

**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
BOARD OF SUPERVISORS AND  
REDEVELOPMENT AUTHORITY**

**Day:** Thursday  
**Date:** February 2, 2023  
**Time:** Beginning at 8:30 am  
**Location:** Community Center, Robert “Bob” Crowell Board Room  
851 East William Street  
Carson City, Nevada

**AGENDA**

**NOTICE TO THE PUBLIC:**

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at [www.carson.org/granicus](http://www.carson.org/granicus) and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: [publiccomment@carson.org](mailto:publiccomment@carson.org). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Pastor Louie Locke, Fountainhead Foursquare**
4. **Pledge of Allegiance**
5. **Public Comment:\*\***  
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
6. **For Possible Action: Approval of Minutes - January 5, 2023**

**Consent Agenda**

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting.

The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

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## **7. Finance**

7.A For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through January 20, 2023, per NRS 251.030 and NRS 354.290. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

## **8. Purchasing and Contracts**

8.A For Possible Action: Discussion and possible action regarding authorization to purchase (1) two Genetec Inc. model SV-4020EX-R26-520T-20-216 archivers ("Archivers") through PowerComm Solutions, Inc. ("PowerComm") for a not to exceed amount of \$119,973, and (2) one year of 24/7 support services from Genetec Inc., through PowerComm for a not to exceed amount of \$5,915. (Carol Akers, cakers@carson.org and Frank Abella, fabella@carson.org)

Staff Summary: These purchases will provide the two Archivers, which are data storage units with approximately 440 usable Terabytes (TB) of capacity each that are specially designed for storing video footage. The City already holds appropriate licensing agreements with Genetec Inc. that will cover both Archivers, and both also come with 5-year next business day hardware support. The Archivers will assist the City in meeting its video retention obligations.

**(End of Consent Agenda)**

### **Ordinances, Resolutions, and Other Items**

## **9. Item(s) pulled from the Consent Agenda will be heard at this time.**

## **10. City Manager**

10.A For Possible Action: Discussion and possible action regarding the appointment of two members to the Historic Resources Commission ("HRC"), each for a four-year term that expires in January 2027. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Carson City Municipal Code ("CCMC") 18.06.020 establishes the HRC, to be composed of seven members appointed by the Board of Supervisors ("Board"). There are two vacancies; one application for reappointment was submitted by Lou Ann Speulda-Drews for the position to be occupied by a professional in the disciplines of archaeology, anthropology, history or related professions, and one application for appointment was submitted by Joan Wright for the position to be occupied by a person who owns property and resides within the historic district.

10.B For Possible Action: Discussion and possible action regarding the appointment of one member to the 9-1-1 Surcharge Advisory Committee (“Committee”), as the representative of a local exchange carrier for a partial term expiring in December 2023. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Committee is a body which must have at least five members, but no more than seven. There is currently one vacancy that must be filled due to the resignation of a member. One application was submitted. Charles "Andy" Polisso of AT&T is seeking appointment as the representative of a local exchange carrier.

## **11. Recess as the Board of Supervisors**

### **Redevelopment Authority**

## **12. Call to Order - Redevelopment Authority**

## **13. Roll Call**

## **14. Public Comment:\*\***

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

## **15. For Possible Action: Approval of Minutes – January 5, 2023**

## **16. City Manager**

16.A For Possible Action: Discussion and possible action regarding the appointment of three members to the Redevelopment Authority Citizens Committee ("RACC"), one for the position of Business Operator or Property Owner from Redevelopment Area 2 for a full term that will expire in January 2026, and two for the positions of Citizen-at-Large with each to fill partial terms ending in January 2025. (Nancy Paulson npaulson@carson.org)

Staff Summary: RACC is a seven-member committee that advises the Redevelopment Authority on matters pertaining to the Redevelopment District. There are three vacant positions; two vacancies are due to resignation and one is due to the expiration of term. New applications were submitted by the following candidates: Lee Kennedy for the Business Operator or Property Owner position from Redevelopment Area 2, and David Lambin, Margaret Green-Wilson, Richard Nagel and Ashley Ackerman for the Citizen-at-Large positions.

## **17. Finance**

17.A For Possible Action: Discussion and possible action regarding a resolution to augment and amend the Carson City Redevelopment Authority Fiscal Year 2022-2023 Budget in the amount of \$2,079,613. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: The proposed augmentation and revision is primarily due to carryover of program costs from the prior year's budget, Redevelopment Authority actions and unanticipated sources of revenue.

**18. Public Comment:\*\***

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

**19. For Possible Action: To Adjourn as the Redevelopment Authority**

**20. Reconvene as the Board of Supervisors**

**21. Finance**

21.A For Possible Action: Discussion and possible action regarding a resolution to augment and amend the Carson City Fiscal Year 2022-2023 Budget in the amount of \$130,804,211. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: The proposed augmentation and revision is primarily due to carryover of program costs from the prior year's budget, board actions, federal and local grants, transfers of contingency and unanticipated sources of revenue.

21.B For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 101, a proposed ordinance authorizing the issuance by Carson City of its "General Obligation (Limited Tax) Infrastructure Sales Tax Bonds (Additionally Secured by Pledged Revenues), Series 2023" in the aggregate principal amount not to exceed \$5,550,000. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: This is the second reading of a proposed ordinance which, if enacted, will authorize the issuance of the "General Obligation (Limited Tax) Infrastructure Sales Tax Bonds (Additionally Secured by Pledged Revenues), Series 2023" in the aggregate principal amount not to exceed \$5,550,000 for the purpose of financing certain infrastructure projects set forth in NRS 377B.160(3).

**22. Fire**

22.A For Possible Action: Discussion and possible action regarding a federal grant award in the amount of \$2,036,493 through November 17, 2028, with a local match obligation not to exceed \$30,000, for Carson City to perform wildfire fuels reduction work in western Carson City ("Project") through Round 18 of the Southern Nevada Public Land Management Act's ("SNPLMA") Hazardous Fuels Reduction and Wildfire Prevention program. (Jason Danen, jdanen@carson.org)

Staff Summary: The Project will allow the Carson City Fire Department ("CCFD") to reduce the threat of catastrophic wildfire by reducing wildfire fuels on 850 acres in the Wildland Urban Interface ("WUI") surrounding western Carson City by hand thinning, mechanical thinning and controlled burns. This treatment will significantly reduce hazardous fuels along the west side of Carson City, which is very susceptible to wildfire. The \$30,000 local match obligation can be met by in-kind contribution.

22.B For Possible Action: Discussion and possible action regarding a federal grant award in the amount of \$147,290 through December 26, 2028, with no local match obligation, for Carson City

to provide eligible homeowners with trailers and dumpsters for vegetation removal (“Project”) through Round 18 of the Southern Nevada Public Land Management Act’s (“SNPLMA”) Hazardous Fuels Reduction and Wildfire Prevention program. (Jason Danen, jdanen@carson.org)

Staff Summary: This grant will provide funding for the Carson City Hazardous Fuels Collection Project over a period of six years, which allows eligible homeowners to reserve a trailer or dumpster to be delivered to their homes for the disposal of vegetation that was previously removed to create a defensible space. Those trailers and dumpsters are then picked up by the Carson City Fire Department (“CCFD”) and taken to the landfill for disposal of the vegetation.

22.C For Possible Action: Discussion and possible action regarding a proposed reclassification of the Wildland Fuels Management Officer position (currently Unclassified, P601) to the position of Fuels Management Grants Administrator (Classified, P202). (Sean Slamon, sslamon@carson.org)

Staff Summary: The Carson City Fire Department’s (“CCFD”) Wildland Fuels Management Officer position is currently vacant. This item seeks authorization to reclassify that Wildland Fuel Management Officer position to a Fuels Management Grants Administrator position. The reclassified position will be non-exempt under the Fair Labor Standard Act (“FLSA”) and will manage planning and reporting activities for CCFD’s wildland fuels grants with no supervisory duties.

## 23. Public Works

23.A For Possible Action: Discussion and possible action: (1) regarding a business impact statement concerning a proposed ordinance revising rates and fees for use of the Carson City sanitary landfill; and (2) to introduce, on first reading, a proposed ordinance revising rates and fees for use of the Carson City sanitary landfill. (Darren Schulz, dschulz@carson.org, Rick Cooley, rcooley@carson.org)

Staff Summary: This item is for the first reading of a proposed ordinance which, if enacted, will revise section 12.12.047 of the Carson City Municipal Code (“CCMC”) to increase the rates and fees charged for use of the Carson City sanitary landfill (“Landfill”). NRS 237.080 requires a business impact statement to be prepared whenever the governing body of a local government seeks to exercise legislative powers by adopting an ordinance or takes some action increasing fees to be paid, at least in substantial part, by businesses. The business impact statement finds that the proposed ordinance will not impose a direct and significant economic burden upon a business or directly restrict the formation, operation or expansion of a business.

23.B For Possible Action: Discussion and possible action regarding a proposed Interlocal Agreement (“Agreement”) between Carson City and the Town of Minden (“Minden”) to provide Minden a discounted rate for one year to dispose of specified solid waste at the Carson City sanitary landfill (“Landfill”). (Darren Schulz, dschulz@carson.org, Rick Cooley, rcooley@carson.org)

Staff Summary: Minden directly provides trash collection services within its jurisdiction, then disposes of that collected refuse at the Landfill. Carson City has proposed changes to the rates and fees for Landfill use. Minden has requested a limited exception to those planned increases to

allow it to phase in the City’s increased rates over a one-year period. The Agreement requires Minden to pay out-of-county rates like other such users, except that from July 1, 2023, to June 30, 2024, Minden will pay \$66.00 per ton for municipal solid waste (“MSW”) brought to the Landfill, instead of \$74.00 per ton.

23.C For Possible Action: Discussion and possible action regarding a proposed Interlocal Agreement (“Agreement”) between Carson City and the Town of Gardnerville (“Gardnerville”) to provide Gardnerville a discounted rate for one year to dispose of specified solid waste at the Carson City sanitary landfill (“Landfill”). (Darren Schulz, dschulz@carson.org, Rick Cooley, rcooley@carson.org)

Staff Summary: Gardnerville directly provides trash collection services within its jurisdiction, then disposes of that collected refuse at the Landfill. Carson City has proposed changes to the rates and fees for Landfill use. Gardnerville has requested a limited exception to those planned increases to allow it to phase in the City’s increased rates over a one-year period. The Agreement requires Gardnerville to pay out-of-county rates like other such users, except that from July 1, 2023, to June 30, 2024, Gardnerville will pay \$66.00 per ton for municipal solid waste (“MSW”) brought to the Landfill, instead of \$74.00 per ton.

## 24. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

### **Closed Non-Meeting to Confer with Management Representatives and Counsel:**

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

## 25. Public Comment:\*\*

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

## 26. For Possible Action: To Adjourn

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**\*\*PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City

staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson [revanson@carson.org](mailto:revanson@carson.org) or call (775) 887-2100.

This agenda and backup information are available on the City's website at [www.carson.org/agendas](http://www.carson.org/agendas) and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:  
City Hall 201 North Carson Street  
[www.carson.org/agendas](http://www.carson.org/agendas)  
<http://notice.nv.gov>