

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
LOCAL EMERGENCY PLANNING COMMITTEE**

Day: Tuesday
Date: December 6, 2022
Time: Beginning at 1:30 pm
Location: Carson City Fire Department
777 S. Stewart Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

The public may provide public comment in advance of a meeting by written submission to the following email address: sprice@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order

2. Roll Call and Determination of a Quorum

3. Public Comment**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Local Emergency Planning Committee (“LEPC”).

4. For Possible Action: Approval of Minutes – September 6, 2022

5. For Possible Action: Discussion and possible action to appoint an Alternate Chairperson for the LEPC with a two-year term beginning January 1, 2023. (Sean Slamon)

Summary: On December 1, 2020, the LEPC appointed Jason Danen (Carson City Fire Department) as its Alternative Chairperson for a two-year term ending December 31, 2022; therefore, the LEPC must select an Alternative Chair from among its principal members, which could include re-appointing Mr. Danen.

6. For Possible Action: Discussion and possible action to appoint (1) Jeanne Freeman from Carson City Health and Human Services as the LEPC’s principal health representative and (2) Nicki Aaker from Carson City Health and Human Services as the alternate health representative to the LEPC. (Sean Slamon)

Summary: LEPC’s bylaws permit alternative members to act as voting members whenever the principal member is absent, provided the alternative member is capable of representing the same member category as the principal member.

7. **For Possible Action:** Discussion and possible action to appoint of Joseph Bly from Carson City Community Radio as the alternate broadcast and print media representative to the LEPC. (Sean Slamon)

Summary: LEPC’s bylaws permit alternative members to act as voting members whenever the principal member is absent, provided the alternative member is capable of representing the same member category as the principal member.

8. **For Possible Action:** Discussion and possible action regarding annual review and submission of the LEPC’s Membership List to the Nevada State Emergency Response Commission (“SERC”). (Sean Slamon)

Summary: The LEPC’s bylaws and NAC 459.99132(3) require the LEPC to submit its Membership List to the SERC annually.

9. **For Possible Action:** Discussion and possible action regarding annual review and submission of the LEPC’s Bylaws to the SERC. (Sean Slamon)

Summary: The LEPC’s bylaws and NAC 459.99132(3) require the LEPC to submit its Bylaws to the SERC annually. These Bylaws were last amended, based on input from the SERC, through a special session of the LEPC held March 28, 2022. The SERC approved those amendments to the Bylaws.

10. **For Possible Action:** Discussion and possible action regarding annual review and submission of the LEPC’s Level of Response Questionnaire form to the SERC. (Jason Danen)

Summary: The SERC requires the LEPC to complete a Level of Response Questionnaire form annually.

11. **For Possible Action:** Discussion and possible action regarding review and submission of the new Carson City Hazardous Materials Emergency Response Plan to the SERC. (Jason Danen)

Summary: NAC 459.99133 requires the LEPC to review and submit the Carson City Hazardous Materials Emergency Response Plan annually to SERC.

12. **For Discussion Only:** Discussion and presentation on activities associated with the Citizen Corps Council Initiatives. (Jason Danen, Jerome Tushbant, and Jeanne Freeman)

13. **For Discussion Only:** Reports of Committee Members.

14. **For Possible Action:** Discussion and possible action regarding calendar year 2023 meeting dates of the LEPC.

- *Per LEPC’s Bylaws, the Committee shall meet at least once quarterly at a date and time to be determined by the LEPC members. The first quarterly meeting of a calendar year shall be held no later than March 31. The proposed meeting dates for 2023 are March 7, June 6, September 5, and December 5.*

15. Public Comment**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

16. For Possible Action: To adjourn

PUBLIC COMMENT LIMITATIONS – LEPC will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak. Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Shelby Price at sprice@carson.org or call (775) 887-2210, or request a copy at Station 51, 777 S. Stewart St., Carson City, Nevada, 89701. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify LEPC staff in writing at 777 S. Stewart Street, Carson City, NV 89701 or sprice@carson.org, or by calling 775-887-2210 at least 24 hours in advance of the meeting.

This agenda is available on the City’s website at www.carson.org/agendas and at the Carson City Fire Department located at 777 S. Stewart St., Carson City, Nevada, 89701.

In accordance with NRS 241.020, this notice of agenda was posted at or before 9:00 a.m. on
December 1, 2022, at the following locations:
Carson City Fire Station No. 51, 777 S. Stewart Street, Carson City, NV
Carson City Website, www.carson.org/agendas
State of Nevada Public Notice Website, <http://notice.nv.gov>