

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
LIBRARY BOARD OF TRUSTEES**

Day: Thursday
Date: December 1, 2022
Time: Beginning at 5:30 pm
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please notify the Carson City Library Administrative office in advance so that arrangements may be made. Requests may be made in writing and addressed to the office at 900 N. Roop St., Carson City NV 89701, or by calling 775-887-2244, ext. 7554.

NOTE: Below is an agenda of all items scheduled to be considered. Notice is hereby provided that items on the agenda may be taken out of order, two or more agenda items may be combined for consideration and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time. **

I. Call to Order - Roll Call

II. Public Comment

Members of the public who wish to address the Library Board of Trustees may come forward and speak on any topic that is relevant to or within the authority of the Library Board. The Board respects the right of citizens to present differing opinions and views. Comments may be limited to three minutes per person. If you believe your item requires extended discussion or action, you may ask a member of the Board to place it on the Board's agenda for a future meeting. No action may be taken on a matter raised under this item of the agenda unless the matter is noticed on a Board agenda as an item on which action may be taken. In accordance with the Open Meeting Law, the Chairperson may prohibit public comment if the person speaking is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

III. FOR POSSIBLE ACTION – Approval of minutes of previous meeting

III.a FOR POSSIBLE ACTION - Approval of minutes of previous meeting (October 27, 2022).

IV. INFORMATION ONLY - Library Director representative administrative reports

IV.a INFORMATION ONLY - Presentation and discussion of reports concerning activities and operations of the Library since the presentation of the last report.

[101 GENERAL FUND BOARD REPORT DEC 2022.pdf](#)

[230 GIFT FUND BOARD REPORT DEC 2022.pdf](#)

[275 GRANTS BOARD REPORT DEC 2022.pdf](#)

[Library Director Report 11222022.pdf](#)

V. INFORMATION ONLY - Board Members' announcements & request for information.

VI. Public Comment

Members of the public who wish to address the Library Board of Trustees may come forward and speak on any topic that is relevant to or within the authority of the Library Board. The Board respects the right of citizens to present differing opinions and views. Comments may be limited to three minutes per person. If you believe your item requires extended discussion or action, you may ask a member of the Board to place it on the Board's agenda for a future meeting. No action may be taken on a matter raised under this item of the agenda unless the matter is noticed on a Board agenda as an item on which action may be taken. In accordance with the Open Meeting Law, the Chairperson may prohibit public comment if the person speaking is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

VII. FOR POSSIBLE ACTION – Adjournment

**** Copies of the reference material and any additional supporting material will be made available at the Carson City Library, located at 900 N. Roop St., Carson City, NV 89701 or by contacting Tod Colegrove, Library Director at 775- 283-7591 or tcolegrove@carson.org. Copies of any such materials will also be made available at the meeting site.**

**** In accordance with NRS 241.020, this agenda has been posted before 9:00 a.m. three working days before the day of the meeting at the following locations:**

Carson City Library, 900 N. Roop St., Carson City, NV 89701 ; Carson City Library Website: <http://www.carsoncitylibrary.org/about/board/meetings-and-notices> ; Nevada Public Notice Website: <https://notice.nv.gov>

Library Board of Trustees Agenda Item Report

Meeting Date: December 1, 2022

Submitted by: Kris Klug

Submitting Department: Library

Item Type: Formal Action / Motion

Agenda Section:

Subject:

FOR POSSIBLE ACTION - Approval of minutes of previous meeting (October 27, 2022).

Suggested Action:

I move to approve the minutes of the October 27, 2022, meeting.

Attachments:

[10-27-2022 DRAFT Minutes.pdf](#)

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

Draft Minutes of the

October 27, 2022 Regular Meeting

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A regular meeting of the Carson City Library Board of Trustees was scheduled for 5:30 p.m. on Thursday, October 27, 2022 in the Community Center Robert “Bob” Crowell Board Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Julie Knight
Vice Chair Beth Lucas
Trustee Elizabeth Markle
Trustee Sarena Nichols
Trustee Jonathon Olivas

STAFF: Joy Holt, Library Director
Jason Woodbury, District Attorney
Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings, the Library Board’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Public Meetings Division of the Carson City Clerk’s Office, during regular business hours. For minutes and audio recordings of this Board’s meetings, please visit www.carson.org/minutes.

I. CALL TO ORDER - ROLL CALL

(5:32:17) – Chairperson Knight called the meeting to order at 5:32 p.m. Roll was called; a quorum was present.

II. PUBLIC COMMENT

(5:32:42) – Chairperson Knight entertained public comments; however, none were forthcoming.

III. FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING

III.a FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING (SEPTEMBER 22, 2022).

(5:33:07) – Chairperson Knight introduced the item and entertained modifications and/or a motion.

(5:33:30) – **MOTION:** Trustee Markle moved to approve the September 22, 2022 meeting minutes as presented. Vice Chairperson Lucas seconded the motion. The motion carried 4-0-1 with Chairperson Knight abstaining, as she was absent during the September 22, 2022 LBOT meeting.

IV. FOR INFORMATION ONLY – FRIENDS OF THE CARSON CITY LIBRARY REPORT

IV.a INFORMATION ONLY - FOCCL REPRESENTATIVE PRESENTATION ON THE HISTORY OF THE FRIENDS AND A SYNOPSIS OF THEIR PAST/PRESENT ACTIVITIES.

(5:33:54) – Chairperson Knight introduced the item. Friends of the Carson City Library (FOCCL) President Sena Loyd introduced herself, briefly provided some background on the FOCCL, and presented a PowerPoint Slideshow to highlight the following:

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- The FOCCL have some restricted funding for a building fund, which may not be used for modifications to the current Library building.
- Project grant requests submitted by the Library Director for 2023 include for the Capital City Reads, the Summer Learning Program, and the Digital Collection Expansion, all of which would need to be approved during the next FOCCL meeting.
- It is unlikely that the FOCCL would fund any expenditures traditionally covered by the City and for traditional Library services.
- The FOCCL's individual/family memberships include Basic at \$20, Sponsor at \$50, Benefactor at \$100+, and Memorial at \$100+, and the business/corporate memberships include Contributing at \$100, Supporting at \$250, and Sustaining at \$500. Additionally, the memberships allow for members to receive discounts in the Browsers Corner Bookstore, which is the FOCCL's primary and only current fundraising source, although the FOCCL has organized events in the past.
- FOCCL volunteer opportunities include the Browsers Corner Bookstore and the FOCCL Board of Directors, with nominations open for President, Treasurer, a one-year vacant partial term for Secretary, Committee Chair (such as the vacant Fundraising Committee Chair), and Committee Members.

Ms. Loyd indicated that the FOCCL may be contacted at the email friendsinfo@friendsofcclibrary.org and responded to the Trustees' clarifying questions. In response to Chairperson Knight's question regarding how the Trustees could assist the FOCCL, Ms. Loyd recommended gaining the knowledge from the FOCCL meetings, working through Ms. Holt, reaching out to the FOCCL if there is an "ask" or need that may be addressed by the FOCCL, and engaging with the FOCCL Chairs to exchange knowledge. She also noted that the FOCCL ensures that nothing is censored at the Library, and she believed it was important to remember that there are members of the community who advocate on behalf of "knowledge for all, no matter what that knowledge might be."

V. FOR POSSIBLE ACTION – LIBRARY BOARD OF TRUSTEES BUSINESS

V.A FOR POSSIBLE ACTION - DISCUSSION AND POSSIBLE ACTION PERTAINING TO PREVIOUSLY TABLED ITEM; TO DRAFT AND SUBMIT A BDR (BILL DRAFT REQUEST) FOR THE NEVADA 82ND LEGISLATIVE SESSION, REGARDING THE COST OF E-LENDING RESOURCES.

(5:53:01) – Chairperson Knight introduced the item and provided an update to the Board, which included that Chairperson Knight had raised the issue of whether the cost of E-lending resources was a "good" use of public funds during the interim session to the Nevada Joint Interim Standing Committee on Government Affairs. She added that interim committees had the option to add a Bill Draft Request (BDR) sponsored by the committee and not by an individual legislator, and the Joint Interim Standing Committee on Government Affairs did not grant a BDR. She noted that, based on her understanding, addressing the cost of E-learning resources through the Nevada Association of Counties (NACO) to sponsor a BDR was "a no go." Ms. Holt indicated that NACO's deadline was September 1, 2022, and the Trustees would need to "get very much ahead" of the legislators' deadlines, which could be done by working with the City's Public Information Officer (PIO). She believed that it was critical to involve the Nevada State Library, Archives and Public Records (NSLAPR) in the matter and suggested discussing the matter with the Nevada Library Cooperative. Chairperson Knight stated that she contacted an individual on the Nevada Joint Interim Standing Committee on Government Affairs several times after that individual showed some interest in a BDR. She supported contacting the Nevada Library Cooperative to potentially find "folks who are available to bend ears and explain the situation." She commented that it was "troubling" how a Library could not traditionally develop a collection of E-lending resources, since those resources are obtained by paying subscriptions instead of "gathering anything." Chairperson Knight also responded to clarifying questions.

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(6:00:36) – Trustee Markle commented that many OverDrive subscriptions have different price points for keeping electronic materials longer or indefinitely, and many libraries would not have any use for certain books after the initial timeframe.

(6:02:06) – Chairperson Knight pointed out that electronic materials costed triple or quadruple the price of hardcopy/paper materials, which were based on what the market paid. Ms. Holt stated that the metered access for electronic materials “has grown and grown,” and far more “titles” were metered compared to the year 2017. Trustee Markle noted that the cost for electronic materials was “a supply and demand issue,” and the demand for online books through the COVID-19 pandemic had “skyrocketed.” Additionally, an author selling 1,000 electronic copies of a book would expect more money than an author selling 250 copies of a book.

(6:11:21) – Trustee Nichols stated that the Board may be overlooking the Library patrons as potential advocates and suggested including fliers at the Library to inform the Library’s visitors on the issue.

(6:12:37) – Ms. Holt pointed out that the Nevada Library Association may be an “excellent” resource, although she also added that the Nevada Library Association may be recovering from the COVID-19 pandemic. She agreed with Trustee Nichols’ input, and Trustee Nichols suggested adding “a blurb” on the Library’s website describing the matter or explaining why the availability of specific online books has expired along with an explanation of the LBOT’s efforts to address the cost of E-lending resources. No formal action was taken on this item.

VI. INFORMATION ONLY – LIBRARY DIRECTOR REPRESENTATIVE ADMINISTRATIVE REPORTS

VI.a INFORMATION ONLY -- PRESENTATION AND DISCUSSION OF REPORTS CONCERNING ACTIVITIES AND OPERATIONS OF THE LIBRARY SINCE THE PRESENTATION OF THE LAST REPORT.

(6:19:36) – Chairperson Knight introduced the item. Ms. Holt referenced the agenda materials and responded to clarifying questions.

(6:27:53) – Trustee Markle mentioned a friend of hers having attended the “Author Talk” with Kendra Atleework at the Library on October 24, 2022 with only six attendees present, and Trustee Markle noted that she had not seen any advertising for the event. Ms. Holt indicated that the event was advertised on all the Library’s social media pages and offered to post advertisements for such events more often as well as include larger fliers in the Library. Trustee Markle also commented about how older individuals may not read Facebook, or social media may not be “as much a part of their lives.” Ms. Holt indicated that the Library’s Programming and Outreach Coordinator had a plan for more traditional marketing for those individuals who were not active on social media. Trustee Markle suggested contacting the Nevada Appeal approximately a month ahead of Library activities to publish those activities as content.

VII. INFORMATION ONLY – BOARD MEMBER ANNOUNCEMENTS & REQUEST FOR INFORMATION

(6:50:11) – Chairperson Knight entertained Trustee announcements and requests for information. Ms. Holt informed the Trustees that the next LBOT meeting was scheduled for December 1, 2022 at 5:30 p.m.

VIII. PUBLIC COMMENT

(6:52:23) – Chairperson Knight entertained public comments. Referencing agenda item V.A, Ms. Loyd commented

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that the Douglas County Library in Colorado formed its own “essentially like OverDrive” for indie books and worked with authors to produce indie books eight to 10 years ago. She believed that the Nevada Library Association has historically lobbied for and on behalf of libraries and noted that there were ways to get funding. She offered to discuss what could be done for the matter, and she stated that the most success with the matter could be on the federal level to try to regulate the cost of the E-lending resources for libraries. Ms. Loyd also informed the Trustees that Senator Dina Neal’s tax bill would be reintroduced during the upcoming session of the Nevada Legislature, and based on how the legislation was written, libraries would have to pay taxes on digital resources, which would “greatly decrease” the ability of libraries to purchase any E-lending resource.

(6:56:05) – Trustee Nichols reminded those present at the meeting that Saturday, October 29, 2022 was Nevada Day, and the Stewart Indian School Cultural Center and Museum was organizing an event starting from 1:00 p.m. to 5:00 p.m., during which many of its “older alumni” were invited to attend with some of their artifacts. Additionally, prices and games would be offered, and an author would be present for the event. She added that Samantha Williams, who wrote her dissertation on the history of the Stewart Indian School, was possibly attending the event.

IX. FOR POSSIBLE ACTION – ADJOURNMENT

(6:57:29) – Chairperson Knight adjourned the meeting at 6:57 p.m.

The Minutes of the October 27, 2022 Carson City Library Board of Trustees meeting are so approved this 1st day of December 2022.

Library Board of Trustees Agenda Item Report

Meeting Date: December 1, 2022

Submitted by: Joy Holt

Submitting Department: Library

Item Type: Formal Action / Motion

Agenda Section:

Subject:

INFORMATION ONLY - Presentation and discussion of reports concerning activities and operations of the Library since the presentation of the last report.

Suggested Action:

Attachments:

[101 GENERAL FUND BOARD REPORT_DEC 2022.pdf](#)

[230 GIFT FUND BOARD REPORT_DEC 2022.pdf](#)

[275 GRANTS BOARD REPORT_DEC 2022.pdf](#)

[Library Director Report_11222022.pdf](#)

101 GENERAL FUND FY23
AS OF
11/22/2022

Org	Object	Description	Original Budget	Revised Budget	YTD Expenses	Encumbrances	Remaining Budget	% Used
1016200	500101	SALARIES	970,449.00	970,449.00	234,734.70	0.00	735,714.30	24%
1016200	500102	HOURLY/SEASONAL	60,000.00	60,000.00	15,931.40	0.00	44,068.60	27%
1016200	500103	ADMINISTRATIVE PAY	0.00	0.00	0.00	0.00	0.00	
1016200	500106	MANAGEMENT LEAVE PAY	0.00	0.00	5,902.00	0.00	-5,902.00	
1016200	500107	ANNUAL LEAVE PAYOFF	0.00	0.00	199.93	0.00	-199.93	
1016200	500108	SICK LEAVE PAY	0.00	0.00	0.00	0.00	0.00	
1016200	500111	OVERTIME	0.00	0.00	-37.50	0.00	37.50	
1016200	500114	F L S A	0.00	0.00	0.00	0.00	0.00	
1016200	500116	HOLIDAY PAY	0.00	0.00	0.00	0.00	0.00	
1016200	500125	TEMPORARY STAFFING	37,000.00	37,000.00	0.00	0.00	37,000.00	0%
1016200	500225	MEDICARE	14,722.00	14,722.00	3,652.58	0.00	11,069.42	25%
1016200	500230	RETIREMENT	244,893.00	244,893.00	60,607.06	0.00	184,285.94	25%
1016200	500240	GROUP INSURANCE	161,453.00	161,453.00	33,768.61	0.00	127,684.39	21%
1016200	500250	WORKERS' COMPENSATION	23,737.00	23,737.00	4,801.62	0.00	18,935.38	20%
1016200	500260	EDUCATION INCENTIVE	2,000.00	2,000.00	0.00	0.00	2,000.00	0%
1016200	500271	PHONE ALLOWANCE	0.00	0.00	320.00	0.00	-320.00	
1016200	500309	PROFESSIONAL SERVICES	20,000.00	20,000.00	890.00	0.00	19,110.00	4%
1016200	500330	TRAINING	8,000.00	8,000.00	212.98	0.00	7,787.02	3%
1016200	500346	FACILITY CONTRACT	950.00	950.00	0.00	0.00	950.00	0%
1016200	500349	CONTRACTUAL SERVICES	77,991.00	77,991.00	46,074.01	0.00	31,916.99	59%
1016200	500430	EQUIPMENT REPAIR & MAINT	890.00	890.00	0.00	0.00	890.00	0%
1016200	500433	SOFTWARE MAINTENANCE COST	36,073.00	36,073.00	34,697.40	0.00	1,375.60	96%
1016200	500434	BUILDING REPAIR & MAINT	471.00	471.00	448.50	0.00	22.50	95%
1016200	500444	OFFICE EQUIPMENT RENTAL	2,575.00	2,575.00	0.00	0.00	2,575.00	0%
1016200	500540	PUBLICITY/SPECIAL EVENTS	5,640.00	5,640.00	2,247.88	0.00	3,392.12	40%
1016200	500542	PRINTING/ADVERTISING	5,000.00	5,000.00	3,269.07	0.00	1,730.93	65%
1016200	500545	MEMBERSHIP / PUBLICATIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	0%
1016200	500580	TRAVEL	3,500.00	3,500.00	0.00	0.00	3,500.00	0%
1016200	500601	OFFICE SUPPLIES	8,000.00	8,000.00	1,405.58	0.00	6,594.42	18%

101 GENERAL FUND FY23**AS OF****11/22/2022**

1016200	500602	POSTAGE/SHIPPING	12,000.00	12,000.00	127.56	0.00	11,872.44	1%
1016200	500625	OPERATING SUPPLIES	22,688.00	22,688.00	5,913.72	0.00	16,774.28	26%
1016200	500643	JANITORIAL SUPPLIES	4,800.00	4,800.00	0.00	0.00	4,800.00	0%
1016200	500645	BOOKS/ PERIODICALS/ PUBLICATIO	183,340.00	183,340.00	79,684.69	78,129.82	25,525.49	43%
1016200	500660	VEHICLE FUEL/OIL	420.00	420.00	0.00	0.00	420.00	0%
1016200	500675	SMALL FURNISHINGS	5,500.00	5,500.00	788.01	0.00	4,711.99	14%
1016200	500680	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.00	
1016200	500710	TELEPHONE	17,411.00	17,411.00	4,806.45	0.00	12,604.55	28%
1016200	500712	POWER	23,000.00	23,000.00	8,783.91	0.00	14,216.09	38%
1016200	500713	HEATING	10,730.00	10,730.00	202.47	0.00	10,527.53	2%
1016200	500950	ISC: FLEET MANAGEMENT	2,314.00	2,314.00	1,157.00	0.00	1,157.00	50%
1016200	502450	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	
1016200	507743	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	
1016200	507745	POOL SLIDE REFURBISHING	0.00	0.00	0.00	0.00	0.00	
1016200	500241	CITY HSA CONTRIBUTION	11,629.00	11,629.00	3,921.48	0.00	7,707.52	34%
1016200	507760	CAP OUTLAY-LEASES	0.00	0.00	0.00	0.00	0.00	
1016200	509110	LEASE INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	
1016200	508110	LEASE PRINCIPAL	0.00	0.00	0.00	0.00	0.00	
		TOTALS	1,978,676.00	1,978,676.00	554,511.11	78,129.82	1,346,035.07	28%

230 GIFT FUND FY23
AS OF
11/22/2022

Org	Object	Description	Original Budget	Revised Budget	YTD Expenses	Encumbrances	Remaining Budget	% Used
2306200	500102	HOURLY/SEASONAL	0.00	0.00	0.00	0.00	0.00	
2306200	500111	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2306200	500125	TEMPORARY STAFFING	0.00	0.00	0.00	0.00	0.00	
2306200	500225	MEDICARE	0.00	0.00	0.00	0.00	0.00	
2306200	500250	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	
2306200	500309	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	
2306200	500570	CC DOWNTOWN FLOWERS	0.00	0.00	0.00	0.00	0.00	
2306200	500571	FACILITY FFE NON-CAPITAL	0.00	0.00	0.00	0.00	0.00	
2306200	500573	FACILITY FF FRIENDS NON-CAP	0.00	0.00	0.00	0.00	0.00	
2306200	500580	TRAVEL	0.00	0.00	0.00	0.00	0.00	
2306200	500618	COMMUNITY PROGRAMMING	1,000.00	1,000.00	684.97	0.00	315.03	68%
2306200	500623	COLLECTION - FOL	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
2306200	500625	OPERATING SUPPLIES	3,000.00	3,000.00	-4.75	0.00	3,004.75	0%
2306200	500630	CUSTODIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	
2306200	500631	YOUTH PROGRAMMING	0.00	0.00	0.00	0.00	0.00	
2306200	500632	NATIONAL LIBRARY WEEK	0.00	0.00	0.00	0.00	0.00	
2306200	500635	NOD \$5 INDIGENT LEGAL SERVICE	0.00	0.00	0.00	0.00	0.00	
2306200	500636	LABORATORY EXPENSES	0.00	0.00	0.00	0.00	0.00	
2306200	500639	MOBILE MAKERSPACE - MATCH	0.00	0.00	0.00	0.00	0.00	
2306200	500645	BOOKS/ PERIODICALS/ PUBLICATIO	2,500.00	2,500.00	492.44	0.00	2,007.56	20%
2306200	500685	OPERATING HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	
2306200	500699	UNDESIGNATED AMOUNTS	0.00	0.00	0.00	0.00	0.00	
2306200	501225	GRANT - OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	
2306200	501475	SUMMER LEARNING PROGRAM	0.00	0.00	1,397.27	0.00	-1,397.27	
2306200	502450	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	
2306200	507743	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	
2306200	593000	UNRESERVED FUND BALANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
2306200	501240	MAKEIT@TWO	0.00	0.00	0.00	0.00	0.00	
2306200	501241	PLAYAWAY AUDIO COLLECTION	0.00	0.00	0.00	0.00	0.00	
TOTALS			8,500.00	8,500.00	2,569.93	0.00	5,930.07	30%

275 GRANTS FY23**AS OF****11/22/2022**

Org	Object	Description	Original Budget	Revised Budget	YTD Expenses	Encumbrances	Remaining Budget	% Used
2756200	500101	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
2756200	500102	HOURLY/SEASONAL	0.00	0.00	0.00	0.00	0.00	0.00
2756200	500111	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
2756200	500225	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00
2756200	500230	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00
2756200	500240	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2756200	500250	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00
2756200	501201	GRANT - SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
2756200	501202	GRANT - BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
2756200	501225	GRANT - OPERATING SUPPLIES	0.00	0.00	26,250.00	11,250.00	-37,500.00	0.00
2756200	507010	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
		TOTALS	0.00	0.00	26,250.00	11,250.00	-37,500.00	0.00%

Library Director's Report

Library Director: Joy Holt

Library Board of Trustees Meeting: December 1, 2022



**Carson City
Library**

Updates:

Staffing:

- Interviews are pending for one remaining Library Clerk position. An offer has been extended to one candidate for Library Clerk at the time of this writing.
- 1 Senior Library Assistant position is still set to open and will close after 14 days from the date of posting.
- 3 Unclassified positions are still open.

Programming:

- The Winter Reading Challenge will commence on December 17 and runs through January 6, 2023.
- Homestead Holidays Outreach program on December 9, 10, 11. Board volunteers to read for Storytime are encouraged!



Digitorium:

- Due to recent theft, the Digitorium space will be staffed during Teen hours from 2:30 p.m.-5:30 p.m.
- The former green screen space in the Digitorium is being altered per input from Teen users.

Grants:

- Y23 State Collection Development Grant was awarded in the amount of \$9,515.00. Funds have been received. Spending is underway,.
- Friends of the Carson City Library grant funding requests were approved and funds have been received. Funds allocations are as follows:

Digital Collections Expansion:	\$26,000
Baker & Taylor Lease Materials:	\$17,000
Capital City Reads Program:	\$2,000
Summer Reading Program:	<u>\$5,000</u>

Total: \$50,000

In Progress:

- Strategic Plan update is completed. Dr. Steinman would like to present the updates to the Board.
- 2023 Carson City Calendar is being drafted for review at January Board meeting.