

**NOTICE OF PUBLIC MEETING
CARSON CITY HISTORIC RESOURCES COMMISSION**

**THURSDAY, JANUARY 14, 2021
4:30 PM**

**COMMUNITY CENTER – BOB BOLDRICK THEATER
851 EAST WILLIAM STREET, CARSON CITY, NEVADA**

Please note: Any person who wishes to have their complete testimony included in the permanent record of this meeting should provide a written or electronic copy to the secretary in addition to any other written material. Minutes of the meeting are produced in a summary format and are not verbatim.

****The Commission will convene the meeting at 4:30 PM in the Bob Boldrick Theater at 851 East William Street, Carson City, Nevada. Following public comment, the Commission will depart the Theater for a site visit to 449 and 501 West King Street in Carson City. Members of the public are welcome to attend the site visit. No action or deliberation will be taken during the site visit. Upon completion of the site visit, the Commission will return to the Bob Boldrick Theater and the meeting will continue at 5:30 PM.**

NOTICE TO PUBLIC: The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the Governor’s Declaration of Emergency Directive 006, which has suspended the provisions of NRS 241.020 requiring the designation of a physical location for meetings of public bodies where members of the public are permitted to attend and participate, public meetings of Carson City will NOT have a physical location open to the public until such time this Directive is removed.

- Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Historic Resources Commission meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191.
- **The public may provide public comment in advance of a meeting by written submission to the following email address: planning@carson.org or via mail to the Planning Division at 108 E. Proctor St., Carson City, NV 89701. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be received by the Planning Division not later than 3:00 p.m. the day before the meeting.**
- **Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda, via telephonic appearance**

by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

Join by phone: (408) 418-9388

Access Code: 146 506 6050

AGENDA

A. Call to Order and Determination of Quorum

B. Public Comments **

Members of the public who wish to address the Commission may speak on matters relevant to or within the authority of the Historic Resources Commission, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this public comment portion of the agenda.

C. For Possible Action: Approval of the Minutes from September 10, 2020 and November 12, 2020.

D. Modification of Agenda: Agenda Management Notice – Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

E. Site Visit – Beginning on site at 4:45 PM

E-1 HRC-2020-0038 Site visit to the Brewery Arts Center at 449 and 501 West King Street to view proposed work areas on the subject property zoned Public Regional (PR) and Historic District (HD). (Hope Sullivan, hsullivan@carson.org)

Summary: The HRC conduct a site visit at the Brewery Arts Center to look at areas proposed for exterior work. The HRC will not deliberate or take any action while on site.

Review of the following items will not occur before 5:30 PM

F. Meeting Items

F-1 HRC-2020-0037 For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a request for a Historic Tax Deferment on property zoned Residential Office (RO), located at 408 West Robinson Street, APN 003-236-01. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The subject property may be eligible for the Open Space Use Assessment, commonly known as a Historical Tax Deferment, as a result of its historical status in Carson City. The Commission makes a recommendation to the Board of Supervisors based on the finding that the property is in general conformance with the Secretary of the Interior's Standards and Guidelines for Rehabilitation, Carson City Historic District Guidelines and with Historic Resources Commission policies.

F-2 HRC-2020-0036 For Possible Action: Discussion and possible action regarding a request to demolish a garage on property zoned Residential Office (RO), located at 202 South Nevada Street, APN 003-123-02. (Hope Sullivan, hsullivan@carson.org)

Summary: The applicant is requesting to demolish a garage on the property. The Commission will review the request for compliance with CCMC 18.06.075 (Demolition of historic place or cultural resource in historic district) and the guidelines for the historic district.

F-3 HRC-2020-0038 For Possible Action: Discussion and possible action regarding a request for exterior work to the buildings and grounds at the Brewery Arts Center on property zoned Public Regional (PR) and Historic District (HD), located at 449 and 501 West King Street, APN's 003-207-05, -06, -07. (Hope Sullivan, hsullivan@carson.org)

Summary: The applicant is requesting to remove the cross located on top of the steeple, to remove the louvers on the steeple, to remove the chimneys on the rear of the performance hall, to replace lighting on the campus, to re-roof the Brewery building including removing skylights on the annex, and to install a trash enclosure around the dumpsters. The Commission will review the request for compliance with the guidelines for the historic district.

F-4 HRC-2020-0214 For Possible Action: Discussion and possible action regarding potential nominations for the 2021 Carson City Historic Preservation Awards for outstanding achievements in historic preservation. (Hope Sullivan, hsullivan@carson.org)

Summary: The purpose of this item is to allow the Historic Resources Commission a forum to discuss the selection and recognition of significant preservation efforts in Carson City in celebration of Historic Preservation Month of May.

F-5 HRC-2020-0031: For Possible Action: Discussion and possible action to approve the Historic Resources Commission Annual Report for 2020 to be presented to the Board of Supervisors. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The Historic Resources Commission Policy and Procedures Manual requires the Historic Resources Commission to review a Historic Resources Commission Annual Report prepared by the Planning Division each year. This report will be forwarded to the Board of Supervisors in February 2021.

F-6 HRC-2020-0213: For Possible Action: Discussion and possible action to elect a Historic Resources Commission Chairman and Vice Chairman for the period February 2021 to January 2022. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The Historic Resource Commission bylaws require the Commission to elect a chairman and vice-chairman each January.

Appeal of a Commission item: An appeal must be submitted to the Planning Division within 10 days of the Commission's action. In order to be part of the administrative record regarding an appeal of an item on the agenda, you must present your comments at the podium or have previously sent correspondence to the Planning Division or have spoken to staff regarding an item on this agenda. For information regarding an appeal of a Commission decision, please

contact the Community Development Director at 775-887-2180, via e-mail at lplemel@carson.org, or via fax at 775-887-2278.

G. Staff Reports

G-1 Discussion Only:

- Planning Division staff report to the Historic Resources Commission. (Hope Sullivan)
- Commissioner reports/comments.
- Future agenda items.

H. Public Comments**

Members of the public who wish to address the Commission may speak on matters relevant to or within the authority of the Historic Resources Commission, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this public comment portion of the agenda.

I. For Possible Action: Adjournment

***PUBLIC COMMENT LIMITATIONS – The Commission, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. Although it has been the ordinary practice of these public bodies to provide an opportunity for additional public comment during each specific item designated for possible action on the agenda, public comment will be temporarily limited to the beginning of the agenda before any action is taken and again at the end before adjournment. This policy will remain effective during the period of time the State of Nevada is under a State of Emergency as declared by the Governor due to the COVID-19 pandemic and is intended to achieve the efficient conduct of meetings while facilitating public participation via telephonic means. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chairman, also retains discretion to only provide for the Open Meeting Law’s minimum public comment and not call for or allow additional individual-item public comment at the time of the body’s consideration of the item when: 1) it is deemed necessary by the chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person’s or entity’s due process appeal or hearing rights provided by statute or the Carson City Municipal Code.*

ADDITIONAL INFORMATION

If you would like more information about an agenda item listed above, please contact the staff member listed at the end of the particular item in which you are interested at 775-887-2180. Contact Hope Sullivan at 775-887-2180 or planning@carson.org if you would like copies of supporting materials for an agenda item. Supporting materials for the meeting are available in the Planning Division office located at 108 E. Proctor Street, Carson City or at www.carson.org/agendas. All written comments to the Historic Resources Commission regarding an item must be submitted to the Planning Division by 3:00 p.m. on the day prior to the Commission’s meeting to ensure delivery to the Commission before the meeting.

The Historic Resources Commission is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special

arrangements for the meeting are necessary, please notify the Planning Division in writing at 108 E. Proctor St., Carson City, Nevada 89701, or call 775-887-2180, as soon as possible.

The next meeting is tentatively scheduled for 5:30 PM, Thursday, March 11, 2021, at the Carson City Community Center, Robert "Bob" Crowell Board Room, 851 East William Street, Carson City, Nevada 89701.

NOTICE TO PUBLIC: In accordance with the Governor's Emergency Declaration Directive 006 suspending state law provisions requiring the posting of public meeting agendas at physical locations, this agenda was posted electronically at the following Internet websites:

www.carson.org/agendas

<http://notice.nv.gov>