

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
UTILITY FINANCE OVERSIGHT COMMITTEE**

Day: Tuesday
Date: April 6, 2021
Time: Beginning at 1:30 pm
Location: Community Center, Robert "Bob" Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

Call to Order.

Roll Call and Determination of a Quorum.

Public Comment**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Utility Finance Oversight Committee, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

1. For Possible Action - Approval of meeting minutes.

1.A For Possible Action: Discussion and possible action regarding approval of the May 4, 2020 draft meeting minutes. (Darren Schulz, dschulz@carson.org)

Staff Summary: Committee members will be provided the draft meeting minutes from the May 4, 2020 meeting and asked to review and approve.

[SR-Approval of Minutes.docx](#)

[05-04-20 minutes .pdf](#)

2. Meeting Items:

2.A For Possible Action: Discussion and possible action regarding electing a Chairperson and Vice-Chairperson for the Utility Finance Oversight Committee.

Staff Summary: Committee members will be asked to elect a Chairperson and Vice-Chairperson to serve for calendar year 2021.

[SR-Elections.docx](#)

2.B For Information Only: Presentation on background and mission of the Utility Finance Oversight Committee in regards to Carson City Water, Wastewater, and Stormwater utilities. (Darren Schulz, Dschulz@carson.org)

Staff Summary: The Manager will present on the background and mission of the Utility Finance Oversight Committee.

[SR- UFOC Overview.docx](#)

[UFOC overview_EQ.pptx](#)

2.C For Information Only: Presentation of the results and outcome of the Utility Rate Study performed in 2020 by Farr West Engineering. (Darren Schulz, Dschulz@carson.org)

Staff Summary: The Consultant will present a review of the recently completed and adopted Utility Rate Study and Utility Rate Schedule.

[SR-Recent Rate Study Update.docx](#)

[UFOC Rate Study Overview 2021.pptx](#)

2.D For Possible Action: Discussion and possible action regarding the tentative fiscal year 2022 Wastewater Fund budget, its compliance with adopted financial policies, and recommending that the Board of Supervisors approve the tentative Wastewater Fund budget for fiscal year 2022 (Pamala Ganger, pganger@carson.org).

Staff Summary: Staff will review the tentative fiscal year 2022 Wastewater Fund operating and capital budgets and their compliance with the adopted financial policies.

[SR-Wastewater Utility Fund Budget.docx](#)

[Wastewater 510.pdf](#)

2.E For Possible Action: Discussion and possible action regarding the tentative fiscal year 2022 Water Fund budget, its compliance with adopted financial policies, and recommending that the Board of Supervisors approve the tentative Water Fund budget for fiscal year 2022 (Pamala Ganger, pganger@carson.org).

Staff Summary: Staff will review the tentative fiscal year 2022 Water Fund operating and capital budgets and their compliance with the adopted financial policies.

[SR-Water Utility Fund Budget.docx](#)

[Water 520.pdf](#)

2.F For Possible Action: Discussion and possible action regarding the tentative fiscal year 2022 Stormwater Utility Fund budget, its compliance with adopted financial policies, and recommending that the Board of Supervisors approve the tentative Stormwater Utility Fund budget for fiscal year 2022 (Pamala Ganger, pganger@carson.org).

Staff Summary: Staff will review the tentative fiscal year 2022 Stormwater Utility Fund operating and capital budgets and their compliance with the adopted financial policies.

[SR-Stormwater Utility Fund Budget \(2\).docx](#)

[Stormwater 505.pdf](#)

2.G For Information Only: Presentation and discussion of Manager's report on personnel, projects and planning. (Darren Schulz, Dschulz@carson.org)

Staff Summary: Manager's report on personnel changes, projects and planning.

[SR-Managers Report.docx](#)

[WATER.docx](#)

[WASTEWATER DIVISION.docx](#)

3. For Information Only: Future Agenda Items

Discussion under this item is limited to the possible placement of new matters on future agendas only. The next meeting is tentatively scheduled for:

4. Public Comment**

The public is invited at this time to comment on and discuss any topic that is relevant to or within the authority of the Utility Finance Oversight Committee, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

5. For Possible Action: To Adjourn.

****Public Comment**

It is Carson City's aspirational goal to provide for item-specific public comment as follows: in order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the Chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the Chair to the orderly

conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice

Items on the agenda may be taken out of order; the Chair may combine two or more agenda items for consideration; and the Chair may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Notice to Persons with Disabilities

The Utility Finance Oversight Committee is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If arrangements for special assistance or reasonable accommodations at the meeting are needed, please notify the Public Works Department in writing at 3505 Butti Way, Carson City, NV 89701, or by calling (775) 887-2355 as soon as possible, but not less than 24 hours in advance of the meeting.

For Further Information

If you would like more information about an agenda item listed above or to request a copy of the supporting material for this meeting, please contact Karen Leet at Kleet@carson.org or call (775) 887-2355. A copy of this agenda and supporting materials for the meeting are also available at the Public Works Department located at 3505 Butti Way, Carson City, NV 89701, or at the City's website at <http://carson.org/government/meeting-information/agendas>.

This notice and agenda has been posted at the following locations:

Community Center, 851 East William Street

Public Safety Complex, 885 East Musser Street

City Hall, 201 North Carson Street

Carson City Library, 900 North Roop Street

Business Resource & Innovation Center (BRIC), 108 East Proctor Street

The Carson City website at <http://carson.org/government/meeting-information/agendas>