

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS
AND JOINT MEETING WITH THE
CARSON CITY SCHOOL DISTRICT BOARD OF TRUSTEES**

Day: Thursday
Date: June 20, 2019
Time: Beginning at 8:30 am
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

1. Call to Order - Board of Supervisors

2. Roll Call

3. Invocation - Pat Propster, Calvary Chapel

4. Pledge of Allegiance

5. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

6. For Possible Action: Approval of Minutes - May 16, 2019 & May 20, 2019

7. For Possible Action: Adoption of Agenda

8. Special Presentations

8.A Proclamation to recognize June 17-23, 2019 as National Pollinator Week. (Carson City Chamber Leadership Institute Class of 2019)

8.B For Presentation Only: Presentation of Length of Service certificates to City employees. (Melanie Bruketta, mbruketta@carson.org)

Staff Summary: Every month the Board of Supervisors presents Length of Service certificates to employees who have completed 5, 10, 15, 20, 25 and 30 years of City service.

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may

request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

9. City Manager

9.A For Possible Action: Discussion and possible action to ratify the approval of bills and other requests for payments by the City Manager for the period of May 4, 2019 through June 7, 2019. (Adriana Fralick, afralick@carson.org)

Staff Summary: Pursuant to CCMC 2.29, the Controller will present all bills or other requests for payment by the City to the City Manager for approval. Upon approval, the register book of bills and other requests for payment and warrants are presented at least once a month to the Board of Supervisors, who shall by motion entered into its minutes, ratify the action taken.

10. Courts

10.A For Possible Action: Discussion and possible action regarding an Intrastate Interlocal Agreement between the State of Nevada acting by and through its Department of Health and Human Services Division of Public and Behavioral Health and the Carson City Justice/Municipal Court for collaborative case coordination for the Mental Health Court Program. (Max Cortes, mcortes@carson.org)

Staff Summary: The State of Nevada acting by and through its Department of Health and Human Services Division of Public and Behavioral Health receives \$100,000 annually for the Carson City Justice/Municipal Court's Mental Health Court Program. This funding was secured by former legislator, Sheila Leslie, to assist the program. The funding is budgeted and expended by the Department of Health and Human Services Division of Public and Behavioral Health. \$72,100 of the funding is used to pay for a full time Psychiatric Worker. The remaining \$27,900 is used for ancillary program needs.

11. Finance

11.A For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through June 6, 2019, per NRS 251.030 and NRS 354.290. (Pamala Ganger, pganger@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

12. Purchasing and Contracts

12.A For Possible Action: Discussion and possible action regarding the Forensic Support Services Agreement between Washoe County on behalf of the Washoe County Sheriff's Office

and Carson City on behalf of the Carson City Sheriff's Office (File No. 1920-031) for a fee not to exceed \$98,980 through June 30, 2020 and authorization for the Sheriff to execute the contract. (Carol Akers, CAkers@carson.org and Sheriff Ken Furlong, KFurlong@carson.org)

Staff Summary: The Washoe County Sheriff's Office Forensic Science Division will perform forensic services listed in the Agreement (Option B) as deemed necessary by the Carson City Sheriff/Coroner. This will be funded from the Professional Services/Laboratory Expense Account in FY19/20.

12.B For Possible Action: Discussion and possible action regarding the Carson City Fire Department's proposed use of Curtis joinder contract No. 00000170 with NPPGov, through June 30, 2020, to purchase Fire Personal Protective Equipment-Turnouts and Fire Rescue Tools and Equipment as needed, for a not to exceed amount of \$111,000. (Carol Akers, CAkers@carson.org and Sean Slamon, SSlamon@carson.org)

Staff Summary: The Carson City Fire Department is responsible for providing uniforms, turnouts and safety equipment to all the Fire Department personnel who are active in the field. These items must meet the National Fire Protection Association's (NFPA) safety standards. This contract will allow the Carson City Fire Department to purchase this equipment as needed.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

13. Item(s) pulled from the Consent Agenda will be heard at this time.

14. City Manager

14.A For Presentation Only: Presentation and final report from Walker and Associates of the 80th (2019) Legislative Session.

Staff Summary: Mary and Steve Walker of Walker and Associates, Government Affairs Consultants for Carson City, will provide a recap and final report of the 2019 Legislative Session.

14.B For Presentation Only: Presentation by the Nevada League of Cities (NLC) to provide a legislative recap of the 80th (2019) Legislative Session and an update of League activities.

Staff Summary: Wes Henderson, NLC Executive Director, will provide the update.

14.C For Possible Action: Discussion and possible action to appoint one member to the Airport Authority "Manufacturer" position to fill an unexpired term that will end in October 2020. (Adriana Fralick, afralick@carson.org)

Staff Summary: The Airport Authority Act for Carson City, Chapter 844, Statutes of Nevada 1989, creates a seven member authority as appointed by the Board of Supervisors. As stated in Section 4, the member categories are as follows: (1) Three members who represent the general public – at least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at time of appointment, owns and operates an aircraft

based at the airport; (2) Two members who are manufacturers in the Carson City industrial airport; and; (3) Two members who are fixed base operators at the airport. There is one vacancy on the Airport Authority for the “Manufacturer” position to be filled due to the resignation of a member. A new application was submitted by Clyde Simmons

14.D For Possible Action: Discussion and possible action regarding a request to acknowledge an application from Stellar Snacks for State incentives through the Governor's Office of Economic Development (GOED). (Andrew Haskin, NNDA)

Staff Summary: Northern Nevada Development Authority (NNDA) will present an overview of Stellar Snacks and its application for State incentives.

15. Public Works

15.A For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 104, an ordinance relating to solid waste and recyclable materials, establishing provisions relating to an exclusive Franchise Agreement between Carson City and Waste Management of Nevada, Inc., for the collection and disposal of solid waste and recyclable materials and repealing the former Franchise Agreement for solid waste and recyclable materials. (Rick Cooley, RCooley@carson.org and Todd Reese, TReese@carson.org)

Staff Summary: This will be the second reading of an ordinance to replace the existing franchise agreement. The new agreement was previously approved by the Board of Supervisors on December 20, 2018.

16. Health and Human Services

16.A For Possible Action: Discussion and possible action regarding an interlocal contract with Douglas County in an amount not to exceed \$260,000 for the period of July 1, 2019 through June 30, 2020, \$270,000 for the period of July 1, 2020 through June 30, 2021, and \$280,000 for the period of July 1, 2021 through June 30, 2022, to provide environmental health services in Douglas County and to cover the expenses of the environmental health position(s) and the program, including supervision and Carson City overhead. (Nicki Aaker, naaker@carson.org and Dustin Boothe, dboothe@carson.org)

Staff Summary: By entering into this interlocal contract, Carson City will be able to continue to provide Environmental Health Services for Douglas County to promote and maintain the health of the citizens of Douglas County.

17. Parks and Recreation

17.A For Possible Action: Discussion and possible action regarding a request to accept the Open Space Advisory Committee 2018 Annual Report and Fiscal Year 2019/2020 Work Plan. (Ann Bollinger, abollinger@carson.org)

Staff Summary: Carson City Municipal Code Section 13.06.090 requires that the Open Space Advisory Committee provide an annual report of their activities to the Board of Supervisors. The work plan is used to develop the budget and present an opportunity to provide direction and priorities to staff by the Open Space Advisory Committee and the Board of Supervisors.

18. Purchasing and Contracts

18.A For Possible Action: Discussion and Possible action regarding Contract No. 1819-205, Emergency Medical Billing Services for Carson City Fire Department (CCFD), with Wittman Enterprises, LLC, at a rate of 3.85% of net collections, and fee of \$9.00 per processed membership for the Carson City Care Ambulance Subscription Service, through June 30, 2020, with the option to renew for four additional one-year terms. (Carol Akers, cakers@carson.org and Fire Chief Sean Slamon, sslamon@carson.org)

Staff Summary: Carson City Fire Department will continue to strive to maintain the highest level of efficiency in cost recovery while maximizing collections for Emergency Medical Services with timely and accurate reporting by awarding contract No. 1819-205 to Wittman Enterprises.

18.B For Possible Action: Discussion and possible action regarding a determination that Stonehouse Drilling and Construction LLC, is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and whether to award Contract No. 1819-236, Carson City Well #3 Re-Drill to Stonehouse Drilling and Construction LLC, for a total not to exceed amount of \$524,381. (Carol Akers, CAkers@carson.org and Dan Stucky, DStucky@carson.org)

Staff Summary: The contract is for all labor, materials, tools and equipment necessary for the Well 3 Re-Drill which includes drilling and construction of a new production well at the Well 3 site in Carson City. The construction contract is for the base bid amount of \$476,710, plus a 10% contingency amount of \$47,671 to be funded from the Water Capital Projects-Construction Account as approved in the FY19 budget. The engineer's estimate for construction was \$455,000.

18.C For Possible Action: Discussion and possible action regarding Contract No. 1920-033, Hydrogeologic Consulting Services (Production Well No. 3B) with Aqua Hydrogeologic Consulting for an amount not to exceed \$59,708. (Carol Akers, CAkers@carson.org and Dan Stucky, DStucky@carson.org)

Staff Summary: Aqua Hydrogeologic Consulting was previously selected through the City's on-call process for professional services relating to hydrogeologic engineering and groundwater development services and has proposed to perform those services during the drilling and development of the new Well 3. Staff recommends awarding the contract to Aqua Hydrogeologic Consulting. The total professional services contract amount exceeds \$50,000 and therefore requires Board of Supervisors approval pursuant to City policy.

18.D For Possible Action: Discussion and possible action regarding a determination that Aspen Developers Corp., is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and whether to award Contract No. 1819-244, East-West Transmission Main Project Phase 2B, for a total not to exceed amount of \$5,486,419.40. (Carol Akers, CAkers@carson.org and Dan Stucky, DStucky@carson.org)

Staff Summary: The project consists of installation of the following: 24" water main and related appurtenances, 16" water main and related appurtenances, pre-fabricated booster pump station, fiber optic conduit bank with pull string, sidewalk, curb ramps, curb and gutter. Additionally, roadway reconstruction as well as asphalt and concrete patching. The

construction contract is for the base bid amount of \$4,987,564.00, plus a 10% contingency amount of \$498,765.40 to be funded from the Water Capital Projects-Construction Account. The engineer's estimate for construction was \$6,250,000.

18.E For Possible Action: Discussion and possible action regarding an Interlocal Agreement between Carson City and the Nevada Department of Transportation providing for the use of the Statewide Public Safety Radio Communications System for an amount not to exceed \$5,076,000 for the initial ten-year term and not to exceed \$634,500 per year in the subsequent renewal terms. (James Jacklett, jjacklett@carson.org)

Staff Summary: This agreement will allow Carson City to utilize the Statewide Public Safety Radio Communications System (Radio System) to reduce operational costs, improve interagency interoperability, enhance radio communication, and meet homeland security initiatives for radio communications. The operational costs will consist of an annual fee for unlimited air-time based on the number of City radios units registered and utilized on the Radio System. The coverage, capacity, and resiliency provided by the Radio System will significantly increase the City's communications capability and increase operational readiness. The agreement is for an initial term of ten years and will automatically renew for an additional ten years at the end of each term. The agreement may be terminated by either party with 120 days' notice without cause.

18.F For Possible Action: Discussion and possible action regarding a proposed purchase of six dispatch consoles, six back-up base radios, interop gateway equipment, switching equipment and associated services and support through joinder contract #P697-16-016, between Harris Corporation and Nevada Department of Transportation (NDOT) for a not to exceed amount of \$458,562.84. (Carol Akers, cakers@carson.org and James Jacklett, jjacklett@carson.org)

Staff Summary: The existing radio dispatch console system is beyond its end-of-life and is no longer supported by the manufacturer. The new dispatch consoles will connect to the Statewide Public Safety Radio System's geographically redundant core network. Utilizing the Statewide System core will provide savings in excess of one million dollars over the initial 10-year period when compared to purchasing and maintaining a City-owned radio core. The purchase also includes six back-up radios that will be installed and configured to provide fallback communications capability to ensure that a disruption in connectivity to the Statewide System core will not prevent dispatchers from talking to City resources.

18.G For Possible Action: Discussion and possible action regarding Contract No. 1920-001, Third Party Administrative Services for the Self-Insured Workers' Compensation, General Liability, Auto Liability, Law Enforcement Liability, Errors & Omissions (E&O) and Employment Practices Liability (ELP) Insurance Claims with Cannon Cochran Management Services, Inc., (CCMSI) for an estimated amount of \$222,123, through June 30, 2022. (Carol Akers, CAkers@carson.org and Cecilia Meyers, cmeyer@carson.org)

Staff Summary: The contract total, an amount estimated to be \$222,123, will be paid over the next 3 years: \$72,580 in year 1 (July 1, 2019-June 30, 2020); \$74,017 in year 2 (July 1, 2020-June 30, 2021); and \$75,526 in year 3 (July 1, 2021-June 30, 2022). This includes the claim management fee and an annual administration fee as well as the OSHA log component.

19. Finance

19.A For Possible Action: Discussion and possible action regarding insurance agreements with Public Entity Property Insurance Program (PEPIP) for property insurance (including automobile physical damage), boiler and machinery, pollution and cyber insurance at a total premium not to exceed \$635,089 for FY 2020. (Pam Ganger, PGanger@Carson.org)

Staff Summary: Staff proposes renewing Property Insurance with the same insurance program as last year. PEPIP insurers are all rated at least A- by AM Best Services adjusted policyholder reserves of at least \$150 million. Most of the program insurers have reserves exceeding \$2 billion.

19.B PUBLIC HEARING:

For Possible Action: Discussion and possible action regarding a proposed resolution for temporary interfund loans, for a period not to exceed six months, from the Regional Transportation Fund to the Carson Area Metropolitan Planning Organization (CAMPO) Fund for an amount not to exceed \$50,000 and to the Street Maintenance Fund for an amount not to exceed \$200,000, and from the General Fund to the Transit Fund for an amount not to exceed \$600,000. (Pamala Ganger, pganger@carson.org)

Staff Summary: The CAMPO Fund, the Street Maintenance Fund and the Transit Fund may incur temporary cash shortages on June 30, 2019. The interfund loans would enable the City to cover any temporary cash shortages in these funds. Carson City is required by NRS 354.6118 to hold a public hearing on the interfund loans.

20. Board of Supervisors

Non-Action Items:

Legislative matters

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

-- LUNCH BREAK - RETURN 1:30 P.M. --

21. District Attorney

21.A For Possible Action: Discussion and possible action regarding a proposed Memorandum of Understanding (MOU) to extend the 1st Amended Cooperative Agreement for Administrative Services and Facility Use and Management between Carson City and the Carson City Culture & Tourism Authority, dated March 1, 2018, for a period of sixty days. (Ben Johnson, bjohnson@carson.org)

Staff Summary: Approval of the proposed MOU would extend the terms of the 1st Amended Cooperative Agreement for Administrative Services and Facility Use and Management between Carson City and the Culture & Tourism Authority for sixty days with all terms and

conditions remaining in full force and effect while staff continues to negotiate and prepare a new draft agreement for approval.

22. Community Development - Planning

22.A For Possible Action: Discussion and possible action regarding an amendment to the Master Plan Land Use Map to re-designate from Low Density Residential to Medium Density Residential six properties located at 93 Dean Court, 94 Dean Court, 95 Dean Court, 96 Dean Court, 97 Dean Court, and 4376 Northgate Lane, APN's 008-095-02, -03, -04, -09, -10, -11. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The subject properties range in size from 13,740 square feet to 19,259 square feet. The re-designation will recognize that this land is medium density rather than low density, and allow for a zoning designation that is consistent with the existing development. The Board of Supervisors is authorized to amend the Master Plan.

22.B For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance regarding an amendment to the Zoning Map to change the zoning from Single Family One Acre to Single Family 12,000 on six properties located at 93 Dean Court, 94 Dean Court, 95 Dean Court, 96 Dean Court, 97 Dean Court, and 4376 Northgate Lane, APN's 008-095-02, -03, -04, -09, -10, -11. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The subject properties range in size from 13,740 square feet to 19,259 square feet. Based on the current zoning district, all six properties are nonconforming lots. With the proposed zoning, all properties comply with the minimum lot size. The Board of Supervisors is authorized to amend the zoning map.

22.C For Possible Action: Discussion and possible action regarding an amendment to the Master Plan Land Use Map to re-designate from Conservation Reserve (Private) to Open Space a 20-acre parcel located on the north side of Highway 50 West, APN 007-051-81. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: In January 2019, the subject property was acquired by Carson City for Open Space. The Master Plan Land Use Map re-designation will recognize that this land is open space. The Board of Supervisors is authorized to amend the Master Plan.

22.D For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance regarding an amendment to the Zoning Map to change the zoning from Conservation Reserve to Public Regional on a twenty acre parcel located on the north side of Highway 50 West, APN 007-051-81. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: In January 2019, the subject property was acquired by Carson City for Open Space. The new zoning designation will recognize that the property is publicly owned and its main purpose is to sustain wide regional needs. The Board of Supervisors is authorized to amend the zoning map.

22.E For Possible Action: Discussion and possible action regarding an amendment to the Master Plan Land Use Map to re-designate from Conservation Reserve (private) to Open Space

a 187-acre parcel located south of Timberline, APN 007-091-66. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: In October 2018, the subject property was acquired by Carson City for Open Space. The Master Plan Land Use Map re-designation will recognize that this land is open space. The Board of Supervisors is authorized to amend the Master Plan.

22.F For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance regarding an amendment to the Zoning Map to change the zoning from Conservation Reserve and Single Family One Acre Planned Unit Development to Public Community on two parcels totaling 206 acres located south of Timberline, APNs 007-091-66 and 007-293-29. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: In October 2018, the subject properties were acquired by Carson City for Open Space. The proposed zoning designation will recognize that the property is intended for facilities and uses that service primarily a large portion of Carson City. The Board of Supervisors is authorized to amend the zoning map.

22.G For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance regarding an amendment to the Zoning Map to change the zoning from Limited Industrial to General Commercial on nine properties located at 3205 Retail Drive, 3225 Retail Drive, 3250 Retail Drive, 909 Hot Springs Road, 2185 Market Street, 3305 College Parkway, and 3200 College Parkway, APNs 002-752-02, 002-755-07, -08 -09, -10, -11, -14, -17, and -18. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The subject properties are utilized for restaurant, retail, bank, and office uses. The Master Plan Designation is Community / Regional Commercial. The proposed zoning will avoid non-compatible uses from locating in this area, and will create consistency with the Master Plan. The Board of Supervisors is authorized to amend the Master Plan.

-- EVENING SESSION - 6:00 P.M. --

JOINT MEETING OF THE CARSON CITY BOARD OF SUPERVISORS WITH THE CARSON CITY SCHOOL DISTRICT BOARD OF TRUSTEES

23. Call to Order & Roll Call

24. Flag Salute - Donald Carine

25. For Possible Action: Adoption of the Agenda

Please note: The Board reserves the right to take items in a different order to accomplish the business of the agenda in the most efficient manner.

26. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

27. Welcoming Remarks -

CCSD Board President Stacie Wilke-McCulloch
Mayor Robert Crowell

28. Carson City School District and Carson City

28.A For Discussion Only: Discussion regarding possible revision of the Joint Use Agreement of facilities between Carson City and the Carson City School District. (Jennifer Budge, jbudge@carson.org, Dan Earp, dearp@carson.org and Mark Korinek)

28.B For Presentation Only: Presentation regarding collaborative efforts between Carson City Health and Human Services and Carson City School District. (Nicki Aaker, naaker@carson.org)

28.C For Discussion Only: Informational update on Assembly Bill 244 (AB244); allows the imposition of a property tax in certain counties to fund capital projects of the School District based on recommendations of an Advisory Committee, approval from the Board of Supervisors, and voter approval. (Richard Stokes and AJ Feuling)

28.D For Discussion Only: Brief overview of the new Waste Management service and overview of educational offerings relating to a school recycling program. (Kendra Kostelecky, Bret Hansen and Mark Korinek)

28.E For Discussion Only: Informational update on Capital Improvement Projects in the Carson City School District at Pioneer High School, Mark Twain and Fremont Elementary Schools. (Mark Korinek)

28.F For Presentation Only: Presentation on the Virtual Reality (VR) collaborative project between the Carson City Library and the Carson City School District. (ereinhart@carson.org)

28.G For Possible Action: Discussion and possible action to determine agenda topics, meeting dates and times for future joint meetings of the Board of Supervisors and the Carson City School District Board of Trustees. (Mayor Crowell and CCSD Board President Wilke-McCulloch)

29. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

30. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of

the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the mayor/chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775)887-2100.

This notice has been posted at the following locations:
Community Center 851 East William Street
Courthouse 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Community Development Permit Center 108 East Proctor Street
<http://notice.nv.gov>