

CARSON CITY CONSOLIDATED MUNICIPALITY
REVISED* NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS
AND REDEVELOPMENT AUTHORITY

*** This notice of meeting has been revised to include a new agenda item 27.A. and has been reposted in accordance with the Open Meeting Law.**

Day: Thursday
Date: May 21, 2020
Time: Beginning at 8:30 am
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the Governor's Declaration of Emergency Directive 006, which has suspended the provisions of NRS 241.020 requiring the designation of a physical location for meetings of public bodies where members of the public are permitted to attend and participate, public meetings of Carson City will NOT have a physical location open to the public until such time this Directive is removed.

•Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191.

•The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

•Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda, via telephonic appearance by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

Join by phone:
Phone Number: +1-408-418-9388
Meeting Number: 961 172 843

1. Call to Order - Board of Supervisors

2. Roll Call

3. Pledge of Allegiance

4. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

5. For Possible Action: Approval of Minutes - April 16, 2020

6. For Possible Action: Adoption of Agenda

7. Special Presentations

7.A For Discussion Only: Presentation of the 2020 Historic Preservation award. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: Each year, Carson City recognizes significant preservation accomplishments to celebrate the community's history and heritage as part of Historic Preservation and Archaeological Awareness Month during the month of May. All over the state, activities are held to serve as reminders of the important historic resources that give meaning and a sense of place to communities, and to focus attention on how critical it is to make sure those resources are preserved. Mayor Crowell and Mike Drews, Historic Resources Commission chairman, will present the award to the 2020 winners Stephen and Cynthia Brenneman.

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. City Manager

8.A For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of April 4, 2020 through May 8, 2020. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Pursuant to CCMC 2.29, the Controller will present all bills or other requests for payment by the City to the City Manager for approval. Upon approval, the register book of bills and other requests for payment and warrants are presented at least once a month to the Board of Supervisors, who shall by motion entered into its minutes, ratify the action taken.

9. Finance

9.A For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through May 8, 2020, per NRS 251.030 and NRS 354.290. (Sheri Russell, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

10. Health and Human Services

10.A For Possible Action: Discussion and possible action regarding a proposed increase to Eden Hospice's Purchase Order (PO) from the current amount of \$49,000 to a total amount not to exceed \$60,000 for FY20, and a proposed increase to Eden Hospice's PO for FY21 for a total amount not to exceed \$60,000. (Nicki Aaker, naaker@carson.org and Mary Jane Ostrander, mostrand@carson.org)

Staff Summary: Pursuant to Nevada Revised Statutes (NRS) Chapter 428 and the Carson City Health and Human Services (CCHHS) Guidelines and Standards previously approved by the Board of Supervisors, Carson City pays for long term care costs for residents that are over income for Medicaid and unable to pay for their basic needs of long-term care. To date, \$45,042.21 has been paid to Eden Hospice for invoices through March. It is estimated that an additional \$11,000 needs to be added to the Eden Hospice PO for invoices through June 2020. Current projection was based on previous year's rates. Future projection is based on current requests/rates.

10.B For Possible Action: Discussion and possible action regarding a proposed increase in Cascade of the Sierra's purchase order (PO) from \$43,398.60 to a total amount not to exceed \$60,000 for fiscal year (FY) 20 and a proposed increase for the FY 21 PO for a total amount not to exceed \$60,000. (Nicki Aaker, naaker@carson.org and Mary Jane Ostrander, mostrand@carson.org)

Staff Summary: Pursuant to Nevada Revised Statutes (NRS) Chapter 428, Carson City pays for long term care costs for residents that are over income for Medicaid and unable to pay for their basic needs of long-term care. To date, \$42,279 has been paid for invoices through March. An additional \$16,601.40 needs to be added to the PO for invoices through June 2020. Current projection was based on previous year's rates. Future projection is based on current requests/rates.

11. Purchasing and Contracts

11.A For Possible Action: Discussion and possible action regarding an Inmate Telephone Services Agreement (File No. 19300162) with Inmate Calling Solutions, LLC, d/b/a ICSolutions (ICS) to provide inmate telephone services for the Carson City Jail Facility, pursuant to which ICS must pay to the Carson City Sheriff's Office (CCSO) a commission of 55% of the gross

revenue for all call types generated from the designated service locations. (Carol Akers, CAkers@carson.org and Sheriff Ken Furlong, KFurlong@carson.org)

Staff Summary: The current inmate phone provider for the Carson City Jail is ICS. The department has been satisfied with the services they provide as well as the function of the system. The CCSO is currently looking to upgrade the system to include 11 touchscreen inmate self-service kiosks and three video kiosks intended for confidential communication between inmates and their attorneys. There will be no cost for communication between inmates and their attorneys. This new agreement will also increase the commission rate to 55% of total gross revenue, which was previously reduced to 45.1% in 2016. This is a revenue generating agreement and there are no expenditures associated with this agreement.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

12. Item(s) pulled from the Consent Agenda will be heard at this time.

13. Carson City Airport Authority

13.A For Possible Action: Discussion and possible action regarding the Carson City Airport's Airport Capital Improvement Plan 2020-2025. (Kenneth Moen, kmoen@flycarsoncity.com)

Staff Summary: In accordance with Federal Aviation Administration (FAA) Airports District Office (ADO) guidance, the Carson City Airport Authority (CCAA) is required to prepare and annually submit a five-year forward-looking Airport Capital Improvement Plan (ACIP) to the FAA's Phoenix ADO to enable the ADO to prepare its regional ACIP program.

14. Purchasing and Contracts

14.A For Possible Action: Discussion and possible action regarding a determination that Reyman Brothers Construction, Inc., is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and whether to award Contract No. 19300151, Corporate Yard Equipment Storage Building Project, to Reyman Brothers Construction, Inc., for a total not to exceed amount of \$200,195.60. (Carol Akers, CAkers@carson.org and Dan Stucky, DStucky@carson.org)

Staff Summary: This project consists of all labor, materials, tools and equipment necessary for the Corporate Yard Equipment Storage Building Project including engineering, geotechnical analysis, structural design, plans for construction, testing/inspection, construction staking, permits/fees and construction and related improvements for the project. The construction contract is for the base bid amount of \$181,996, plus a 10% contingency amount of \$18,199.60 to be funded from the following accounts: (210 - FY18 & FY9 CIP - Parks Capital Projects), (254 - Quality of Life Open Space – Capital Projects) and (505 - Stormwater Drainage Fund Capital Projects). The engineer's estimate for construction was \$160,000.

14.B For Possible Action: Discussion and possible action regarding a determination that Edge Communications, Inc., is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and whether to award Contract No. 19300135, Roop Street Fiber Optic Project to Edge

Communications, Inc., for a total not to exceed amount of \$264,495. (Carol Akers, CAkers@carson.org and Dan Stucky, DStucky@carson.org)

Staff Summary: This project includes installing 144 strand fiber optic cable along Roop Street and College Parkway in order to connect Fire Station 52 as well as traffic signals along the route into the City's fiber optic network. Due to the budget approved for this project the scope of work was reduced to proceed with the major components of the project. The original plan to connect the training facility located at the Fire Station 52 site has been removed from the scope of work. The construction contract is for the base bid amount of \$240,450.00, plus a 10% contingency amount of \$24,045.00 to be funded from the Street Maintenance, Radio, Water, and Facilities Maintenance Capital Improvement Funds. The engineer's estimate for construction was \$240,000.

14.C For Possible Action: Discussion and possible action regarding a determination that Aspen Developers Corp., is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and whether to award Contract No. 19300168, Carson River Trails System Phase 2, to Aspen Developers Corp., for a total not to exceed amount of \$1,211,500, plus an estimated 14.5% contingency amount of \$175,891, funded by a Southern Nevada Public Lands Management Grant. (Carol Akers, CAkers@carson.org and Dan Stucky, DStucky@carson.org)

Staff Summary: This project consists of all labor, materials, tools and equipment necessary for the construction of approximately 3.2 miles of trail including ditches, drainage pipes, rip/rap, erosion control, signs, re-vegetation and related improvements. The construction contract is for the base bid and alternates 1 and 2 in the amount of \$ 1,211,500, plus an estimated 14.5% contingency amount of \$175,891. The engineer's estimate for construction was \$1,600,000.

15. Parks and Recreation

15.A For Possible Action: Discussion and possible action regarding a proposed fee schedule for the Carson City Rifle and Pistol Range (Range), to be effective July 1, 2020, and whether to authorize the Finance Department to direct all revenues into a designated account for future operations, maintenance and management of the Range facilities. (Jennifer Budge, jbudge@carson.org)

Staff Summary: This item is for the Board of Supervisors to consider a proposed fee schedule developed by the Range Task Force, with feedback provided by the public and user groups. If approved, all revenue would be dedicated toward operations, maintenance and management of the range.

16. Finance

16.A PUBLIC HEARING:

For Possible Action: Discussion and possible action regarding the Carson City Final Budget for fiscal year (FY) 2021. (Sheri Russell, srussell@carson.org)

Staff Summary: Carson City is required by NRS 354.598 to hold a public hearing on the tentative budget, at which time interested persons must be given an opportunity to be heard. At the public hearing, the Board of Supervisors shall indicate changes, if any, to be made in the tentative budget and shall adopt a final budget by majority vote of all members of the Board.

16.B For Possible Action: Discussion and possible action regarding a proposed Resolution setting the ad valorem tax rate for County Cooperative Extension for fiscal year (FY) 2021 at 1.28 cents per \$100 of assessed valuation. (Sheri Russell, srussell@carson.org)

PURSUANT TO NRS 549.020, THIS RESOLUTION MUST BE ADOPTED BY UNANIMOUS VOTE OF THE BOARD OF SUPERVISORS.

Staff Summary: NRS 549.020 requires the Board of Supervisors to levy a tax rate of not less than 1 cent and not more than 5 cents per \$100 of assessed valuation within the county for cooperative agricultural extension work. The 1.28 cents per \$100 assessed valuation ad valorem tax rate requested is the same levy rate from prior years.

16.C For Possible Action: Discussion and possible action to adopt on second reading, Bill No. 105, an ordinance authorizing the issuance by Carson City of its "General Obligation (Limited Tax) Medium Term Bond, Series 2020A" in the aggregate principal amount not to exceed \$7,740,000. (Sheri Russell, srussell@carson.org)

Staff Summary: If adopted, this ordinance will authorize the issuance of the "General Obligation (Limited Tax) Medium Term Bond, Series 2020A" for the purpose of financing the cost of refinancing certain outstanding obligations of the City, in the amount of \$7,740,000, which will lower the City's interest rate, thereby saving the City approximately \$250,000.

17. Recess as the Board of Supervisors

Redevelopment Authority

18. Call to Order & Roll Call - Redevelopment Authority

19. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

20. For Possible Action: Approval of Minutes - April 16, 2020

21. Finance

21.A PUBLIC HEARING:

For Possible Action: Discussion and possible action regarding the Carson City Redevelopment Authority final budget for fiscal year (FY) 2021. (Sheri Russell, srussell@carson.org)

Staff Summary: The Carson City Redevelopment Authority is required by NRS 354.598 to hold a public hearing on the tentative budget, at which time interested persons must be given an opportunity to be heard. At the public hearing, the Carson City Redevelopment Authority shall indicate changes, if any, to be made in the tentative budget and shall adopt a final budget by the favorable votes of a majority of all members of the Carson City Redevelopment Authority.

22. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

23. For Possible Action: To Adjourn as the Redevelopment Authority

24. Reconvene as the Board of Supervisors

25. Community Development - Planning

25.A For Possible Action: Discussion and possible action regarding Hardship Determinations related to the FY 2021 Downtown Neighborhood Improvement District (NID) assessment for applicants meeting the required conditions, and whether to direct the City Engineer to postpone the assessment for any approved Hardship Determination applicants in accordance with NRS 271.360. (Lee Plemel, lplemel@carson.org)

Staff Summary: The Board of Supervisors adopted Ordinance No. 2016-1 establishing the Downtown NID for the purpose of paying a portion of the cost of ongoing maintenance of the Downtown Streetscape Enhancement Project. The Board of Supervisors must consider applications for Hardship Determinations before ratifying the annual Downtown NID assessment roll. Property owners whose annual income is less than 50% of the median Carson City area annual income qualify for a Hardship Determination. Property owners approved for a Hardship Determination may have their Downtown NID assessment deferred in accordance with NRS 271.360 and the NRS Chapter 271 Hardship Determination Policy and Procedures adopted by the Board of Supervisors.

25.B PUBLIC HEARING:

For Discussion Only: Public hearing regarding the filing of the FY 2021 assessment roll for the Downtown Neighborhood Improvement District (NID), to consider written objections concerning that area to be assessed, and to consider all complaints, protests and objections to the assessment pursuant to NRS 271.385. (Lee Plemel, lplemel@carson.org)

Staff Summary: Pursuant to NRS 271.380 and 271.385, any complaint, protest or objection to the regularity, validity and correctness of the assessment roll, of each assessment, and of the amount of the assessment levied on each tract must be filed in writing with the Clerk or Planning Division at least 3 days before the assessment hearing. Any complaint, protest or objection to the assessment roll, the regularity, validity and correctness of each assessment, the amount of each assessment, or the regularity, validity and correctness of any other proceedings occurring previously regarding the Downtown NID shall be deemed waived unless filed in writing within the time and in the manner provided above. The proposed assessment amount for FY 2021 is \$45,399.

25.C For Possible Action: Discussion and possible action regarding a proposed Resolution confirming the Downtown Neighborhood Improvement District (NID) assessment, dispensing with complaints, protests and objections to the assessment, and ratifying the City Engineer's assessment roll for FY 2021 for the Downtown NID for the maintenance of the Downtown Streetscape Enhancement Project. (Lee Plemel, lplemel@carson.org)

Staff Summary: After considering Hardship Determinations and all complaints, protests and objections to the Downtown NID assessment, the Board of Supervisors must confirm, correct, revise, or set aside the proposed assessment by Resolution in accordance with NRS 271.385. The proposed assessment amount for FY 2021 is \$45,399.

25.D For Possible Action: Discussion and possible action to introduce, on first reading, an ordinance related to improvement districts, establishing provisions to levy the Downtown Neighborhood Improvement District assessment for Fiscal Year 2021 for the maintenance of the Downtown Streetscape Enhancement Project. (Lee Plemel, lplemel@carson.org)

Staff Summary: After adopting a Resolution confirming the Downtown NID assessment, the Board of Supervisors must introduce and adopt an ordinance to levy the assessment. The proposed assessment amount for FY 2021 is \$45,399.

26. Public Works

26.A For Possible Action: Discussion and possible action regarding an apportionment of \$3,725,309 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funding, received by the Carson Area Metropolitan Planning Organization (CAMPO) for the Jump Around Carson (JAC) transit from the U.S. Department of Transportation, Federal Transit Administration (FTA). (Lucia Maloney, LMaloney@carson.org; Darren Schulz, DSchulz@carson.org)

Staff Summary: Through CAMPO, JAC Transit has received \$3,725,309 in CARES Act funding from the FTA. This award will allow the City's local transit service to continue serving its residents and visitors, while the City is responding to the Coronavirus pandemic (COVID-19). The funding will cover 100 percent of operating expenses accrued starting January 20, 2020, including preventive maintenance of the transit vehicles and critical security and capital improvements of JAC's facilities. This funding does not require a match.

26.B For Possible Action: Discussion and possible action regarding a Business Impact Statement concerning a proposed ordinance amending Title 21 of the Carson City Municipal Code to impose a 5 cent per gallon diesel tax. (Lucia Maloney, LMaloney@carson.org; Darren Schulz, Dschulz@carson.org)

Staff Summary: NRS 237.080 requires that Carson City prepare a Business Impact Statement when a new ordinance is proposed. The proposed ordinance, if adopted, will impose a 5 cent per gallon tax on diesel fuel sold in Carson City and will expire by its terms on December 31, 2022, unless a majority of registered voters vote at a general election to continue the diesel tax. The tax was authorized by the Nevada Legislature in 2019.

26.C For Possible Action: Discussion and possible action to introduce, on first reading, an Ordinance amending Title 21 of the Carson City Municipal Code to impose a five cent per gallon diesel tax. (Nancy Paulson, npaulson@carson.org; Lucia Maloney, lmaloney@carson.org; Darren Schulz, Dschulz@carson.org)

PURSUANT TO NRS 373.062, THIS ORDINANCE MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.

Staff Summary: The Board of Supervisors is authorized by NRS 373.062 to enact by ordinance a zero to five cent per gallon tax on the sale of diesel fuel within Carson City. The attached proposed ordinance imposes the diesel fuel tax effective August 1, 2020, with a sunset provision for the expiration of the diesel fuel tax on December 31, 2022, unless the continuation of the diesel fuel tax is approved by the voters through a ballot question. The diesel fuel tax would generate approximately an additional \$400,000 annually that would be used for Carson City's roads. The diesel fuel tax is supported by many in the trucking industry as a portion of the proceeds statewide would be used to construct roadside parking for commercial trucks to allow truck drivers to rest in safe areas.

26.D For Discussion Only: Presentation of a summary report for the Asset Management Needs Assessment and Software Solutions Evaluation. (Darren Schulz, DSchulz@carson.org; Dan Stucky, DStucky@carson.org; and Matt Lawton, MLawton@carson.org)

Staff Summary: As part of the Carson City Asset Management Program, Atkins - an independent asset management consultant - has concluded an organizational needs assessment and provided guidance with evaluation and assessment of five Enterprise Asset Management (EAM) software systems. Tasks included an assessment of the City's current asset inventory data and stakeholder business needs, performance of stakeholder interviews, identification of functional and technical requirements, recommendation of a best practice strategy, and provision of a summary report of findings with analysis of appropriate EAM software solutions.

26.E For Possible Action: Discussion and possible action on the proposed approval of, and authorization for the Mayor to sign, a Grant of Non-Exclusive Utility Easement across APNs 010-031-04 and 010-031-06 from Carson City (Grantor) to Paiute Pipeline Company (Grantee) for the installation and maintenance of a natural gas pipeline or pipelines and appurtenances. (Darren Schulz, DSchulz@carson.org; Dan Stucky, DStucky@carson.org; and Jennifer Budge, JBudge@carson.org)

Staff Summary: The 2020 Paiute Pipeline Expansion Project will include the installation or replacement of pipeline facilities across land owned by Carson City adjacent to Fairview Drive. City staff has been coordinating with Paiute Pipeline Company regarding the design and easements required for this project. Paiute Pipeline Company is requesting a permanent easement for construction outside of the road right-of-way on property owned by Carson City. The grant of easement includes Grantee's offer of compensation in the amount of \$1,000 for the permanent easement. The easements are needed for construction and maintenance associated with the project.

26.F For Possible Action: Discussion and possible action on the proposed approval of, and authorization for the Mayor to sign, a Grant of Temporary Construction Easement across APNs 010-031-04 and 010-031-06 from Carson City (Grantor) to Paiute Pipeline Company (Grantee) for the installation and maintenance of a natural gas pipeline or pipelines and appurtenances. (Darren Schulz, DSchulz@carson.org; Dan Stucky, DStucky@carson.org; and Jennifer Budge, JBudge@carson.org)

Staff Summary: The 2020 Paiute Pipeline Expansion Project will include the installation or replacement of pipeline facilities across land owned by Carson City adjacent to Fairview Drive. City staff has been coordinating with Paiute Pipeline Company regarding the design and easements required for this project. Paiute Pipeline Company is requesting a temporary

construction easement for construction outside of the road right-of-way on property owned by Carson City. The grant of easement includes Grantee's offer of compensation in the amount of \$800 for the temporary construction easement. The easements are needed for construction and maintenance associated with the project.

27. Fire

27.A For Possible Action: Discussion and possible action regarding the proposed submittal of a grant application to the Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program to hire an additional nine firefighter/paramedics. (Sean Slamon, sslamon@carson.org)

Staff Summary: The SAFER Grant provides funding for three years to hire additional firefighter/paramedics providing 100% of the total cost of salary and benefits based on a first year (entry level) firefighter/paramedic.

28. Board of Supervisors

28.A For Possible Action: Discussion and possible action regarding directives and recommendations concerning Carson City departmental and staff functions and functions in Carson City as a consolidated municipality in relation to the exercise of emergency powers pursuant to NRS Chapters 244 and 414 and CCMC Chapter 6.02 for the purpose of ensuring the health, safety and welfare in Carson City in response to the global coronavirus (COVID-19) pandemic. (Nancy Paulson, npaulson@carson.org)

Staff Summary: As the status of the global coronavirus is constantly in a state of unpredictability and a rapidly changing landscape with regard to the rate of infection, exposure to infection and the issuance of international, federal and state guidelines and recommendations to mitigate exposure to and the transmission of infectious disease, various staff will present an update on Carson City's role in protecting the health, safety and welfare of its residents. In addition, this item is for the Board of Supervisors to issue, if it elects to do so, certain directives to City staff and departments concerning City-related functions, as well as any recommendations to the public or directives pursuant to the City's emergency powers under a state of emergency in accordance with legal authority expressly granted by state and local law.

29. Board of Supervisors

Non-Action Items:

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

30. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

31. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Although it has been the ordinary practice of these public bodies to provide an opportunity for additional public comment during each specific item designated for possible action on the agenda, public comment will be temporarily limited to the beginning of the agenda before any action is taken and again at the end before adjournment. This policy will remain effective during the period of time the State of Nevada is under a State of Emergency as declared by the Governor due to the COVID-19 pandemic, and is intended to achieve the efficient conduct of meetings while facilitating public participation via telephonic means.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775)887-2100.

NOTICE TO PUBLIC: In accordance with the Governor's Emergency Declaration Directive 006 suspending state law provisions requiring the posting of public meeting agendas at physical locations, this agenda was posted electronically at the following Internet websites:

www.carson.org/agendas
<http://notice.nv.gov>