

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS**

Day: Thursday
Date: May 7, 2020
Time: Beginning at 8:30 am
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO PUBLIC: The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the Governor’s Declaration of Emergency Directive 006, which has suspended the provisions of NRS 241.020 requiring the designation of a physical location for meetings of public bodies where members of the public are permitted to attend and participate, public meetings of Carson City will NOT have a physical location open to the public until such time this Directive is removed.

•Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191.

•The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

•Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda, via telephonic appearance by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

**Join by phone:
Phone Number: +1-408-418-9388
Meeting Number: 965 933 995**

- 1. Call to Order - Board of Supervisors**
- 2. Roll Call**

3. Pledge of Allegiance

4. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

5. For Possible Action: Approval of Minutes - April 2, 2020

6. For Possible Action: Adoption of Agenda

7. Special Presentations

7.A Presentation of a Proclamation to recognize May 2020 as Nevada Wildfire Awareness Month. (Sean Slamon, sslamon@carson.org)

7.B Presentation of a Proclamation to recognize the month of May as Historic Preservation and Archaeological Awareness Month. (Hope Sullivan, hsullivan@carson.org)

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. Carson City Airport Authority

8.A For Possible Action: Discussion and possible action regarding authorization of a proposed lease amendment between the Carson City Airport Authority (CCAA) and Sierra Mountain Airpark North, LLC (Sierra Mountain) (APN 005-011-76, Lease Parcel 37) to reduce the existing Sierra Mountain leasehold at the Carson City Airport by 580 square feet (sf) and thereby also reducing the corresponding rent by \$72.50 per year, the equivalent of \$6.04 per month. (Kenneth Moen, kmoen@flycarsoncity.com)

Staff Summary: Sierra Mountain currently occupies, as part of its lease agreement with the CCAA, an area that includes 580 sf which another party to a separate lease agreement with the CCAA - Trimotor, LLC - has identified as land that it wishes to lease so that it may expand an aircraft apron as an additional aircraft staging area. Sierra Mountain has expressed its agreeability in reducing its existing leasehold by 580 sf so that the CCAA and Trimotor, LLC may be able to enter into a separate lease amendment for Trimotor, LLC to assume that 580 sf, and that proposed lease amendment for leasehold expansion by Trimotor, LLC is under a separate agenda item for the Board of Supervisors' consideration at this meeting.

8.B For Possible Action: Discussion and possible action regarding authorization of a proposed lease amendment between the Carson City Airport Authority (CCAA) and Trimotor, LLC (APN 005-011-75, Lease Parcel 35-B) to expand the existing Trimotor, LLC leasehold at the Carson City Airport by an additional 9,287 square feet (sf) for a new total leasehold of 53,372 sf, at a

base lease rental amount of \$0.24/sf/year for the additional leasehold area (\$2,228.88/yr or the equivalent of \$185.74/month) commencing on May 1, 2020 and subject to the CPI increases set forth in the lease agreement executed in July 2011 and recorded as Document No. 414361 and further renewed on January 26, 2017 until December 31, 2066 and recorded as Document No. 471848. (Kenneth Moen, kmoen@flycarsoncity.com)

Staff Summary: In May 2018, Trimotor, LLC proposed an increase in its existing leasehold area to accommodate the expansion of an aircraft apron as an additional aircraft staging area. Trimotor, LLC has completed a survey of the proposed area, 580 sf of which is leased by Sierra Mountain Airpark North, LLC (APN 005-011-76, Lease Parcel 37) and 8,707 sf of which is owned by Carson City. This item is for the Board of Supervisors to authorize the CCAA to enter into a lease amendment with Trimotor, LLC for Trimotor, LLC to lease the additional total area of 9,287 sf, if the Board also authorizes the CCAA under a different agenda item of this meeting to enter into a separate lease amendment between the CCAA and Sierra Mountain Airpark North, LLC whereby Sierra Mountain Airpark North, LLC reduces its leasehold area by 580 sf to accommodate the leasehold expansion proposed by Trimotor, LLC.

8.C For Possible Action: Discussion and possible action regarding authorization of a proposed lease amendment between the Carson City Airport Authority (CCAA) and the Mountainview Community Association (Assignee) reducing the total Carson City Airport leasehold area held by Assignee from approximately 95,774 square feet (sf) to approximately 31,792.30 sf and thereby also reducing the corresponding rent. (Kenneth Moen, kmoen@flycarsoncity.com)

Staff Summary: On December 20, 2017, a lease agreement was entered between the CCAA and Sierra Skyway, Inc., pursuant to which Sierra Skyway acquired a total leasehold of approximately 95,774 sf for the construction of certain hangar units to be completed in three separate phases. On January 16, 2019, a lease assignment was entered into between the CCAA, Sierra Skyway, Inc. and the Mountainview Community Association whereby the leasehold interest held by Sierra Skyway as the tenant was assigned to Mountainview Community Association as the Assignee. Phase 1 of the proposed hangar units was completed by the approval of a Final Subdivision Map in November, 2019, but the Assignee has decided not to proceed with Phase 2 and 3. As a result, this lease amendment is proposed to reduce the total leasehold area to approximately 31,792.30 sf by removing Phase 2 and 3 and to reduce the corresponding rent.

8.D For Possible Action: Discussion and possible action regarding the proposed acceptance of a Federal Aviation Administration (FAA) grant awarded to the Carson City Airport under the Coronavirus Aid, Relief, and Economic Security (CARES) Act. (Kenneth Moen, kmoen@flycarsoncity.com)

Staff Summary: On April 14, 2020, the FAA Airports District Office informed the Carson City Airport Authority (CCAA) that Department of Transportation (DOT) Secretary Chao announced CARES Act funding for the Carson City Airport in the amount of \$69,000. This agenda item is for the acceptance of that funding amount.

8.E For Possible Action: Discussion and possible action regarding a proposed amendment to the Cooperative Agreement for Airport Authority to Manage Carson City's Airport between Carson City and the Carson City Airport Authority (CCAA), effective May 17, 1990 through May 17, 2020, to extend the agreement for one year to terminate on May 17, 2021. (Kenneth Moen, kmoen@flycarsoncity.com)

Staff Summary: This "Second Amendment" to the Cooperative Agreement for Airport Authority to Manage Carson City's Airport (Agreement) is to extend the term of the Agreement by one year, to terminate on May 17, 2021 so that the parties may have ample time to negotiate a new agreement. All other terms and conditions of the Agreement are unaffected by this proposed amendment.

9. City Manager

9.A For Possible Action: Discussion and possible action regarding the Cultural Commission FY 19/20 Annual Report and FY 20/21 Work Plan. (Mark Salinas, msalinas@carson.org)

Staff Summary: Pursuant to CCMC 2.41.060, the Cultural Commission is required to submit an annual report and work plan to the Board of Supervisors. Attendance records of the Commission's members must be included in the annual report.

9.B For Possible Action: Discussion and possible action regarding a proposed cost share agreement between the counties that make up the Multi-Agency Coordinating (MAC) Group, comprised of Carson City and Douglas, Lyon, and Storey Counties, in response to the COVID-19 public health emergency. (Nancy Paulson, npaulson@carson.org)

Staff Summary: To increase regional participation and to share costs associated with the emergency, the MAC Group combined resources to open a single emergency operations center (EOC) to create a shared incident management team in support of the operations already underway at CCHHS. This cost share agreement outlines how costs will be reimbursed and how costs will be shared among the parties comprising the MAC Group.

10. Courts

10.A For Possible Action: Discussion and possible action regarding the First Judicial District Court's proposed budgets in the amounts of \$26,814 for FY 2021 and \$27,340 for FY 2022, for reimbursement from the State Child Support Enforcement Program. (Max Cortes, mcortes@carson.org)

Staff Summary: On May 3, 2018, the Board of Supervisors approved an Intrastate Interlocal contract from FY 2019 to FY 2022 between the State of Nevada, acting by and through its Department of Health and Human Services, Division of Welfare and Supportive Services, the First Judicial District Court, Storey County and Carson City to recruit and appoint court masters to hold child support hearings and other matters properly related thereto and to receive reimbursement to the City for these services. Two years of budget requests for FY 2021 and FY 2022 are required in order to receive reimbursement from the State of Nevada and to ensure budgets approved by the State are consistent with budgets approved by the Board of Supervisors. The Board of Supervisors previously approved FY 2019 and FY 2020.

11. Finance

11.A For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through April 24, 2020, per NRS 251.030 and NRS 354.290. (Sheri Russell, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

12. Public Works

12.A For Possible Action: Discussion and possible action regarding a proposed donation from the Bureau of Land Management (BLM) for the installation of an informational kiosk about the American Flat Mill at the Virginia and Truckee (V&T) East Gate Depot in Carson City. (Darren Schulz, DSchulz@carson.org and Dan Stucky, Dstucky@carson.org)

Staff Summary: The BLM has offered to install an informational kiosk about the United Comstock Merger Mill (American Flat Mill) on Carson City-owned property at the V&T East Gate Depot. The American Flat Mill was related to two spurs of the V&T Railroad and was associated with a 10,000 foot electrified tunnel. The kiosk would cover the history of the mill, including its association with the V&T Railroad and the haulage tunnel.

12.B For Possible Action: Discussion and possible action regarding a proposed dedication of a public utility easement on APN 002-134-11, by Carson City, to permit public utility services over the portion of APN 002-134-11 subject to the easement. (Darren Schulz, DSchulz@Carson.org and Dan Stucky, DStucky@Carson.org)

Staff Summary: There are existing overhead power lines and a residential power service owned by NV Energy located within 5 feet of the rear property line of a Carson City-owned parcel (APN 002-134-11) at the intersection of East Park Street and Stewart Street. Current development standards require public utility easements to be established within 5 feet of property lines; however, no public utility easement was established at the time the parcel was created. Therefore, the establishment of a public utility easement will allow NV Energy and other public utility providers to construct, install and maintain public utilities within the easement area.

13. Purchasing and Contracts

13.A For Possible Action: Discussion and possible action regarding the proposed purchase of a Medical Transit vehicle for the Fire Department, utilizing the State of Nevada's Vehicle competitive bid with RO Bus Sales for a total not to exceed amount of \$60,278.25. (Carol Akers, CAkers@carson.org and Rich Hardcastle, RHardcastle@carson.org)

Staff Summary: The vehicle being replaced has surpassed its useful life by mileage and time and it is not cost-effective to continue to maintain the vehicle. This requested purchase was planned for and is funded as part of the approved FY 20 Capital Improvement Vehicle Replacement Program.

13.B For Possible Action: Discussion and possible action regarding Amendment No. 2 to the contract previously entered into as a joinder contract through the State of Nevada RFP / Contract #3273, for the purchase of four additional Body Worn Camera Systems and four licenses through

Axon Enterprise, Inc., for an additional amount of \$12,395.72 over the four years remaining of the original five-year contract to be funded from the 911 Surcharge Fund. (Carol Akers, CAkers@carson.org and Sheriff Ken Furlong, kfurlong@carson.org)

Staff Summary: This Amendment is for the purchase of four additional cameras with specific licenses to equip officers in four new Patrol Division positions created since the contract was first entered into - one new School Resource Officer (SRO) Sergeant, one new SRO Deputy and two Deputies moved from the Jail Division to the traffic unit.

14. Treasurer

14.A For Discussion Only: Presentation of an affidavit to the Board of Supervisors, pursuant to NRS 361.5648(3), affirming that a notice of delinquency was mailed to each parcel having first year delinquent property taxes. (Gayle Robertson, GRobertson@carson.org)

Staff Summary: NRS 361.5648(3) requires the Carson City Treasurer as Carson City's tax receiver to issue a personal affidavit to the Board of Supervisors affirming that a notice of delinquency has been mailed to property owners of each parcel having first year delinquent taxes (2019-2020). The affidavit must be issued within 30 days after mailing the original notice.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

15. Item(s) pulled from the Consent Agenda will be heard at this time.

16. Community Development - Planning

16.A For Possible Action: Discussion and possible action to adopt on second reading, Bill No. 104, an ordinance declaring a moratorium, for a period of up to 180 days with the ability to extend it by resolution for up to an additional 60 days, on the acceptance and processing of planning or other applications for the cultivation of hemp in Carson City. (Lee Plemel, lplemel@carson.org)

Staff Summary: Federal and Nevada laws allow the cultivation of hemp and manufacturing of certain products from hemp. Though similar in appearance, hemp has different characteristics than cannabis (marijuana) and is regulated separately from cannabis. The cultivation of hemp may have some of the same potential negative impacts as the cultivation of marijuana, such as objectionable odors that may create a public nuisance to adjacent properties. The initiation of a moratorium on hemp cultivation and drying facilities will allow City staff time to develop appropriate regulations for such operations, including location and operational standards, for possible consideration and approval by the Board of Supervisors.

16.B For Possible Action: Discussion and possible action regarding a proposed Order of Abandonment concerning an applicant request for the abandonment of a public right-of-way by Carson City, specifically a portion of LaMotte Drive beginning at the rear property lines of 3493 Arrowhead Drive (APN 005-052-03) and 3505 Arrowhead Drive (APN 005-053-03), and extending to approximately the eastern property line of 3321 La Motte Drive (APN 005-053-12.) (Hope Sullivan, hsullivan@carson.org)

Staff Summary: La Motte Drive has a horseshoe shape and connects at both ends to Arrowhead Drive. The applicant is requesting that the City abandon a portion of roadway in the middle, and to retain the ends, specifically starting at a point approximately 355 feet west of Arrowhead Drive on the north and ending approximately 820 feet west of Arrowhead Drive on the south. Abandonment of an access easement from La Motte Drive east toward Arrowhead Drive is also proposed. The Board of Supervisors is authorized to abandon a right-of-way.

17. Public Works

17.A For Possible Action: Discussion and possible action regarding a proposed dedication of road right-of-way to Carson City from APNs 005-053-02, 005-052-04, 005-054-10, and 005-053-11 located adjacent to LaMotte Drive. (Darren Schulz, DSchulz@carson.org and Dan Stucky, Dstucky@carson.org)

Staff Summary: Staff is requesting acceptance of road right-of-way from APNs 005-053-02, 005-052-04, 005-054-10, and 005-053-11 located at the end of LaMotte Drive for the City to be able to accommodate proper fire turnaround bulbs or cul-de-sacs.

18. Human Resources

18.A For Possible Action: Discussion and possible action regarding proposed health, dental and life insurance contracts for Carson City to provide benefits coverage to City employees and retirees with the following providers: (1) health insurance benefits through Hometown Health as a one-year contract renewal without a rate increase and continued funding of health savings accounts for active employees in fiscal year (FY) 2021 in the FY annual amount of \$2,143 (employee only), \$3,269 (employee plus spouse), \$3,128 (employee plus children) and \$4,430 (employee plus family); (2) dental insurance benefits through Cigna as a two-year contract with a 5.9% decrease from the existing rate; and (3) life insurance benefits through Kansas City Life as a two-year contract with an 18% decrease from the existing rate. (Melanie Bruketta, mbruketta@carson.org)

Staff Summary: This item is for the Board of Supervisors to consider the approval of contracts with benefits providers for the provision of health, dental and life insurance for City employees and retirees.

19. Fire

19.A For Possible Action: Discussion and possible action regarding the proposed submittal of a grant application to the Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program to hire an additional nine firefighters. (Sean Slamon, sslamon@carson.org)

Staff Summary: The SAFER Grant provides funding for three years to hire additional firefighters providing 75% of entry level firefighter's salaries and benefits for the first two years and 35% for the third year based on the total cost of the first year salary and benefits.

20. Finance

20.A For Possible Action: Discussion and possible action regarding a final appropriation for the Community Support Services Grant (CSSG) funding for FY 2021. (Mirjana Gavric, MGavric@carson.org)

Staff Summary: The CSSG total funding for FY 2021 is \$391,000. Staff recommends in accordance with the recommendations of the Application Review Work Group (ARWG) and Partnership Carson City Executive Board that \$90,250 be awarded for adult programs, \$52,650 be awarded for youth programs and \$13,600 be held in the General Fund for CSSG FY 2022, youth competitive programs. In addition, \$114,500 for general non-competitive programs will be awarded for the 5th and final year. \$120,000 will be awarded from the Quality of Life Initiative to the Boys and Girls Club of Western Nevada.

20.B For Possible Action: Discussion and possible action regarding a final appropriation for the Community Development Block Grant (CDBG) funding for FY 2021. (Mirjana Gavric, MGavric@carson.org)

Staff Summary: The CDBG funding granted to Carson City for FY 2021 is \$492,582 and no additional funding is expected. A maximum of 15% is allowed for public services; staff is planning on \$71,873 (15%) of the allocation going toward public service programs. A minimum of 65% must be spent for public facilities and improvements; staff is planning on \$340,868 (69%) of the allocation going toward public facilities and improvements. A maximum of 6% can be spent on planning; staff is allocating \$30,583 (6%) toward planning projects. A maximum of 10% is allowed for administration, which totals \$49,258; staff anticipates spending the total amount allowed for administration. The decision to allocate funding to these projects is based on the Application Review Work Group (ARWG) ranking of applications. A community-based ARWG conducted a phone meeting on March 25, 2020 and then ranked the applications for recommendation to the Board of Supervisors.

20.C For Possible Action: Discussion and possible action regarding the adoption of a proposed Resolution authorizing expenditures of \$377,400 in total funds for community support services grants (CSSG) to non-profit organizations and the Quality of Life Initiative for FY 2021. (Mirjana Gavric, MGavric@carson.org).

Staff Summary: NRS 244.1505 requires that any funds granted by the Board of Supervisors to private, non-profit organizations be made by resolution. The Board of Supervisors initially authorized funding on April 16, 2020 with the City's annual budget. Staff is recommending funding of \$114,500 for non-competitive programs: \$90,250 to be awarded for adult programs, \$52,650 to be awarded for youth programs, and \$120,000 to be awarded to the Boys and Girls Club of Western Nevada in accordance with the Quality of Life initiative.

20.D PUBLIC HEARING:

For Discussion Only: Public hearing on the intention of the Board of Supervisors to act upon a proposed resolution authorizing the issuance of the Carson City, Nevada, Lease Revenue Refunding Bonds (Tahoe Regional Planning Agency Project), Series 2020A (Tax-Exempt) and Series 2020B (Taxable) in an aggregate principal amount not to exceed \$8,600,000, to finance costs of acquiring, constructing, and equipping an office building for the benefit of Tahoe

Regional Planning Agency through the prepayment of certain outstanding obligation previously issued by the State of Nevada Department of Business and Industry for the benefit of Tahoe Regional Planning Agency and paying related costs. (Sheri Russell srussell@carson.org)

Staff Summary: The City would like to aid a neighboring agency in the issuance of conduit debt, which would allow them access to a better interest rate. The City will have no obligation to repay any of the bonds, even in the event of default, and is similar to the conduit debt issued for the Hospital in 2017. This public hearing is required by NRS 268.528.

20.E For Possible Action: Discussion and possible action regarding a proposed Resolution authorizing the issuance of the Carson City, Nevada, Lease Revenue Refunding Bonds (Tahoe Regional Planning Agency Project), Series 2020A (Tax-Exempt) and Series 2020B (Taxable) in an aggregate principal amount not to exceed \$8,600,000, to finance costs of acquiring, constructing, and equipping an office building for the benefit of the Tahoe Regional Planning Agency through the prepayment of certain outstanding obligations previously issued by the State of Nevada Department of Business and Industry for the benefit of Tahoe Regional Planning Agency; making determinations as to the sufficiency of revenues and as to other matters related to such project and bonds; delegating to City officials the authority to determine the final terms of the bonds; authorizing the execution by the City of an indenture, a lease and a sublease and certain closing documents in connection therewith. (Sheri Russell, srussell@carson.org)

Staff Summary: This resolution is being proposed to enter into conduit debt, aiding a neighboring agency in the issuance of lease revenue bonds in an aggregate principal amount not to exceed \$8,600,000, in order to finance the cost of acquiring, constructing, and equipping an office building for the benefit of the Tahoe Regional Planning Agency through the prepayment of certain outstanding obligations previously issued by the Director of the State of Nevada Department of Business and Industry for the benefit of the Tahoe Regional Planning Agency (the "Project"). The City will bear no obligation to repay any of the bonds, even in the event of default. This resolution authorizes the issuance and delivery of, lease revenue bonds for the benefit of Tahoe Regional Planning Agency ("TRPA"); makes certain determinations as to the sufficiency of revenues and as to other matters related to such project and bonds; delegates to City officials the authority to determine the final terms of the bonds; and authorizes the execution by the City of an indenture, a lease and a sublease and certain closing documents in connection therewith.

20.F For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance authorizing the issuance by Carson City of its "General Obligation (Limited Tax) Medium Term Refunding Bond, Series 2020A" in the aggregate principal amount not to exceed \$7,740,000. (Sheri Russell, srussell@carson.org)

Staff Summary: If adopted, this ordinance will authorize the issuance of the "General Obligation (Limited Tax) Medium Term Refunding Bond, Series 2020A" in the amount of \$7,740,000 for the purpose of financing the cost of refinancing certain outstanding obligations of the City, which will lower the City's interest rate, thereby saving the City approximately \$250,000.

20.G For Possible Action: Discussion and possible action on the proposed Carson City Capital Improvement Program for Fiscal Years 2021- 2025. (Sheri Russell, srussell@carson.org)

Staff Summary: This is an annual update of the City's Capital Improvement Program (CIP) which will be added to the Carson City Fiscal Year 2021 Final Budget, and will be brought back before the Board of Supervisors on May 21, 2020. The Final Budget is due to be filed with the State of Nevada on June 1, 2020. Staff will make recommendations regarding the funding available and the recommended projects to be funded.

21. Board of Supervisors

21.A For Possible Action: Discussion and possible action regarding directives and recommendations concerning Carson City departmental and staff functions and functions in Carson City as a consolidated municipality in relation to the exercise of emergency powers pursuant to NRS Chapters 244 and 414 and CCMC Chapter 6.02 for the purpose of ensuring the health, safety and welfare in Carson City in response to the global coronavirus (COVID-19) pandemic. (Nancy Paulson, npaulson@carson.org)

Staff Summary: As the status of the global coronavirus is constantly in a state of unpredictability and a rapidly changing landscape with regard to the rate of infection, exposure to infection and the issuance of international, federal and state guidelines and recommendations to mitigate exposure to and the transmission of infectious disease, various staff will present an update on Carson City's role in protecting the health, safety and welfare of its residents. In addition, this item is for the Board of Supervisors to issue, if it elects to do so, certain directives to City staff and departments concerning City-related functions, as well as any recommendations to the public or directives pursuant to the City's emergency powers under a state of emergency in accordance with legal authority expressly granted by state and local law.

22. Board of Supervisors

Non-Action Items:

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors will gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

23. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

24. For Possible Action: To Adjourn

**PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board,

the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Although it has been the ordinary practice of these public bodies to provide an opportunity for additional public comment during each specific item designated for possible action on the agenda, public comment will be temporarily limited to the beginning of the agenda before any action is taken and again at the end before adjournment. This policy will remain effective during the period of time the State of Nevada is under a State of Emergency as declared by the Governor due to the COVID-19 pandemic, and is intended to achieve the efficient conduct of meetings while facilitating public participation via telephonic means.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775)887-2100.

NOTICE TO PUBLIC: In accordance with the Governor's Emergency Declaration Directive 006 suspending state law provisions requiring the posting of public meeting agendas at physical locations, this agenda was posted electronically at the following Internet websites:

www.carson.org/agendas

<http://notice.nv.gov>