



NOTICE OF MEETING OF THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

Day: Wednesday
Date: January 11, 2023
Time: 4:30 pm
Location: Community Center, Robert “Bob” Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the CAMPO meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: cmartinovich@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order – Carson Area Metropolitan Planning Organization (CAMPO)**
2. **Roll Call**
3. **Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
4. **For Possible Action: Approval of Minutes – December 14, 2022**
5. **Public Meeting Item(s):**

5-A For Possible Action – Discussion and possible action regarding nomination and election of a Chairperson and Vice-Chairperson for calendar year 2023 for the CAMPO Board.

Staff Summary: CAMPO will consider the nomination and election of a Chairperson and Vice-Chairperson to serve for a one-year term, calendar year 2023, commencing immediately. Any

member of CAMPO may hold either of these positions. Terms of the newly elected Chairperson and Vice-Chairperson will commence immediately.

5-B For Possible Action – Discussion and possible action regarding (1) an Interlocal Agreement (“Agreement”) with Douglas County for the development, operation, maintenance, and updating of the CAMPO Travel Demand Model (“Model”) to include the portions of Douglas County that are outside the CAMPO region in the Model, with Douglas County responsible for reimbursing CAMPO a not to exceed amount of \$66,095.00 for the initial development of the Model, and a not to exceed amount of \$20,000.00 each fiscal year (“FY”) through June 30, 2024 for the Model’s operation, maintenance, and updating upon request; and (2) authority for the Transportation Manager to sign the Agreement as well as future amendments extending the term of the Agreement.

Staff Summary: Douglas County requested that CAMPO include areas of Douglas County outside the CAMPO region in the Model and for CAMPO to assume responsibility for the development, operation, maintenance, and updating of the Model for areas of Douglas County outside the CAMPO region. If the Agreement is approved, CAMPO will incorporate the Douglas County region into the Model, and Douglas County will reimburse CAMPO for an amount not to exceed \$66,095.00 for the initial Model development. The Agreement also allows for interagency requests between Douglas County and CAMPO for Model operation, maintenance, and updating in an amount not to exceed \$20,000.00 each FY by using a Task Authorization Form (“TOA”).

5-C For Possible Action – Discussion and possible action regarding Contract 23300193 (“Contract”) for Wood Rodgers, Inc. (“Wood Rodgers”) to perform professional services for the CAMPO and Douglas County Travel Demand Model Enhancement and Validation Project (“Project”) with a not to exceed amount of \$219,920.

Staff Summary: The Project is to update the CAMPO Travel Demand Model (“Model”) and incorporate the portions of Douglas County, outside of the CAMPO region, into the Model. Through the Contract, Wood Rodgers will research, develop, calibrate, and validate the Model, including reviewing and incorporating Douglas County’s existing model and data into the Model. The Project’s not to exceed amount of \$219,920 includes \$113,825 for updating the CAMPO Model, \$66,095 for the development of the Douglas County Model, and up to \$40,000 for ongoing and periodic operation, maintenance, and update as requested by CAMPO. The Project is anticipated to take approximately 12 months to complete.

5-D For Possible Action – Discussion and possible action regarding the Federal Fiscal Year (“FFY”) 2023-2025 Title VI Program for CAMPO and the Jump Around Carson (“JAC”) transit system (“Program”).

Staff Summary: As required by the Federal Transit Administration (“FTA”), staff has prepared an update to the Program. The Program document must be updated every three years and affirms that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” CAMPO and JAC continue to be in compliance with the Program.

6. Non-Action Items:

6-A Transportation Manager’s Report

6-B Other comments and reports, which could include:

- Future agenda items
- Status review of additional projects
- Internal communications and administrative matters
- Correspondence to CAMPO
- Additional status reports and comments from CAMPO
- Additional staff comments and status reports

7. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

8. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** – The CAMPO will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and would not be subject to a three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Christopher Martinovich, Transportation Manager, in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by phone at (775) 887-2355. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify CAMPO staff in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by calling Christopher Martinovich at (775) 887-2355 at least 24 hours in advance of the meeting.

This agenda and backup information are available on the City’s website at www.carson.org/agendas and at the office for Carson City Public Works - 3505 Butti Way, Carson City, Nevada, 89701 (775) 887-2355.

This notice has been posted at the following locations:
 Carson City Public Works, 3505 Butti Way
 Community Center, 851 East William Street
 City Hall, 201 North Carson Street
 Carson City Library, 900 North Roop Street

Community Development Permit Center, 108 East Proctor Street
Douglas County Executive Offices, 1594 Esmeralda Avenue, Minden
Lyon County Manager's Office, 27 South Main Street, Yerington
Lyon County Utilities, 34 Lakes Blvd, Dayton
Nevada Department of Transportation, 1263 S. Stewart Street, Carson City
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