



NOTICE OF MEETING OF THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (RTC)

Day: Wednesday
Date: April 10, 2019
Time: Beginning at 4:30 pm
Location: Community Center, Sierra Room, 851 East William Street, Carson City, Nevada

AGENDA

AGENDA NOTES: The Regional Transportation Commission is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Regional Transportation Commission staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or call Lucia Maloney at (775) 887-2355 at least 24 hours in advance.

For more information or for copies of the supporting material regarding any of the items listed on the agenda, please contact Lucia Maloney, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under "Agendas & Minutes" at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

1. ROLL CALL AND DETERMINATION OF A QUORUM

2. AGENDA MANAGEMENT NOTICE: The Chair may take items on the agenda out of order; combine two or more agenda items for consideration; and/or remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

3. DISCLOSURES: Any member of the RTC Board may inform the Chair of his or her intent to make a disclosure of a conflict of interest on any item appearing on the agenda or on any matter relating to the RTC's official business. Such disclosures must also be made at such time the specific agenda item is introduced.

4. PUBLIC COMMENT: Members of the public who wish to address the RTC may approach the podium and speak on any matter relevant to or within the authority of RTC. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

5. APPROVAL OF MINUTES:

5-A For Possible Action: Discussion and possible approval of the March 13, 2019 draft minutes.

6. PUBLIC MEETING ITEM(S):

6-A For Possible Action: Discussion and possible action regarding recommending to the Board of Supervisors approval of the Fiscal Year (FY) 2020 budgets for the Transit, Regional Transportation Commission (RTC), and Street Maintenance funds.

Staff Summary: The Carson City Board of Supervisors is expected to take final action on the budget in May. Staff will review the budgets with the RTC and highlight significant projects to be undertaken.

6-B For Possible Action: Discussion and possible action regarding the allocation of approximately \$106,324 from Carson City's apportionment of Federal Fiscal Years (FFY) 2017 and 2018 Surface Transportation Block Grant (STBG) funds to Fairview Drive between S. Carson Street and Roop Street.

Staff Summary: At the present time, \$26,324 in STBG funds is unallocated and approximately \$80,000 from the Silver Sage reconstruction project will soon become unallocated. This remaining fund balance needs to be obligated prior to September 30, 2019.

7. BOARD COMMENTS: For Information Only - Status reports and comments from the members of the RTC Board.

8. The Next Meeting is Tentatively Scheduled: 4:30 p.m., Wednesday, May 8, 2019, at the Sierra Room - Community Center, 851 East William Street.

9. PUBLIC COMMENT: Members of the public who wish to address the RTC Board may approach the podium and speak on any matter relevant to or within the authority of RTC. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

10. ADJOURNMENT: For Possible Action

This agenda has been posted at the following locations on Thursday, April 4, 2019, before 5:00 p.m.:

City Hall, 201 North Carson Street
Community Center, Sierra Room, 851 East William Street
Carson City Library, Carson City Library, 900 North Roop Street
Carson City Public Works, 3505 Butti Way
Carson City Planning Division, 108 E. Proctor Street
Nevada Department of Transportation, 1263 S. Stewart Street, Carson City
City Website: www.carson.org/agendas
State Website: <https://notice.nv.gov>

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, March 13, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Vice Chairperson Mark Kimbrough
Commissioner Lori Bagwell
Commissioner Chas Macquarie
Commissioner Greg Stedfield

STAFF: Darren Schulz, Public Works Department Director
Lucia Maloney, Transportation Manager
Dirk Goering, Senior Transportation Planner
Dan Anderson, Transportation Planner
Todd Reese, Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:34:03) - Chairperson Bonkowski called the meeting to order at 5:34 p.m. Ms. King called the roll; a quorum was present.

2. AGENDA MANAGEMENT NOTICE (5:34:29) - Chairperson Bonkowski entertained modifications to the agenda; however, none were forthcoming.

3. DISCLOSURES (5:34:50) - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

4. PUBLIC COMMENT (5:35:07) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

5. POSSIBLE ACTION ON APPROVAL OF MINUTES - February 13, 2019 (5:35:16) - Chairperson Bonkowski introduced this item, and entertained suggested revisions. When no suggested revisions were forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Macquarie moved to approve the minutes. Vice Chairperson Kimbrough seconded the motion. Motion carried 5-0.**

6. PUBLIC MEETING ITEMS:

6(A) DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDING TO THE BOARD OF SUPERVISORS ACCEPTANCE OF THE 60% DESIGN OF THE SOUTH CARSON COMPLETE STREETS PROJECT (5:35:48) - Chairperson Bonkowski introduced this item, and City Engineer Dan Stucky introduced Project Manager Tom Grundy. Mr. Stucky provided an overview and then narrated a PowerPoint presentation which was displayed in the meeting room and copies of which were included in the agenda materials. Mr. Stucky, Ms. Maloney, and Mr. Grundy responded to questions, and discussion took place, throughout the presentation.

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Chairperson Bonkowski entertained public comment. (6:20:38) Louis Lem inquired as to the rationale for mid-block pedestrian crossings as compared with end-of-block crossings. Mr. Grundy explained the intent to remove a lot of the median islands to create better business access. “And so if we put crossings at the intersections, we can’t put a refuge island for pedestrians because then that would block the left-turn access at the streets. So we did the mid-block crossings. That way, we can have a refuge island and still maintain left turns for businesses.” Mr. Lem suggested “in some ways, it seems ... a little counterintuitive ... to have the mid-block crossings when the speeds are accelerating. ... you have mid-block crossings ... where the speeds are going up to 35, 45, as you indicated. I’m just sort of wondering about the conflicts and the safety of the pedestrians as the car drivers are starting to think about heading south and moving faster ...” Mr. Stucky expressed appreciation for the good points “about it being a little bit of a higher speed corridor than what you would see downtown. And I think that’s part of the reasoning why we want these mid-blocks is because we thought having a two-step crossing was important to be able to make that and have that refuge island in the middle when you probably wouldn’t need that ... in a downtown-type scenario.” In response to a further question, Mr. Grundy advised that the crosswalks will be striped and also flashing beacons will be installed. He acknowledged having planned safety design elements at the mid-block crossings.

Chairperson Bonkowski entertained additional public comment and, when none was forthcoming, additional commissioner questions or comments. Vice Chairperson Kimbrough commended the presentation. In response to a question, Mr. Stucky advised that teams of staff visited approximately 250 businesses in October 2018. “We actually walked the corridor. We broke up into teams and introduced ourselves and talked about the project. We sent out a letter beforehand explaining the project. And ... I think maybe five people had some negative comments about it, but it was usually mixed in with positive comments. ... it’s nice because it’s a bigger corridor. I think we’ll be able to keep traffic moving pretty well through it so people are going to be able to get to these businesses just fine during the construction. So I think that was kind of a relief for them to hear. ... a lot of people are excited about ... beautifying the corridor and transforming it ... from less of a state highway to more of something that ... fits the needs of a lot of different types of users and looks nice ...”

Chairperson Bonkowski suggested that the commissioners could provide better feedback if the design maps could be presented in either legal or ledger size prior to the meetings. Mr. Stucky assured the commission that this could be done for the 90% design presentation. Chairperson Bonkowski called again for commissioner questions or comments and public comments and, when none were forthcoming, a motion. **Commissioner Bagwell moved to recommend to the Board of Supervisors acceptance of the 60% design of the South Carson Complete Streets Project, and that the comments from this meeting be considered for the 90% design. Vice Chairperson Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(B) DISCUSSION AND POSSIBLE ACTION TO DETERMINE THAT SIERRA NEVADA CONSTRUCTION IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1819-184, DISTRICT 1 PAVEMENT PRESERVATION PROJECT, FOR A BASE BID OF \$784,634.50, PLUS A 10% CONTINGENCY AMOUNT OF UP TO \$78,463.45, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$863,097.95, TO BE FUNDED FROM THE RTC AND SEWER ACCOUNTS, AS PROVIDED IN THE FY19 BUDGET (6:27:47) - Chairperson Bonkowski introduced this item. Mr. Stucky presented the agenda materials, provided background information on the project, and reviewed details of the bid alternate for

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green paint. Mr. Stucky, Ms. Maloney, and Project Manager Brian Elder responded to questions of clarification.

Chairperson Bonkowski entertained additional commissioner questions or comments and public comments and, when none were forthcoming, a motion. **Vice Chairperson Kimbrough moved to determine that SNC is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award SNC Contract No. 1819-184, District 1 Pavement Preservation Project, for a base bid of \$784,634.50, plus a 10% contingency amount of up to \$78,463.45, for a total not-to-exceed amount of \$863,097.95, to be funded from the RTC and Sewer accounts, as provided in the FY 19 budget. Commissioner Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(C) DISCUSSION AND POSSIBLE ACTION TO APPROVE AN AGREEMENT WITH CRISPIN PORTER & BOGUSKY LLC, ON BEHALF OF DOMINO'S PIZZA, ACCEPTING A DONATION IN THE AMOUNT OF \$5,000.00, TO PAY FOR FILLING POTHOLES, AND AGREEING TO PARTICIPATE IN DOMINO'S PIZZA "PAVING FOR PIZZA" PROGRAM (6:38:43) - Chairperson Bonkowski introduced this item, and Mr. Schulz presented the agenda materials. In response to a question, Mr. Reese advised of having reviewed and revised the agreement. He expressed satisfaction with the provisions of the revised agreement. Vice Chairperson Kimbrough expressed appreciation for the funding. In response to a question regarding the confidentiality provision, Mr. Reese advised of having revised the original language of the agreement. Mr. Schulz assured the commission that the Domino's Pizza representatives were fully aware of this public meeting. In response to a question, Mr. Schulz expressed no problem with the agreement and appreciation for the funding.

Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion. **Commissioner Bagwell moved to approve the agreement with Crispin Porter & Bogusky LLC, to accept the donation from Domino's Pizza to pay to fill potholes in Carson City for an amount of \$5,000. Commissioner Macquarie seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.** Chairperson Bonkowski requested Mr. Schulz to convey the commission's appreciation.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

7(A) TRANSPORTATION MANAGER'S REPORT (6:42:53) - Chairperson Bonkowski introduced this item. Ms. Maloney presented her report which included the Douglas County Pavement Survey; and historic information on maintenance responsibilities for Center Drive, as formalized by Resolution No. 1971-R-5. Staff will present a new resolution to the Board of Supervisors for consideration at their April 4th meeting which would supersede the 1971 resolution. Ms. Maloney advised that staff has been in discussions with Douglas County representatives who, thus far, have not expressed opposition. She advised that a positive fiscal impact will result in the action.

Ms. Maloney further reported that Monday, March 18th is National Bus Driver Appreciation Day, and that an appreciation luncheon will be held for the JAC drivers that day. Ms. Maloney further reported that Wednesday, March 20th is Nevada Moves Day. She provided background information on Nevada Moves Day, reviewed scheduled events, and encouraged participation.

Ms. Maloney further reported having received notification that the Nevada Aging and Disability Services Division grant application period has opened. The City's application is due April 3rd and JAC Transit is eligible to apply for the same \$50,000 amount which has been annually allocated over the past two years.

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Ms. Maloney explained that the \$50,000 partially underwrites the cost of the Senior Bus Pass Program which provides unlimited free JAC Transit rides for seniors. Ms. Maloney advised that over 75,000 free, individual trips are provided to seniors each year.

Ms. Maloney further reported that Streets Division crews had applied 250 50-lb. bags of material, for a total of nearly 13,000 pounds of material, to potholes in February. “We’re pretty sure it’s a record ... Our crews are spread really thin. They’re tired. They’re ready for spring but they’re doing a good job.” Ms. Maloney commended the Street Division crews on their perseverance. Chairperson Bonkowski entertained questions or comments of the commissioners; however, none were forthcoming.

7(B) STREET OPERATIONS ACTIVITY REPORT (6:50:04) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report which was included in the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

7(C) PROJECT STATUS REPORT (6:50:42) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report which was included in the agenda materials. Mr. Goering and Ms. Maloney responded to questions throughout the presentation. Chairperson Bonkowski entertained additional commissioner questions or comments and public comments; however, none were forthcoming.

7(D) FUTURE AGENDA ITEMS (6:58:41) - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the tentative agenda for the April commission meeting. In response to a question, Ms. Maloney described research being done on eBikes and scooters. Chairperson Bonkowski entertained requests for future agenda items from the commissioners; however, none were forthcoming.

8. COMMISSIONER COMMENTS (7:01:43) - Chairperson Bonkowski entertained commissioner comments; however, none were forthcoming.

9. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR WEDNESDAY, APRIL 10, 2019 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET (7:01:54) - Chairperson Bonkowski read this information into the record.

10. PUBLIC COMMENT (7:02:03) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

11. ACTION ON ADJOURNMENT (7:02:11) - Chairperson Bonkowski adjourned the meeting at 7:02 p.m.

The Minutes of the March 13, 2019 Carson City Regional Transportation Commission meeting are so approved this _____ day of April, 2019.

BRAD BONKOWSKI, Chair



STAFF REPORT

Report To: The Carson City Regional Transportation Commission (RTC)

Meeting Date: April 10, 2019

Staff Contact: Lucia Maloney, Transportation Manager

Agenda Title: For Possible Action: Discussion and possible action regarding recommending to the Board of Supervisors approval of the Fiscal Year (FY) 2020 budgets for the Transit, Regional Transportation Commission (RTC), and Street Maintenance funds.

Staff Summary: The Carson City Board of Supervisors is expected to take final action on the budget in May. Staff will review the budgets with the RTC and highlight significant projects to be undertaken.

Agenda Action: Formal Action/Motion

Time Requested: 15 minutes

Proposed Motion

I move to recommend to the Board of Supervisors approval of the Fiscal Year 2020 budgets for the Transit, Regional Transportation Commission, and Street Maintenance funds.

Background/Issues & Analysis

The budgets for the Transit, RTC, and Street Maintenance funds have been prepared and will be presented to the Board of Supervisors for final approval in May. Staff will review these budgets with the RTC.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: Transit Fund / 225; Regional Transportation Commission Fund / 250; Street Maintenance Fund / 256

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: N/A

Alternatives

-Do not recommend approval and provide direction to staff

Supporting Material

- Exhibit-1: Budget preparation worksheets for FY 2020 Transit, RTC, and Street Maintenance Funds

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

BUDGET PREPARATION WORKSHEET FISCAL YEAR 2020					
FUND 225 TRANSIT					
Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Tentative
INTERGOVERNMENTAL					
FEDERAL GOVERNMENT GRANTS					
225-0000-331.18-03	US Dept Health & Hum Serv:Medicaid Services	52,891	35,051	30,000	30,000
225-0000-331.18-99	US Dept Health & Hum Serv:City Match - Dhcfp	(18,585)	(12,089)	(12,250)	(12,250)
225-0000-331.64-04	Us Depart Of Trans:Fta 5316	-	-	-	-
225-0000-331.80-02	Ndot: Fta:Fta 5310	175,228	61,944	100,000	135,665
225-0000-331.80-04	Ndot: Fta:Fta 5339	-	95,539	102,000	133,626
225-0000-331.80-05	NDOT: FTA:5339(B)	-	-	447,480	-
225-0000-331.80-07	Ndot: Fta:Fta Operating	332,788	335,414	475,000	475,000
225-0000-331.80-08	Ndot: Fta:Fta Capital	745,708	536,522	597,150	280,500
225-0000-331.80-09	Ndot: Fta:InterCity 5307	1	-	20,000	20,000
* FEDERAL GOVERNMENT GRANTS		1,288,031	1,052,381	1,759,380	1,062,541
STATE GOVERNMENT GRANTS					
225-0000-334.80-00	Cc Senior Trans Grant:	50,000	55,000	50,000	50,000
* STATE GOVERNMENT GRANTS		50,000	55,000	50,000	50,000
** INTERGOVERNMENTAL		1,338,031	1,107,381	1,809,380	1,112,541
CHARGES FOR SERVICES					
225-0000-343.25-01	Tix Sales: 10 Ride Pass:Adult	6,121	12,365	-	-
225-0000-343.25-02	Tix Sales: 10 Ride Pass:Senior	252	68	-	-
225-0000-343.25-03	Tix Sales: 10 Ride Pass:Disabled	2,617	1,105	-	-
225-0000-343.25-04	Tix Sales: 10 Ride Pass:Youth	414	1,432	-	-
225-0000-343.26-04	Tix Sale: Summer Pass:Youth	-	-	-	-
225-0000-343.28-01	Tix Sale: Month Ride Pass:Adult	11,093	9,778	-	-
225-0000-343.28-02	Tix Sale: Month Ride Pass:Senior	400	625	-	-
225-0000-343.28-03	Tix Sale: Month Ride Pass:Disabled	5,309	5,623	-	-
225-0000-343.28-04	Tix Sale: Month Ride Pass:Youth	2,464	738	-	-
225-0000-343.29-01	Paratransit:Cash	15,310	14,229	-	-
225-0000-343.29-02	Paratransit:Senior Cash	8,511	4,152	-	-
225-0000-343.29-03	Paratransit:Disabled Cash	2,208	6,923	-	-
225-0000-343.30-00	Tix Sales - Fr Senior:	3,323	1,095	-	-
225-0000-343.31-00	Tix Sales - Fr General:	31,925	32,822	100,000	100,000
225-0000-343.32-00	Tix Sales - Fr Disabled:	3,989	4,723	-	-
225-0000-343.33-00	Tix Sales - Fr Youth:	2,958	6,932	-	-
** CHARGES FOR SERVICES		96,894	102,608	100,000	100,000
MISCELLANEOUS REVENUE					
INTEREST EARNINGS					
225-0000-361.01-00	Interest Income:	3,682	(230)	1,000	1,000
* INTEREST EARNINGS		3,682	(230)	1,000	1,000
INVESTMENT SALES					
225-0000-362.02-00	Net Inc In Fair Value Inv:	(2,187)	(31)	-	-
* INVESTMENT SALES		(2,187)	(31)	-	-
RENTS AND ROYALTIES					
225-0000-363.15-00	Advertising Revenue:	14,298	10,461	12,024	13,000
* RENTS AND ROYALTIES		14,298	10,461	12,024	13,000
GIFTS/DONATIONS					
225-0000-365.40-00	Donations:	-	-	-	-
* GIFTS/DONATIONS		-	-	-	-
MISCELLANEOUS					
225-0000-366.01-00	Misc. Other Income	-	269	3,000	-
225-0000-366.05-00	Refunds/Reimbursements:	465	-	-	-
* MISCELLANEOUS		465	269	3,000	-
** MISCELLANEOUS REVENUE		16,258	10,469	16,024	14,000
PROPRIETARY REVENUES					

BUDGET PREPARATION WORKSHEET FISCAL YEAR 2020					
FUND 225 TRANSIT					
Account Number	Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Tentative
OTHER NON-OPER. INCOME					
225-0000-379.10-02	Sale Of Fixed Assets:Vehicle Sales	7,315	2,375	-	-
* OTHER NON-OPER. INCOME		7,315	2,375	-	-
** PROPRIETARY REVENUES		7,315	2,375	-	-
OTHER FINANCING SOURCES					
INTERFUND OPERATING TRFS					
225-0000-381.01-03	General Fund:Cc Fta 5307 Ops Match	400,000	400,000	400,000	400,000
* INTERFUND OPERATING TRFS		400,000	400,000	400,000	400,000
** OTHER FINANCING SOURCES		400,000	400,000	400,000	400,000
BEGINNING BALANCE					
BEGINNING BALANCE					
225-0000-395.00-00	Beginning Balance	325,668	313,041	88,390	308,015
* BEGINNING BALANCE		325,668	313,041	88,390	308,015
** BEGINNING BALANCE		325,668	313,041	88,390	308,015
*** CARSON CITY TRANSIT FUND		2,184,166	1,935,874	2,413,794	1,934,556
TAXES					
225-3026-971.30-00	Unreserved Fund Balance:	313,041	88,390	308,015	37,835
* TAXES		313,041	88,390	308,015	37,835
SALARIES AND WAGES					
225-3026-430.01-01	Salaries And Wages:Salaries	52,027	54,660	47,479	60,757
225-3026-430.01-07	Salaries and Wages: Annual Leave Payoff	-	-	8,721	-
225-3026-430.01-11	Salaries And Wages:Overtime	1,264	114	1,816	-
225-3026-430.01-99	Salaries And Wages:Grant Fund Allocation	(33,788)	(31,933)	(25,000)	(25,000)
* SALARIES AND WAGES		19,503	22,841	33,016	35,757
EMPLOYEE BENEFITS					
225-3026-430.02-25	Employee Benefits:Medicare	717	734	809	895
225-3026-430.02-30	Employee Benefits:Retirement	14,568	15,305	11,112	8,810
225-3026-430.02-40	Employee Benefits:Group Insurance	20,419	21,677	11,519	20,568
225-3026-430.02-50	Employee Benefits:Workers' Compensation	666	647	757	744
225-3026-430.02-71	Employee Benefits:Phone Allowance	788	960	752	960
* EMPLOYEE BENEFITS		37,158	39,323	24,949	31,977
SERVICE AND SUPPLIES					
225-3026-430.03-09	Professional Services:Professional Services	4,289	7,662	27,000	25,000
225-3026-430.03-31	Professional Services:Operating Contract	688,196	724,542	800,000	880,000
225-3026-430.03-35	Professional Services:Rtc Intercity	33,379	29,670	40,000	40,000
225-3026-430.04-32	Property Services:Maint Service Contracts	-	-	2,000	4,000
225-3026-430.04-35	Property Services:Vehicle Repair & Maint.	129,310	85,183	106,429	100,000
225-3026-430.05-80	Other Services:Travel	3,469	-	2,500	2,500
225-3026-430.06-01	Supplies:Office Supplies	1,807	1,477	2,000	2,000
225-3026-430.06-25	Supplies:Operating Supplies	17,025	15,621	20,000	20,000
225-3026-430.06-60	Supplies:Vehicle Fuel/Oil	96,261	112,519	115,000	115,000
225-3026-430.06-75	Supplies:Small Furnishings	-	11,388	10,000	10,000
225-3026-430.06-76	Supplies:Technical Equipment	3,428	6,913	18,000	18,000
225-3026-430.07-10	Utilities:Telephone	2,679	3,476	6,500	6,500
225-3026-430.07-12	Utilities:Power	2,430	3,079	3,000	3,000
225-3026-430.07-13	Utilities:Heating	2,520	3,234	1,500	1,500
225-3026-430.09-01	Internal Services Charges:Isc: General Fund	38,220	62,160	44,744	120,802
225-3026-430.09-50	Internal Services Charges:Fleet Managment	123,270	128,625	129,885	125,685
225-3026-430.12-98	Grants (S & S):Grant Allocation	31,385	14,916	25,000	25,000
* SERVICE AND SUPPLIES		1,177,668	1,210,464	1,353,558	1,498,987
CAPITAL OUTLAY					
225-3026-430.77-05	Machinery & Equipment:Vehicle Purchase	626,470	316,399	639,256	330,000
225-3026-430.77-10	Machinery & Equipment:Facility Upgrade	10,325	258,457	15,000	-
225-3026-430.77-43	Machinery & Equipment:Furniture & Fixtures	-	-	40,000	-
* CAPITAL OUTLAY		636,795	574,856	694,256	330,000
**** CARSON CITY TRANSIT FUND		2,184,166	1,935,874	2,413,794	1,934,556

BUDGET PREPARATION WORKSHEET FISCAL YEAR 2020

FUND 250 RTC

Account Number	Description	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Tentative
TAXES							
SELECTIVE SALES & USE TAX							
250-0000-314.10-00	COUNTY OPTION FUEL TAX	3,094,258	3,373,625	3,445,312	3,752,117	3,948,027	4,045,803
* SELECTIVE SALES & USE TAX		3,094,258	3,373,625	3,445,312	3,752,117	3,948,027	4,045,803
** TAXES		3,094,258	3,373,625	3,445,312	3,752,117	3,948,027	4,045,803
INTERGOVERNMENTAL							
FEDERAL GOVERNMENT GRANTS							
250-0000-331.64-75	TAP-0025(033)MUP LIN-CO	-	-	-	778	701,722	-
250-0000-331.64-02	FRWY MUP TO EDMONDS TAP	-	-	-	-	-	1,525,100
250-0000-331.64-08	FAIRVIEW RECON STBG	-	-	-	-	-	547,954
250-0000-331.64-09	TIGER GRANT - S.CARSON	-	-	-	-	-	7,570,202
250-0000-331.64-77	SILVER SAGE-CLEARVIW-SNYD	-	-	2,546	28,657	662,315	-
250-0000-331.64-81	SAFE ROUTES TO SCHOOL	-	-	-	143,158	188,248	210,333
250-0000-331.64-84	WILLIAMS ST -SALIMAN-FWY	15,817	230,028	-	-	-	-
250-0000-331.64-86	FRWY PATH-LINEAR-COLORADO	-	-	2,843	304,007	-	-
250-0000-331.64-92	FAIRVIEW MEDIAN CURBS	525	-	-	-	-	-
250-0000-331.64-93	COLLEGE PRWY SIDEWALKS	57,814	6,921	51	-	-	-
250-0000-331.64-95	FREEWAY MULTI-USE PATH	-	38,170	23,866	577,514	-	-
250-0000-331.64-96	FLASHING YELLOW ARROWS	779	81,687	382,275	-	-	-
250-0000-331.64-97	DIVISION STREET PROJCT	-	99,999	-	-	-	-
250-0000-331.64-98	SOUTH CARSON BIKE & PED	-	-	-	-	-	-
250-0000-331.64-99	STBG FUNDING	-	-	-	-	454,670	-
* FEDERAL GOVERNMENT GRANTS		74,935	456,805	411,581	1,054,115	2,006,955	9,853,589
STATE GOVERNMENT GRANTS							
250-0000-334.64-98	S.CARSON BIKE & PED	-	-	-	-	1,122,372	-
250-0000-334.88-03	HELLS BELLS SIDEWALKS	163,089	-	-	-	-	-
250-0000-334.88-04	NDOT CAPITAL	-	-	-	-	5,128,848	-
* STATE GOVERNMENT GRANTS		163,089	-	-	-	6,251,220	-
** INTERGOVERNMENTAL		238,024	456,805	411,581	1,054,115	8,258,175	9,853,589
MISCELLANEOUS REVENUE							
INTEREST EARNINGS							
250-0000-361.01-00	INTEREST INCOME	966	1,119	4,022	6,886	20,000	20,000
* INTEREST EARNINGS		966	1,119	4,022	6,886	20,000	20,000
INVESTMENT SALES							
250-0000-362.02-00	NET INC IN FAIR VALUE INV	126	1,186	(2,356)	(127)	-	-
* INVESTMENT SALES		126	1,186	(2,356)	(127)	-	-
GIFTS/DONATIONS							
250-0000-365.35-01	COMPLETE STREETS PROGRAM	1,985	10,212	10,208	10,235	10,000	10,000
* GIFTS/DONATIONS		1,985	10,212	10,208	10,235	10,000	10,000
MISCELLANEOUS							
250-0000-366.01-00	MISC. OTHER INCOME	25	-	-	-	-	-
250-0000-366.05-25	CINDERLITE - GONI ROAD	-	-	125,712	-	-	-
* MISCELLANEOUS		25	-	125,712	-	-	-
** MISCELLANEOUS REVENUE		3,102	12,517	137,585	16,994	30,000	30,000
OTHER FINANCING SOURCES							
INTERFUND OPERATING TRFS							
250-0000-381.37-00	INFRASTRUCTURE FUND	-	-	-	-	4,033	-
* INTERFUND OPERATING TRFS		-	-	-	-	4,033	-
** OTHER FINANCING SOURCES		-	-	-	-	4,033	-
BEGINNING BALANCE							
BEGINNING BALANCE							
250-0000-395.00-00	BEGINNING BALANCE	609,098	554,375	975,000	1,029,400	1,357,895	100,000
* BEGINNING BALANCE		609,098	554,375	975,000	1,029,400	1,357,895	100,000
** BEGINNING BALANCE		609,098	554,375	975,000	1,029,400	1,357,895	100,000
*** REGIONAL TRANSPORTATION		3,944,482	4,397,321	4,969,477	5,852,626	13,598,130	14,029,392
		(609,098)	(554,375)	(975,000)	(1,029,400)	(1,357,895)	(100,000)
TAXES							
250-3035-971.30-00		554,375	975,000	1,029,400	1,357,895	100,000	100,000
* TAXES		554,375	975,000	1,029,400	1,357,895	100,000	100,000
SALARIES AND WAGES							
250-3035-431.01-01	SALARIES	212,763	249,933	250,292	223,989	278,934	287,448
250-3035-431.01-03	ADMINISTRATIVE PAY	-	-	588	163	-	-
250-3035-431.01-06	MANAGEMENT LEAVE PAY	7,441	8,161	7,903	6,223	2,654	-
250-3035-431.01-07	ANNUAL LEAVE PAYOFF	-	11,912	12,277	8,185	1,490	-
250-3035-431.01-08	SICK LEAVE PAYOFF	-	-	12,932	8,621	-	-
250-3035-431.01-11	OVERTIME	-	1,658	305	171	203	-
250-3035-431.01-13	STAND-BY PAY	-	-	-	2	-	-
250-3035-431.01-14	FL S A	-	10	-	-	-	-
250-3035-431.01-16	HOLIDAY PAY	-	1,791	-	-	-	-
250-3035-431.01-98	GRANT ALLOCATION -TRANSIT	(17,650)	(13,649)	(15,051)	(4,234)	-	-
250-3035-431.01-99	GRANT ALLOCATION	(202,554)	(259,816)	(212,176)	(175,962)	(247,332)	(175,000)
* SALARIES AND WAGES		0	(0)	57,069	67,157	35,949	112,448
EMPLOYEE BENEFITS							
250-3035-431.02-25	MEDICARE	3,094	3,771	4,061	3,527	4,038	4,086
250-3035-431.02-30	RETIREMENT	56,472	70,923	63,621	55,027	75,350	84,078
250-3035-431.02-40	GROUP INSURANCE	28,156	45,174	39,166	38,201	44,144	50,241
250-3035-431.02-50	WORKERS' COMPENSATION	1,476	1,959	2,408	2,564	2,326	2,418
250-3035-431.02-70	CAR ALLOWANCE	3,903	3,930	3,915	3,737	3,320	3,315
250-3035-431.02-71	PHONE ALLOWANCE	2,045	2,195	2,644	2,830	2,523	3,120

BUDGET PREPARATION WORKSHEET FISCAL YEAR 2020

FUND 250 RTC

Account Number	Description	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Tentative
250-3035-431.02-72	MOBILE DEVICE ALLOWANCE	300	375	600	290	418	420
250-3035-431.02-99	GRANT ALLOCATION	(64,543)	(75,442)	-	-	-	-
* EMPLOYEE BENEFITS		30,904	52,884	116,415	106,175	132,119	147,678
SERVICE AND SUPPLIES							
250-3035-431.03-09	PROFESSIONAL SERVICES	63,593	60,046	65,091	77,490	100,000	100,000
250-3035-431.03-30	TRAINING	954	120	3,645	5,580	6,000	6,000
250-3035-431.04-28	FREEWAY LANDSCAPING MAINT	-	44,280	44,280	43,090	55,000	55,000
250-3035-431.04-35	VEHICLE REPAIR & MAINT.	-	-	-	-	2,500	2,500
250-3035-431.04-87	STREET SEALING	-	-	-	157,223	236,250	-
250-3035-431.05-42	PRINTING/ADVERTISING	314	325	60	214	1,000	1,000
250-3035-431.05-45	MEMBERSHIP / PUBLICATIONS	635	375	312	1,576	1,500	1,500
250-3035-431.05-80	TRAVEL	1,567	1,598	6,454	-	-	-
250-3035-431.06-01	OFFICE SUPPLIES	3,477	1,539	1,799	1,240	3,000	3,000
250-3035-431.06-25	OPERATING SUPPLIES	1,072	1,640	2,041	4,054	7,000	7,000
250-3035-431.06-75	SMALL FURNISHINGS	1,075	-	-	-	1,000	1,000
250-3035-431.07-10	TELEPHONE	1,161	1,240	1,290	1,320	4,000	4,000
250-3035-431.09-01	ISC: GENERAL FUND	230,532	166,704	158,328	232,944	230,383	263,665
250-3035-431.09-15	ISC: INSURANCE	24,750	26,250	26,250	26,250	26,250	27,750
250-3035-431.09-20	ISC:SEWER FUND	2,530	2,555	2,596	2,671	3,000	3,000
250-3035-431.09-24	ISC:WATER FUND	3,795	3,833	3,894	4,007	4,500	4,500
250-3035-431.09-55	RADIOS	449	1,755	1,303	-	-	-
250-3035-431.12-35	COMPLETE STREETS	-	-	-	-	26,253	10,000
250-3035-431.12-99	GRANT ALLOCATION	(2,488)	2,066	3,456	(996)	-	-
250-3035-475.46-00	FISCAL CHARGES	500	450	321	1,629	500	500
* SERVICE AND SUPPLIES		333,916	314,777	321,119	558,292	708,136	490,415
CAPITAL OUTLAY							
250-3035-431.70-40	CONSTRUCTION	240,950	634,899	1,577,629	1,834,513	10,141,080	9,807,002
250-3035-431.70-50	PROJECT SERVICES	328	-	-	-	-	-
250-3035-431.70-70	LABOR	55,061	160,288	203,949	99,697	165,000	414,983
250-3035-431.70-90	TRANSPRTATION INFRASTRUCT	-	-	-	-	535,219	1,153,653
250-3035-431.74-01	LAND ACQUISITION	10,000	-	-	-	-	-
250-3035-431.78-65	FLAP SIERRA VISTA LANE	-	-	-	87,727	-	-
* CAPITAL OUTLAY		306,339	795,187	1,781,579	2,021,937	10,841,299	11,375,638
OPERATING TRANSFERS OUT							
250-3035-491.72-25	STREET MAINTENANCE	1,000,000	574,197	-	-	-	-
250-3035-491.72-66	DEBT SERVICE FUND	1,697,036	1,668,734	1,634,911	1,580,469	1,579,714	1,580,215
250-3035-491.72-67	CAMPO FUND	21,912	16,542	12,597	12,970	12,665	12,665
250-3035-491.72-93	INFRASTRUCTURE FUND	-	-	16,387	4,033	-	-
* OPERATING TRANSFERS OUT		2,718,948	2,259,473	1,663,895	1,597,472	1,592,379	1,592,880
** REGIONAL TRANSPORTATION		3,390,107	3,422,321	3,940,077	4,351,033	13,309,882	13,719,059
SALARIES AND WAGES							
250-3040-430.01-01	SALARIES	-	-	-	55,367	54,740	71,902
250-3040-430.01-02	HOURLY/SEASONAL	-	-	-	5,608	46,111	43,457
250-3040-430.01-06	MANAGEMENT LEAVE PAY	-	-	-	1,281	-	-
250-3040-430.01-07	ANNUAL LEAVE PAYOFF	-	-	-	6,898	-	-
250-3040-430.01-11	OVERTIME	-	-	-	-	674	-
* SALARIES AND WAGES		-	-	-	69,153	101,525	115,359
EMPLOYEE BENEFITS							
250-3040-430.02-25	MEDICARE	-	-	-	1,015	1,483	1,687
250-3040-430.02-30	RETIREMENT	-	-	-	15,861	7,938	10,965
250-3040-430.02-40	GROUP INSURANCE	-	-	-	8,373	6,258	11,275
250-3040-430.02-50	WORKERS' COMPENSATION	-	-	-	701	1,804	1,642
250-3040-430.02-71	PHONE ALLOWANCE	-	-	-	864	755	960
* EMPLOYEE BENEFITS		-	-	-	26,815	18,238	26,529
SERVICE AND SUPPLIES							
250-3040-430.06-25	OPERATING SUPPLIES	-	-	-	47,730	67,248	67,248
250-3040-431.09-50	ISC: FLEET MANAGEMENT	-	-	-	-	1,237	1,197
* SERVICE AND SUPPLIES		-	-	-	47,730	68,485	68,445
** SAFE ROUTES TO SCHOOL		-	-	-	143,698	188,248	210,333
** REGIONAL TRANSPORTATION		3,944,482	4,397,321	4,969,477	5,852,626	13,598,130	14,029,392

BUDGET PREPARATION WORKSHEET FISCAL YEAR 2020					
FUND 256 STREET MAINTENANCE					
	Account Number / Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Tentative
TAXES					
SELECTIVE SALES & USE TAX					
	256-0000-314.10-00 COUNTY OPTION FUEL TAX	384,736	417,771	439,584	451,839
	256-0000-314.25-00 COUNTY OPTION BCCRT	2,575,087	2,794,217	2,987,452	3,062,140
*	SELECTIVE SALES & USE TAX	2,959,823	3,211,988	3,427,036	3,513,979
**	TAXES	2,959,823	3,211,988	3,427,036	3,513,979
INTERGOVERNMENTAL					
FEDERAL GOVERNMENT GRANTS					
	256-0000-331.10-00 NATIONAL FOREST	648	5,094	-	-
*	FEDERAL GOVERNMENT GRANTS	648	5,094	-	-
STATE GOVERNMENT GRANTS					
	256-0000-334.93-06 SIGNAL ENHANCEMENT PROJECT	-	112,483	-	-
*	STATE GOVERNMENT GRANTS	-	112,483	-	-
STATE SHARED REVENUES					
	256-0000-335.02-00 MTR VEH FUEL TAX: 3¢	895,898	958,677	953,548	982,155
	256-0000-335.04-00 MTR VEH FUEL TAX: 2.35¢	431,087	439,430	454,575	465,422
*	STATE SHARED REVENUES	1,326,984	1,398,106	1,408,123	1,447,577
OTHER LOCAL GOVT GRANTS					
	256-0000-337.56-11 DOUGLAS - SIGNAL REPAIR / MAINT	62,968	59,600	55,000	55,000
	256-0000-337.57-11 LYON - SIGNAL REPAIR / MAINT	2,762	6,740	3,000	3,000
	256-0000-337.58-11 STOREY - SIGNAL REPAIR/MAINT	-	-	5,000	5,000
	256-0000-337.61-11 V&T - SIGNAL REPAIR / MAINT	-	4,208	750	750
*	OTHER LOCAL GOVT GRANTS	65,730	70,548	63,750	63,750
**	INTERGOVERNMENTAL	1,393,362	1,586,232	1,471,873	1,511,327
CHARGES FOR SERVICES					
PUBLIC WORKS					
	256-0000-343.06-00 DEPARTMENT CHARGES	159,836	120,139	100,000	100,000
*	PUBLIC WORKS	159,836	120,139	100,000	100,000
**	CHARGES FOR SERVICES	159,836	120,139	100,000	100,000
MISCELLANEOUS REVENUE					
INTEREST EARNINGS					
	256-0000-361.01-00 INTEREST INCOME	(469)	956	4,000	4,000
*	INTEREST EARNINGS	(469)	956	4,000	4,000
INVESTMENT SALES					
	256-0000-362.02-00 NET INC IN FAIR VALUE INV	(536)	(60)	-	-
*	INVESTMENT SALES	(536)	(60)	-	-
MISCELLANEOUS					
	256-0000-366.01-00 MISC. OTHER INCOME	-	-	-	-
	256-0000-366.05-00 REFUNDS/REIMBURSEMENTS	200	-	-	-
*	MISCELLANEOUS	200	-	-	-
**	MISCELLANEOUS REVENUE	(805)	896	4,000	4,000
OTHER FINANCING SOURCES					
INTERFUND OPERATING TRFS					
	256-0000-381.01-00 GENERAL FUND	-	-	-	-
	256-0000-381.23-00 REGIONAL TRANSPORTATION	-	-	-	-
*	INTERFUND OPERATING TRFS	-	-	-	-
PROCEEDS OF GFA DISPOSITION					
	256-0000-382.08-00 SURPLUS SALES	20,639	-	-	-
*	PROCEEDS OF GFA DISPOSITION	20,639	-	-	-
**	OTHER FINANCING SOURCES	20,639	-	-	-
BEGINNING BALANCE					
BEGINNING BALANCE					
	256-0000-395.00-00 BEGINNING BALANCE	1,231,585	678,478	928,198	712,264
*	BEGINNING BALANCE	1,231,585	678,478	928,198	712,264
**	BEGINNING BALANCE	1,231,585	678,478	928,198	712,264

BUDGET PREPARATION WORKSHEET FISCAL YEAR 2020					
FUND 256 STREET MAINTENANCE					
	Account Number / Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Tentative
***	STREET MAINTENANCE	5,764,439	5,597,733	5,931,107	5,841,570
	TAXES				
	256-3038-971.30-00 ENDING BALANCE	678,478	928,198	712,264	100,000
*	TAXES	678,478	928,198	712,264	100,000
	SALARIES AND WAGES				
	256-3038-431.01-01 SALARIES	1,196,431	1,211,841	1,251,438	1,311,697
	256-3038-431.01-02 HOURLY/SEASONAL	111,226	-	-	-
	256-3038-431.01-03 ADMINISTRATIVE PAY	13	-	-	-
	256-3038-431.01-06 MANAGEMENT LEAVE PAY	1,265	2,592	2,271	-
	256-3038-431.01-07 ANNUAL LEAVE PAYOFF	2,363	2,980	7,005	-
	256-3038-431.01-08 SICK LEAVE PAYOFF	-	-	390	-
	256-3038-431.01-09 WORKERS' COMPENSATORY LV	1,978	2,879	-	-
	256-3038-431.01-11 OVERTIME	110,227	88,524	32,000	32,000
	256-3038-431.01-12 CALL BACK PAY	51,297	20,816	15,000	15,000
	256-3038-431.01-13 STAND-BY PAY	48,443	45,037	35,077	35,077
	256-3038-431.01-14 F L S A	1,255	809	366	-
	256-3038-431.01-16 HOLIDAY PAY	8,985	4,007	1,020	1,020
	256-3038-431.01-25 TEMPORARY STAFFING	-	115,429	120,000	120,000
	256-3038-431.01-90 BUDGET REDUCTIONS	(143)	-	-	-
	256-3038-431.01-99 GRANT ALLOCATION	(92,445)	476	-	-
*	SALARIES AND WAGES	1,440,897	1,495,389	1,464,567	1,514,794
	EMPLOYEE BENEFITS				
	256-3038-431.02-25 MEDICARE	19,737	19,074	19,773	19,728
	256-3038-431.02-30 RETIREMENT	283,738	299,263	332,417	355,356
	256-3038-431.02-40 GROUP INSURANCE	258,467	288,299	312,267	350,435
	256-3038-431.02-50 WORKERS' COMPENSATION	15,564	13,745	16,940	16,145
	256-3038-431.02-57 DOMESTIC PARTNER INS BENE	116	127	(242)	-
	256-3038-431.02-60 EDUCATION INCENTIVE	275	250	250	250
	256-3038-431.02-65 UNIFORM ALLOWANCE	6,809	9,554	8,000	8,000
	256-3038-431.02-66 FOUL WEATHER ALLOWANCE	3,113	3,188	3,038	3,038
	256-3038-431.02-68 TOOL ALLOWANCE	1,200	1,160	1,204	1,200
	256-3038-431.02-70 CAR ALLOWANCE	-	-	-	-
	256-3038-431.02-71 PHONE ALLOWANCE	3,003	3,144	3,041	3,000
	256-3038-431.02-72 MOBILE DEVICE ALLOWANCE	480	464	438	435
*	EMPLOYEE BENEFITS	592,500	638,267	697,126	757,587
	SERVICE AND SUPPLIES				
	256-3038-431.03-09 PROFESSIONAL SERVICES	-	5,312	10,000	10,000
	256-3038-431.03-30 TRAINING	5,233	11,755	10,000	10,000
	256-3038-431.03-62 UNEMP COMP. REIMB.	-	-	3,000	3,000
	256-3038-431.04-28 FREEWAY LANDSCAPING MAINT	-	-	-	-
	256-3038-431.04-30 EQUIPMENT REPAIR & MAINT.	39,045	28,659	76,750	76,750
	256-3038-431.04-33 SOFTWARE MAINTENANCE	9,599	5,378	8,200	8,200
	256-3038-431.04-34 BUILDING REPAIR & MAINT.	12,692	1,880	10,000	10,000
	256-3038-431.04-35 VEHICLE REPAIR & MAINT.	169,443	196,136	200,000	200,000
	256-3038-431.04-37 SIGNAL REPAIR & MAINT.	154,267	280,782	200,000	200,000
	256-3038-431.04-44 OFFICE EQUIPMENT RENTAL	-	-	-	-
	256-3038-431.04-45 EQUIPMENT RENTAL	4,762	3,885	5,000	5,000
	256-3038-431.04-54 TREE CARE & LOT CLEANING	24,712	20,589	31,000	31,000
	256-3038-431.04-70 SIDEWALK REPAIR/ADA	113,809	109,437	130,000	130,000
	256-3038-431.04-79 CTX STREET REPAIRS	156,726	-	-	-
	256-3038-431.04-80 STREET REPAIR	680,442	128,250	255,000	377,944
	256-3038-431.04-81 SALT AND SAND	31,367	18,237	29,000	29,000
	256-3038-431.04-87 STREET SEALING	33	37	-	-
	256-3038-431.04-88 LONG LINE STRIPING	173,040	156,332	305,000	305,000
	256-3038-431.05-42 PRINTING/ADVERTISING	2,259	2,387	1,500	1,500
	256-3038-431.05-45 MEMBERSHIP / PUBLICATIONS	2,075	1,712	1,000	1,000

BUDGET PREPARATION WORKSHEET FISCAL YEAR 2020					
FUND 256 STREET MAINTENANCE					
	Account Number / Description	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Tentative
	256-3038-431.05-80 TRAVEL	3,470	-	-	-
	256-3038-431.06-01 OFFICE SUPPLIES	1,503	1,118	1,000	1,000
	256-3038-431.06-02 POSTAGE/SHIPPING	43	55	800	800
	256-3038-431.06-25 OPERATING SUPPLIES	52,950	38,938	35,000	35,000
	256-3038-431.06-30 STREET SIGNS & PAINT	62,680	58,266	75,000	75,000
	256-3038-431.06-45 BOOKS/PERIODICALS	-	-	100	100
	256-3038-431.06-60 VEHICLE FUEL/OIL	111,234	122,406	125,000	125,000
	256-3038-431.06-75 SMALL FURNISHINGS	1,927	2,030	2,715	2,000
	256-3038-431.07-10 TELEPHONE	4,163	5,941	5,000	5,000
	256-3038-431.07-12 POWER	15,186	17,909	20,000	20,000
	256-3038-431.07-13 HEATING	6,181	7,018	8,000	8,000
	256-3038-431.07-16 STREET LIGHTS	34,069	38,767	40,000	40,000
	256-3038-431.07-17 STREET SIGNALS	303,804	317,282	295,000	295,000
	256-3038-431.09-01 ISC: GENERAL FUND	239,040	230,112	249,051	227,473
	256-3038-431.09-15 ISC: INSURANCE	52,500	52,500	52,500	55,500
	256-3038-431.09-20 ISC:SEWER FUND	1,545	1,590	1,600	1,600
	256-3038-431.09-24 ISC:WATER FUND	2,317	2,384	2,300	2,300
	256-3038-431.09-50 ISC: FLEET MANAGEMENT	316,955	325,238	325,950	317,804
	256-3038-431.09-55 RADIOS	6,513	44,805	65,011	44,218
	256-3038-431.12-99 GRANT ALLOCATION	(73,982)	(5,426)	-	-
	* SERVICE AND SUPPLIES	2,721,599	2,231,701	2,579,477	2,654,189
	CAPITAL OUTLAY				
	256-3038-431.70-40 CONSTRUCTION	211	59,230	8,952	-
	256-3038-431.70-70 LABOR	13,858	2,912	3,786	-
	256-3038-431.71-99 UNDESIGNATED PROJECTS	-	-	-	-
	256-3038-431.77-05 VEHICLE REPLAC. PROGRAM	-	24,532	-	415,000
	256-3038-431.77-74 TRAFFIC SIGNAL / ST LIGHT	62,706	9,840	100,000	150,000
	256-3038-431.77-75 EQUIPMENT	254,191	207,663	364,935	250,000
	256-3038-431.78-35 CURB & GUTTER	-	-	-	-
	* CAPITAL OUTLAY	330,965	304,178	477,673	815,000
	OPERATING TRANSFERS OUT				
	256-3038-491.72-75 FLEET MANAGEMENT FUND	-	-	-	-
	* OPERATING TRANSFERS OUT	-	-	-	-
	**** STREET MAINTENANCE	5,764,439	5,597,733	5,931,107	5,841,570
		-	-	-	-

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STAFF REPORT

Report To: The Carson City Regional Transportation Commission (RTC)

Meeting Date: April 10, 2019

Staff Contact: Dirk Goering, Senior Transportation Planner

Agenda Title: For Possible Action: Discussion and possible action regarding the allocation of approximately \$106,324 from Carson City's apportionment of Federal Fiscal Years (FFY) 2017 and 2018 Surface Transportation Block Grant (STBG) funds to Fairview Drive between S. Carson Street and Roop Street.

Staff Summary: At the present time, \$26,324 in STBG funds is unallocated and approximately \$80,000 from the Silver Sage reconstruction project will soon become unallocated. This remaining fund balance needs to be obligated prior to September 30, 2019.

Agenda Action: Formal Action/Motion

Time Requested: 10 minutes

Proposed Motion

I move to approve the allocation of all remaining Federal Fiscal Years (FFY) 2017 and 2018 Surface Transportation Block Grant (STBG) funds (approximately \$106,324) to the Fairview Drive Reconstruction Project.

Background/Issues & Analysis

The proposed project on Fairview Drive includes a partial reconstruction, a partial mill and overlay, the replacement of severely deteriorated sidewalk, and the replacement of two commercial driveways. If approved, the additional funds will expand the scope of ADA and stormwater improvements. Additional ADA upgrades would include improvements surrounding a pedestrian push button (currently out of compliance) and the extension of sidewalk along Roop Street to the south. This section of sidewalk is missing and is located along a bus route. A map of the proposed project is attached for reference.

Regarding FFY 2017 STBG funds, previously \$710,600 was allocated toward the Silver Sage reconstruction project. This project is complete and in the process of closing out. The project came in under budget, by approximately \$80,000. These remaining funds will be rolled into the Fairview Drive project to expand the scope of ADA and stormwater improvements.

Regarding FFY 2018 STBG funds, in order to meet deadline requirements contained within an agreement between CAMPO and the Nevada Department of Transportation (NDOT), Federal Fiscal Year (FFY) 2018 Surface Transportation Block Grant (STBG) funds must be obligated by September 30, 2019. Obligation is met when a notice to proceed is issued. If the allocation of the \$26,324 in STBG funds is approved, Carson City will be on track to obligate all Federal Fiscal Year (FFY) 2018 STBG funds. These remaining funds will also be used to expand the scope of ADA and stormwater improvements.

Applicable Statute, Code, Policy, Rule or Regulation

-Agreement Number NM696-16-804

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: To be budgeted in the future.

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: Improvements to Fairview Drive between Carson Street and Roop Street are now estimated at \$704,503, previously, \$592,583. The \$704,503 is comprised of \$669,278 in STBG funds and a local 5% match of \$35,225. The original project is within the tentative FY 2020 budget. An agreement with NDOT for use of these federal funds is anticipated in May. After the agreement is executed, staff will prepare an augmentation to the FY 20 Budget to revise the project budget. The additional local match of \$1,365, for the \$26,324, can be absorbed by the FY 20 Transportation Infrastructure Account and the local match previous encumbered for the Silver Sage reconstruction project will be transferred to the Fairview Drive reconstruction project. The incorporation of the approximately \$80,000 in STBG funds will be formalized with a future amendment to the agreement between NDOT and the City. A future amendment is needed since exact numbers are not known at the present time, additional time will allow for the final design to flush out and to allow for the final closeout of the Silver Sage project. This portion of Fairview Drive is within District 2 of the Pavement Management Plan, which is prioritized in FY 20.

Alternatives

- Request staff to allocate STBG funds elsewhere.

Supporting Material

- Exhibit-1: Fairview Drive Project Map

Board Action Taken:

Motion: _____

1) _____	Aye/Nay
2) _____	_____

(Vote Recorded By)

Fairview Drive Reconstruction Project



CLICK LOGO FOR TUTORIAL

**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

Carson City, NV makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 11/17/2018
Data updated 11/17/2018