cleaned	0	0
Sediment Removed from Ditches (yards)	95	655

Sweeper Operations

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Curb Miles Swept	464.9	2195

Material Picked Up (yards)	258	908.5
City Parking Lots Swept	0	8

Trucking Bins

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Bins Hauled for Waste Water Treatment Plant (yards)	29	126
Bins Hauled for Sweeping Operation (yards)	57	237
Equipment Transported for other Departments	0	0

Banner and Decorations Activities

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Banner Operations Carson Street	4	16
Changed Lamp Post Banners	0	0
Installed Christmas Decorations	0	0
Removed Christmas Decorations	0	0

Signs and Markings

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Signs Made	15	45
Signs Replaced	20	54
Sign Post Replaced	4	19
Signs Replaced due to Graffiti Damage	9	17
Delineators Replaced	11	13
Cross Walks Painted	75	420
Stop Bars Painted	258	671
Yield Bars Painted	19	187
Right Arrows Painted	2	86
Left Arrows Painted	21	400
Straight Arrows Painted	0	59
Stop (word) Painted	15	52
Only (word) Painted	9	182
Bike Symbol & Arrow	0	0
Install Street, bicycle, and pedestrian counters	7	19
Curb Painted (linear feet)	60	60

Weather Events

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Snow and Ice Control	0	0
Rain Event/Flood Control	0	0
Wind	0	0



Carson City Regional Transportation Commission
Item for Commission Information

RTC Meeting Date: January 9, 2019
To: Regional Transportation Commission
From: Justin Tearney, Street Supervisor
Date Prepared: December 20, 2018
Subject Title: Street Operations Activity Report
Staff Summary: Monthly Status Report for the Commission’s Information

**Carson City Public Works, Street Operations Division
Status Report to RTC: Activities of November 2018**

Street Repair and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Crack Seal Operation (blocks of sealant used)	450	1,100
Street Patching Operation (tons of asphalt)	0	356
Pot Holes Repaired	0	3

Tree Care and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Tree Pruning Operations	39	643
Tree Removal	0	4
Tree Replacement	0	0
Tree Care Chemical Treatment	0	0
Tree Work for Other Departments	0	32
Weed Abatement Chemical Sprayed (gallons applied)	0	3795

Concrete Repair and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Concrete Poured (yards)	18.75	202
Curb & Gutter (linear feet)	53	1013
Sidewalk & Flat Work (sq/ft)	617	7958
Wheel Chair Ramps	0	10
Misc.	0	0

Grading and Shoulder Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Dirt Road Work/Misc		
Shoulder Work on Asphalt Roads	Retrieved 2,575 bags of leaf debris and 76 bundles of limbs during Fall clean up.	280
Debris Cleaned	0	95

Storm Water

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Sediment Removed from Ditches (yards)	22.25	677.25
Lineal foot of ditch cleared	0	2034
Pipe Hydro Flushed (linear feet)	0	0
Drainage Inlets Cleaned	379	379
Sediment Removed from Ditches (yards)	22.25	677.25

Sweeper Operations

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Curb Miles Swept	609.1	2804.1

Material Picked Up (yards)	939	1847.5
City Parking Lots Swept	1	9

Trucking Bins

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Bins Hauled for Waste Water Treatment Plant (yards)	28	154
Bins Hauled for Sweeping Operation (yards)	81	318
Equipment Transported for other Departments	0	0

Banner and Decorations Activities

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Banner Operations Carson Street	4	20
Changed Lamp Post Banners	0	0
Installed Christmas Decorations	141	141
Removed Christmas Decorations	0	0

Signs and Markings

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Signs Made	28	73
Signs Replaced	36	90
Sign Post Replaced	11	30
Signs Replaced due to Graffiti Damage	5	22
Delineators Replaced	33	46
Cross Walks Painted	17	437
Stop Bars Painted	73	744
Yield Bars Painted	4	191
Right Arrows Painted	0	86
Left Arrows Painted	0	400
Straight Arrows Painted	0	59
Stop (word) Painted	6	58
Only (word) Painted	0	182
Bike Symbol & Arrow	0	0
Install Street, bicycle, and pedestrian counters	0	19
Curb Painted (linear feet)	0	60

Weather Events

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Snow and Ice Control	0	0
Rain Event/Flood Control	Cleared 379 drains and collected 22.25 yards of debris	1
Wind	0	0