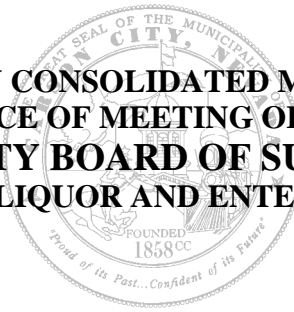


**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD**



Day: Thursday
Date: March 1, 2007
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

Call to Order

Roll Call

Invocation - Louie Locke, Fountainhead Foursquare Church

Pledge of Allegiance

Public Comments and Discussion: *The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board and the Carson City Redevelopment Authority. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.*

1. **Action on Approval of Minutes**
2. **Changes to the Agenda**

Liquor and Entertainment Board

Action on Approval of Minutes

3. **Treasurer**

- A) Action to approve a full bar liquor license for Mr. Jeffery E. Donovan, owner of Scavo's Bar located at 4750 Hwy 50, Suite 1 in Carson City.

Staff Summary: Per CCMC 4.13 all liquor requests are to be brought before the liquor board.

- B) Action to approve a full bar liquor license for Mr. Alvaro Brito, Mr. Marcos Brito, and Mrs. Migdolena Brito owners of the San Marcos Grill, located at 260 East Winnie lane.

Staff Summary: Per CCMC 4.13 all liquor requests are to be brought before the liquor board.

- C) Action to adopt a policy allowing an attorney, or person with a power of attorney authorizing the holder to represent the applicant in liquor license matters, to appear before the Liquor and Entertainment Board when applying for a liquor license.

Staff Summary: On occasion, the liquor license applicant is not local and has either an attorney or someone else who is better able to appear before the board. This policy would present a more business friendly environment for Carson City.

Board of Supervisors
Consent Agenda

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.
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4-1. Assessor

Action to approve the removal of a portion of the taxes from parcel number 004-091-18 (located at 201 S. Roop St.) from the 2006/07 Real Property Tax Roll per NRS 361.140 in the amount of \$1,194.92.

Staff Summary: The Nevada Public Agency Insurance Pool leases a portion of their property to "for profit" entities, however, PRI (Pooling Resources Inc.) is occupying 28% of the building and they qualify for tax exemption as an educational corporation in accordance with NRS 361.140(a). This determination was made after the July 1st lien date and therefore, the percentage of the taxable property needs to be adjusted for the 2006/2007 tax year. The Assessor's office is asking that the additional portion that is exempt from taxation be removed from the 2006/07 tax roll and refunded.

4-2. Treasurer

Action to approve the reduction of the real property tax roll for property bought by the Carson City Airport Authority and the refunding of \$3,842.15 in taxes already paid. Affected land was part of parcels 8-206-01, 8-206-02, 8-206-13, 8-206-04 and 8-206-05.

Staff Summary: Portions of five parcels (approximately 25 acres) were purchased by the Carson City Airport Authority on October 8, 2006. In order to split the original parcels, property taxes had to be paid for the entire tax year by the owner. The property tax amount paid for the remainder of the tax year on the property which became tax exempt was \$3,842.15. The airport authority has paid the prior owner for this and has requested reimbursement.

4-3. Development Services

Action to rescind and cancel Ordinance #1992-63, a Water Line Reimbursement Agreement between Carson City and Iron Mountain Acquisition Company regarding Assessor's Parcel Number 009-215-02, located at Shadow Valley Subdivision Phase I, Carson City, Nevada; which benefitted the owners of APNs: 009-214-04 at 1070 E. Roland Street; 009-214-02 at 1079 E. Appion Way; 009-186-12 at 1060 E. Appion Way; 009-186-05 at 1079 E. Overland Street; 009-184-10 at 1070 E. Overland Street; 009-185-13 at 4433 Bigelow Drive; 009-185-14 at 4475 Bigelow Drive; formerly 009-185-06 at 4551 Bigelow Drive, Carson City, Nevada; and authorize the Mayor to sign the Cancellation.

Staff Summary: Staff is requesting that the Board of Supervisors approve the cancellation of the Water Line Reimbursement Agreement between Carson City and Iron Mountain Acquisition Company.

4-4. City Manager

Action to approve an agreement with the Carson City Fire Fighters Association Local 2251 to transfer personnel and the terms and conditions of the then existing collective bargaining agreement should this function be transferred to a Fire District as defined by NRS 474.

Staff Summary: Carson City is proposing a change to NRS 474 that would allow a fire district to be formed within the incorporated areas of Carson City. The Fire Fighters Association have asked for assurances that, should that happen, personnel within the fire department would be transferred to the new District along with the terms and conditions of employment negotiated in the collective bargaining agreement.

(End of Consent Agenda)

Approximate Time - 8:50 a.m.

Ordinances, Resolutions, and Other Items

5. Health

Action to adopt on second reading Bill Number 104, an ordinance amending chapter 10.24 Stopping, Standing and Parking, Section 10.24.145 Enforcement of Handicapped Parking Spaces on Private Property, by changing the section to conform to state law as set forth in Nevada Revised Statute 484.408 and other matters properly related thereto.

Staff Summary: This ordinance complies with Nevada Revised Statute (NRS) 484.408 parking spaces designated for handicap.

6. Finance

Action to adopt a resolution of intent, proposing the issuance of, and authorizing the publication of notices relating to general obligation (limited tax) bonds (additionally secured by pledged revenues) for the purpose of financing water projects for the City; providing the manner, form and contents of the notices; authorizing the City Manager or City Finance Director to arrange for the sale of the bonds; providing other matters properly related thereto; and providing the effective date hereof.

Staff Summary: Pursuant to 7.020 of the Charter, the City is authorized to borrow money for any corporate purpose and to evidence such borrowing by the issuance of bonds or other securities pursuant to the Local Government Securities Law. The Board proposes to acquire, construct, improve and equip water projects as defined in NRS 244A.056 (the "Water Project"; collectively, the "Projects").

7. Public Works - Operations

Action to accept Public Works recommendation and award the "Centralized Water Treatment Plant for Wells #4 and #49 – Design and Construction Related Consulting Services Project," Contract 2006-119, from the SDWA-Arsenic Fund as provided for in FY2006/2007, to Brown and Caldwell, located at 3264 Goni Road, Suite 153, Carson City, Nevada 89706, for a contract amount of \$282,722.00 and a contingency amount of \$28,000.00.

Staff Summary: This contract is the first phase of implementation of Carson City's Arsenic Compliance Implementation Plan to achieve compliance with the Arsenic Rule promulgated by the U.S. Environmental Protection Agency which resulted in a new drinking water standard of 10 parts per billion. Carson City is currently operating under a three-year exemption that was approved by the State Environmental Commission on September 6, 2006. The City has not exceeded the new arsenic standard since the rule went into effect on January 23, 2006, and would only need to under drought conditions. In the meantime staff is proceeding with steps to implement the plan to meet the new standards.

8. Public Works - Contracts

Action to accept Public Works recommendation and award the "Saliman Road Reclaimed Water Main Extension Project", Contract #2006-097 from the Sewer Capital Projects Fund as provided for in FY2006/2007, to (Bidder #1) Gradex Construction Company, Inc., located at 800 Bennie Lance, Reno, Nevada 89512, for a contract amount of \$367,387.96 and a contingency amount of \$37,000.00.

Staff Summary: Carson City accepted sealed bids for all labor, material, tools and equipment necessary for the Saliman Road Reclaimed Water Main Extension Project. The Saliman Road Reclaimed Water Line, Linear Ditch to Little Lane and East Fifth Street Project consists of the construction of approximately 2600' of new 18", class 200 PVC reclaimed water line in Saliman Road between Little Lane and Linear Park Ditch including a 200' section of 18" to be installed through the intersection of East Fifth Street and Saliman Road. Work includes but is not limited to trench excavation, placement of new pipes and related appurtenances, services, trench backfill and asphalt replacement.

9. Parks and Recreation

Update regarding the status of the Carson City Urban Fishing Pond project located at the Carson City Fairgrounds.

Staff Summary: On February 1, 2007, Carson City publicly opened the bids for this project. Only two bids were received, and both bids were substantially over the available project funding provided by the Nevada Division of Wildlife (NDOW), Carson City, and the City's project partners. City staff wants to share with the Board of Supervisors the current project status and what steps are being taken to continue the project.

10. City Manager

- A) Action to introduce on first reading, an ordinance amending Chapter 12.04 Senior Citizens Assistance, to provide a reduction, rather than a rebate, in sewer charges and to provide a reduction in water charges based upon household income, increasing the household income limits, allowing for discontinuance of the discount to any applicant who wastes water or violates the limitations on irrigation and other matters properly related thereto.

Staff Summary: The Board of Supervisors have directed staff to develop a method by which assistance can be provided to low income senior citizens in the payment of water charges. Currently, we offer a rebate for sewer charges based upon income level. Staff is proposing to change this rebate to a discount, and to add water charges to the fees that may be discounted. The discount can be anywhere from 10% to 90%, depending upon household income, and will be paid from the appropriate utility fund.

- B) Action to introduce on first reading, an ordinance amending Chapter 4.04, Business Licenses, to move business license administration from the Carson City Treasurer to the Development Services Department, and other matters properly related thereto.

Staff Summary: As part of our effort to re-engineer and stream line processes throughout the City, staff has identified the transfer of the business license function from the Treasurer’s Office to the Development Services Department as a positive move. Currently, applicants for business licenses are required to complete the application at the Treasurer’s Office, then travel to Development Services in order to check for appropriate zoning. Moving the application process to Development Services will remove one step from the process. Effective March 5, business license applications will be received and processed at the Permit Center at the Northgate offices.

- C) Action to review, evaluate and recommend for approval the Community Development (CDBG) project funding priorities for FY2007-08, and to open a 30-day public comment period from March 15 - April 13, 2007 for review of the Carson City CDBG 2007-08 Annual Action Plan to implement Department of Housing and Urban Development (HUD) programs associated with the Community Development Block Grant (CDBG) Program.

Staff Summary: As of February 15 the federal government hasn’t yet approved the fiscal year budget for 2007 and is therefore operating on a continuing resolution that sets the 2007 CDBG budget at the same level of 2006. In 2006 the amount awarded to Carson City was \$457,592. A maximum of fifteen percent (15%), or \$68,639, is available for public services activities. Sixty-five percent (65%), \$297,435 is earmarked for public facilities and improvements. A maximum of twenty percent (20%), \$91,518, is allocated to planning, research, reports and administrative functions. A community-based application review workgroup oversaw the application review process and ranked the applications.

11. Board of Supervisors

Non-Action Items:

- Internal communications and administrative matters
- Correspondence to the Board of Supervisors
- Status reports and comments from the members of the Board
- Staff comments and status report

12. Action to Adjourn

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Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.
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"Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance."
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This meeting can be viewed on Channel 26. For specific dates and times - www.bactv.org.
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This agenda and backup information are available on the City’s website at www.carson-city.nv.us
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This notice has been posted at the following locations:

Community Center • 851 East William Street
Public Safety Complex • 885 East Musser Street
City Hall • 201 North Carson Street
Carson City Library • 900 North Roop Street

Date: February 22, 2007