

**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
BOARD OF SUPERVISORS**

**Day:** Thursday  
**Date:** July 21, 2022  
**Time:** Beginning at 8:30 am  
**Location:** Community Center, Robert ‘Bob’ Crowell Board Room  
851 East William Street  
Carson City, Nevada

**AGENDA**

**NOTICE TO THE PUBLIC:**

**Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at [www.carson.org/granicus](http://www.carson.org/granicus) and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.**

**The public may provide public comment in advance of a meeting by written submission to the following email address: [publiccomment@carson.org](mailto:publiccomment@carson.org). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.**

- 1. Call to Order - Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Pat Propster, Calvary Chapel**
- 4. Pledge of Allegiance**

**5. Public Comment:\*\***

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

**6. For Possible Action: Approval of Minutes - June 16, 2022**

**7. Special Presentations**

7.A Proclamation and presentation of the Employee-of-the-Quarter award to Jessica Arrendale, Information Technology Systems Technician. (Melanie Bruketta, [mbruketta@carson.org](mailto:mbruketta@carson.org))

Staff Summary: The Employee-of-the-Quarter program recognizes outstanding employees whose efforts have helped the City achieve the strategic goals adopted by the Board of Supervisors and who have demonstrated an effort to fulfill the City's mission, vision and values.

7.B Presentation of Length of Service certificates to City Employees. (Alana Mills, amills@carson.org)

Staff Summary: Every month the Board of Supervisors presents Length of Service certificates to employees who have completed 5, 10, 15, 20, 25 and 30 years of City service.

### Consent Agenda

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.  
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## **8. City Manager**

8.A For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of June 4, 2022 through July 8, 2022. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Pursuant to Carson City Municipal Code ("CCMC") Chapter 2.29, the Controller will present all bills or other requests for payment by the City to the City Manager for approval. Upon approval, the register book of bills and other requests for payment and warrants are presented at least once a month to the Board of Supervisors, who shall by motion entered into its minutes, ratify the action taken.

## **9. Finance**

9.A For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through July 8, 2022, per NRS 251.030 and NRS 354.290. (Sheri Russell, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

## **10. Public Works**

10.A For Possible Action: Discussion and possible action regarding the proposed ratification of a short-term lease expiring on June 30, 2023, and titled "Water Lease Agreement" between Carson City and the Carson Water Subconservancy District ("CWSD"), to allow Carson City to

use up to 100 acre-feet of surface water from the Upper and Lower Lost Lakes Reservoirs at no cost beyond permit fees anticipated to be approximately \$780 and the City to bear its own costs associated with the use of the City's existing water production and distribution system. (Darren Schulz, dschulz@carson.org)

Staff Summary: On June 15, 2022, the CWSD Board of Directors approved the Water Lease Agreement which, if approved by the Board of Supervisors, will provide Carson City with up to 100 acre-feet of additional surface water for use between October 1, 2022 and March 31, 2023. It has been the past practice of Carson City to lease these water rights as part of the City's conjunctive use management plan.

## **11. Purchasing and Contracts**

11.A For Possible Action: Discussion and possible action regarding authorization to purchase books and periodicals for the Carson City Library ("Library") from BTAC Acquisition Corp., dba Baker & Taylor, LLC ("Baker & Taylor") for a total not to exceed amount of \$100,000 through June 30, 2023. (Carol Akers, cakers@carson.org and Joy Holt, JHolt@carson.org)

Staff Summary: The Library has an annual budget of \$183,340 to purchase books, periodicals and publications. Baker & Taylor is used as the main vendor for book purchases; the Library also pays Baker & Taylor an annual fee of \$16,831 to lease materials.

11.B For Possible Action: Discussion and possible action regarding Contract No. 23300006 with Michael Baker International, Inc. ("MBI") for on-call Geographic Information Systems ("GIS") services through Fiscal Year ("FY") 2023, for an amount not to exceed \$125,000. (Carol Akers; CAkers@carson.org and Randall Rice; RRice@carson.org)

Staff Summary: MBI provides on-call GIS support to Carson City for internal services, external (public) services and optimizing/upgrading workflows to save time and money. Staff recommends continuing the City's engagement with MBI to leverage the specialized technical skillsets MBI possesses to perform the contracted work.

11.C For Possible Action: Discussion and possible action regarding Contract No. 23300007 with Atkins North America, Inc. ("Atkins") for on-call Geographic Information System ("GIS") services through Fiscal Year ("FY") 2023, for a not to exceed amount of \$95,000. (Carol Akers, CAkers@carson.org and Randall Rice, RRice@carson.org)

Staff Summary: Atkins provides on-call GIS support to Carson City for the deployment of ESRI's Enterprise GIS platform, deployment of web applications, mobile data collection tools, dashboard development, database management and system administration. In addition, Atkins supported the successful completion of the first phase of the CITYView application as well as finalizing the GIS Enterprise architecture update. Staff recommends continuing to engage Atkins to leverage the specialized technical skillsets Atkins possesses to perform the contracted work.

11.D For Possible Action: Discussion and possible action regarding authorization to purchase radio communications equipment and related services through joinder contract #P697-16-016 between Harris Corporation and the Nevada Department of Transportation ("NDOT") for a not to exceed amount of \$1,200,000 through Fiscal Year ("FY") 2023. (Carol Akers, cakers@carson.org and James Jacklett, jjacklett@carson.org)

Staff Summary: This purchase authority and joinder contract will allow the City to acquire the radio equipment, and associated goods and services, necessary to support its public safety radio system during FY 2023, in accordance with the Public Safety Radio System Plan.

11.E For Possible Action: Discussion and possible action regarding authorization for the Carson City Information Technology Department (“IT”) to purchase hardware components, software and related services to support the capital and operational needs of Carson City’s various offices and departments during Fiscal Year (“FY”) 2023, for a total aggregate amount not to exceed \$1,209,200.11 through the following eight joinder contracts: (1) 4400006644 between Insight Public Sector, Inc. and Fairfax County, Virginia; (2) AR3227 between Cisco Systems, Inc. and the State of Utah; (3) MNWNC-108 between Dell Marketing LP and the State of Minnesota; (4) R210401 between CDW Government LLC and Texas’ Region 4 Education Service Center; (5) MNWNC-119 between Microsoft Corporation and the State of Minnesota; (6) ADSPO16-130651 between SHI International Corp. and the State of Arizona; (7) 47QSWA18D0050 between Genetec, Inc. and the United States General Services Administration; and (8) AR3232 between Juniper Networks (US) Inc. and the State of Utah. (Carol Akers, cakers@carson.org and Frank Abella, fabella@carson.org)

Staff Summary: IT relies on joinder contracts with vendors to purchase hardware, software and related services to meet the needs of the City’s various departments and offices. Each FY, IT seeks authority from the Board of Supervisors (“Board”) to utilize purchases under appropriate joinder contracts to meet the City’s technological needs. While many of the individual purchases and projects are not significant, when aggregated over the course of the year, they are substantial. The amount to be expended under these joinder contracts will be funded through the approved FY 2023 budgets of various City departments and offices, as has been the case in prior years.

## 12. Treasurer

12.A For Possible Action: Discussion and possible action regarding the affidavit filed by Carson City Treasurer Andrew Rasor relating to the sale of one property to recover delinquent property taxes and the resulting excess proceeds. (Andrew Rasor, arasor@carson.org)

Staff Summary: Pursuant to NRS 361.595(2), on November 18, 2021, the Board of Supervisors ("Board") directed Mr. Rasor to sell five properties to recover delinquent property taxes owed to Carson City. Only one property went to public tax sale. NRS 361.595(9) requires the Carson City Treasurer to file an affidavit to the clerk of the Board showing the return of sale, posting and publication of the notice of sale and compliance with the order of the Board for the sale. The affidavit further identifies the amount of money received as a result of the sale, the amount of excess proceeds remaining following the payment of necessary taxes and obligations, and the pending status of these excess proceeds under state law.

12.B For Possible Action: Discussion and possible action regarding the Treasurer’s monthly statement of all money on deposit, outstanding checks, and cash on hand for June 2022 submitted per Nevada Revised Statutes ("NRS") 354.280. (Andrew Rasor, arasor@carson.org)

Staff Summary: NRS 354.280 requires the Treasurer to keep a record of the source and amount of all receipts, apportionments to, payments from, and balances in all funds and to submit to the Board of Supervisors each month a statement containing that information for the previous month.

The Treasurer must report the balance in each county, state, and special fund, together with a statement of all money on deposit, outstanding checks against that money and cash on hand.

**(End of Consent Agenda)**

**Ordinances, Resolutions, and Other Items**

**13. Item(s) pulled from the Consent Agenda will be heard at this time.**

**14. City Manager**

14.A For Possible Action: Discussion and possible action regarding the appointment of two members to the Advisory Board to Manage Wildlife, one to fill a position reserved for a hunter, trapper or angler or a person engaged in ranching or farming in Carson City, for a two-year term that will expire in July 2024, and one to fill an at-large position to represent the general public of the City, for a term that will expire in July 2024. (Nancy Paulson, npaulson@carson.org)

Staff Summary: NRS 501.260 establishes a three or five-member county advisory board to manage wildlife, with qualified persons appointed by the Board of Supervisors. The Carson City Advisory Board to Manage Wildlife is comprised of five members and there are two positions open; one is due to the resignation of a member and the other is due to an expiration of term. A reappointment request was received from Corbett Fleming to fill the position reserved for a hunter, trapper or angler or a person engaged in ranching or farming in Carson City. A new application was received from Tim Wilson to fill the at-large position.

14.B For Discussion Only: Discussion and presentation on a status report and overview of the work of the Charter Review Committee. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: Pursuant to section 1.090 of Article 1 of the Carson City Charter, the Charter Committee is required to meet at least once every two years and advise the Board of Supervisors on any recommendations of the Charter Committee concerning necessary amendments to the City Charter. Charter Committee Chairman Richard Staub will present information to the Board of Supervisors.

14.C For Possible Action: Discussion and possible action regarding a recommendation of the Charter Review Committee that section 2.100(1) of the Carson City Charter amend the required style of ordinances from “The Board of Supervisors of Carson City do ordain” to “The Board of Supervisors of Carson City does ordain.” (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: The language of section 2.100(1) of the Carson City Charter includes a grammatical error. The proposed amendment would correct the error.

14.D For Possible Action: Discussion and possible action regarding a recommendation of the Charter Review Committee that section 2.110 of the Carson City Charter be amended: (1) to require the Board of Supervisors to adopt or reject a proposed ordinance or amendment thereto within 60 days after the publication required by section 2.110(1); (2) to require the Carson City Clerk to complete publication required by section 2.110(4) not later than 14 days after adoption

of the ordinance; and (3) to remove the requirement of section 2.110(4) requiring publication of an approved ordinance prior to its effective date. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, Deputy City Manager)

Staff Summary: Under certain circumstances, the publication timing requirements established by the Carson City Charter create impracticalities which are disruptive to the ordinance review process. The proposed amendments would allow greater flexibility in the timing requirements for the Board of Supervisors to complete its review and ultimate adoption or rejection of a proposed ordinance, and allow the Board of Supervisors to establish an effective date in advance of publication of the ordinance by title if circumstances necessitate.

14.E For Possible Action: Discussion and possible action regarding a recommendation of the Charter Review Committee to amend section 3.015 of the Carson City Charter to have the Mayor Pro Tempore assume the Office of Mayor and to establish the process of filling the vacancy left by the Mayor Pro Tempore in the event of a vacancy in the Office of Mayor. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: Pursuant to section 3.015 of the Carson City Charter, the Mayor Pro Tempore performs the duties of Mayor during the absence or disability of the Mayor; however, the Mayor Pro Tempore does not assume the Office of Mayor and no mechanism exists for the filling of the vacancy left by the Mayor Pro Tempore in the event of a vacancy in the Office of Mayor. This amendment to the Carson City Charter seeks to have the Mayor Pro Tempore assume the Office of Mayor in the event of a vacancy in that office and establish the process by which the vacancy left by the Mayor Pro Tempore on the Board of Supervisors can be filled.

14.F For Possible Action: Discussion and possible action regarding a recommendation of the Charter Review Committee to amend section 2.010 of the Carson City Charter to clarify when the term of office for members of the Board of Supervisors and Mayor begin and end. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: Section 2.010 of the Carson City Charter defines the term of office for members of the Board of Supervisors and Mayor. This amendment seeks to further define the term of office by including a specific date and time in the subsection for the end of one term and the beginning of the next.

14.G For Possible Action: Discussion and possible action regarding a recommendation of the Charter Review Committee to amend section 1.060(3) of the Carson City Charter to remove the deadline for realignment of ward boundaries. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: Section 1.060(3) of the Carson City Charter sets the deadline for the realignment of ward boundaries for January 1 preceding the next general election after a significant change in the population of a ward has taken place or after the receipt of decennial US Census Bureau data. This amendment seeks to remove that deadline to allow for more flexibility in the ward realignment process.

14.H For Possible Action: Discussion and possible action regarding proposed revisions to the Carson City Boards, Committees, and Commissions Policies and Procedures ("Policies and Procedures"). (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Board of Supervisors previously adopted this comprehensive set of Policies and Procedures which establishes administrative and procedural guidelines concerning the various boards, committees and commissions of Carson City. From time to time, these Policies and Procedures are reviewed by the Board of Supervisors to consider appropriate updates.

## 15. Community Development - Planning

15.A For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 109, an ordinance amending Section 18.04.135 of the Carson City Municipal Code (“CCMC”) to include watchman’s quarters in the list of accessory uses for the General Commercial use district. (Heather Ferris, hferris@carson.org)

Staff Summary: The applicant is proposing to amend CCMC 18.04.135 to allow for watchman’s quarters as an accessory use in a General Commercial use district. If approved, the watchman’s quarters would be required to meet the requirements outlined in CCMC 18.05.035. Pursuant to Nevada Revised Statutes (“NRS”) Chapter 237, a business impact statement is not required to be prepared with this ordinance.

15.B For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 110, an ordinance approving a zoning map amendment to change the zoning from Single-family 6,000 (“SF6”) to Public Neighborhood (“PN”) for Assessor’s Parcel Number (“APN”) 008-852-28 and a portion of 008-754-28; and from Single-family 1 acre (“SF1A”) to PN for APNs 008-052-24, 008-051-23, 008-051-24, 008-051-25, 008-754-29 and a portion of 008-754-28, parcels located on the east side of Imus Road between Arrowhead Drive and Genoa Lane. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City owned-parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate. The subject property is vacant park property owned by the City. The requested zoning map amendment was made concurrently with a request for a Master Plan map amendment (MPA-2022-0219), which the Board of Supervisors approved on June 16, 2022. To create consistency with the Master Plan designation, the property should be zoned Public Neighborhood (“PN”). The Board of Supervisors is authorized to approve a zoning map amendment.

15.C For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 111, an ordinance approving a zoning map amendment to change the zoning from Single-family 12,000 Planned Unit Development (“SF12-P”) to Public Neighborhood Planned Unit Development (“PN-P”) for the parcel located on the east side of Oak Ridge Drive, approximately 300 feet south of W. College Parkway, Assessor’s Parcel Number (“APN”) 007-462-13. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate. The subject property is known as John Mankins Park and is owned by the City. To create consistency with the existing Parks and Recreation Master Plan map designation, the property should be zoned PN-P. The Board of Supervisors is authorized to approve a zoning map amendment.

15.D For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 112, an ordinance approving a zoning map amendment to change the zoning from Single Family 5 acre (“SF5A”) to Public Community (“PC”) for parcels located on both sides of Sierra Vista Lane, approximately 1 mile south of Carson River Road, Assessor’s Parcel Numbers (“APNs”) 010-121-08, 010-121-18 and 010-121-20. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject property is known as Silver Saddle Ranch and is owned by the City. To create consistency with the existing Public Conservation Master Plan map designation, the property should be zoned Public Community ("PC"). The Board of Supervisors is authorized to approve a zoning map amendment.

15.E For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 113, an ordinance approving a zoning map amendment to change the zoning from Single-family 12,000 (“SF12”) and Conservation Reserve (“CR”) to Public Community (“PC”) for Assessor’s Parcel Number (“APN”) 007-061-18; and from Single-family 21,000 Planned Unit Development (“SF21-P”) to Public Community (“PC”) for APNs 007-322-32, 007-381-17, 007-382-27, 007-382-28, 007-383-07, 007-384-13, 007-385-09, 007-392-39, 007-394-16, 007-394-17, 007-401-06, 007-401-21, 007-401-36, 007-401-52, 007-401-68 and 007-402-26, parcels located on both sides of Kings Canyon Road and Longview Way, within and adjacent to the Long Ranch Estates Planned Unit Development. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate. The subject properties are owned by the City and part of the Long Ranch Estate Open Space and City trail system. To create consistency with the existing Open Space Master Plan designation, the property should be zoned Public Community ("PC"). The Board of Supervisors is authorized to approve a zoning map amendment.

15.F For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 114, an ordinance approving a zoning map amendment to change the zoning from Single-family 6,000 Specific Plan Area (“SF6-SPA”) to Public Neighborhood Specific Plan Area (“PN-SPA”) for the parcel located at 1205 Race Track Rd., Assessor’s Parcel Number (“APN”) 010-732-05. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate for their use. The subject property is known as Schulz Ranch Park and is owned by the City. The requested zoning map amendment was made concurrently with a request for a Master Plan map amendment (MPA-2022-0223), which the Board of Supervisors approved on June 16, 2022. To create consistency with the Master Plan designation, the property should be zoned Public Neighborhood Specific Plan Area ("PN-SPA"). The Board of Supervisors is authorized to approve a zoning map amendment.

15.G For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 115, an ordinance approving a zoning map amendment to change the zoning from Single-family 6,000 Specific Plan Area (“SF-6-SPA”) to Public Neighborhood Specific Plan Area (“PN-SPA”)



for the parcel located at 1640 Tule Peak Circle, Assessor's Parcel Number ("APN") 010-733-03. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate. The subject property is a detention basin within the Schulz Ranch subdivision and is owned by the City. The requested zoning map amendment was made concurrently with a request for a Master Plan map amendment (MPA-2022-0215), which the Board of Supervisors approved on June 16, 2022. To create consistency with the Master Plan designation, the property should be zoned Public Neighborhood Specific Plan Area ("PN-SPA"). The Board of Supervisors is authorized to approve a zoning map amendment.

15.H For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 116, an ordinance approving a zoning map amendment to change the zoning from General Industrial ("GI") to Conservation Reserve ("CR") for a parcel located at 5480 Morgan Mill Road, Assessor's Parcel Number ("APN") 008-371-31. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate. The subject property is the site of the Empire Cemetery and is maintained by the City. The requested zoning map amendment was made concurrently with a request for a Master Plan map amendment (MPA-2022-0234), which the Board of Supervisors approved on June 16, 2022. To create consistency with the Master Plan designation, the property should be zoned CR. The Board of Supervisors is authorized to approve a zoning map amendment.

15.I For Possible Action: Discussion and possible action regarding a proposed resolution establishing the maximum number of residential building permit allocations under Chapter 18.12 (the "Growth Management Ordinance") of the Carson City Municipal Code ("CCMC") for the years 2023 and 2024, estimating the maximum number of residential building permit allocations for the years 2025 and 2026, establishing the number of residential building permit allocations available within the development project and general property owner categories, establishing a maximum average daily water usage for commercial and industrial building permits as a threshold for Growth Management Commission review, establishing criteria to apply when making decisions regarding commercial and industrial projects seeking to exceed the threshold and directing staff to forward the growth management report to Nevada State legislators pursuant to the provisions of Assembly Bill 240 (2019). (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The Board of Supervisors is required to annually establish the number of residential permits that will be available for the following calendar year pursuant to the Growth Management Ordinance. This has historically been based upon a maximum growth rate of 3%. A total of 744 residential allocations are proposed to be made available for 2023. The commercial and industrial daily water usage threshold is 15,000 gallons per day annual average currently and is recommended to continue in 2023, above which Growth Management Commission approval is required. Assembly Bill 240 requires the City to annually provide a growth management report to the state legislators representing its jurisdiction by December 31 each year through the year 2022. This report will serve to meet that requirement.

## 16. Board of Supervisors

Non-Action Items:

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

### **Closed Non-Meeting to Confer with Management Representatives and Counsel:**

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

## 17. Public Comment:\*\*

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

## 18. For Possible Action: To Adjourn as the Board of Supervisors

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**\*\*PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson at [revanson@carson.org](mailto:revanson@carson.org) or call (775) 887-2100.

This agenda and backup information are available on the City's website at [www.carson.org/agendas](http://www.carson.org/agendas) and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

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