

**NOTICE OF MEETING OF THE
CARSON CITY REGIONAL TRANSPORTATION
COMMISSION (RTC)**

Day: Wednesday
Date: February 8, 2023
Time: Begins immediately after the adjournment of the Carson Area Metropolitan Planning Organization meeting that begins at 4:30 p.m.
Location: Community Center, Robert “Bob” Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the RTC meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: cmartinovich@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order – Regional Transportation Commission

2. Roll Call

3. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

4. For Possible Action: Approval of Minutes – January 11, 2023

5. Public Meeting Item(s):

5-A For Possible Action – Discussion and possible action to certify to the Nevada Department of Transportation (“NDOT”) the (1) total mileage of the City’s public roads, as defined by federal regulations for highway safety funding, and (2) identity and total mileage of the improved roads maintained by the City for the purposes of Nevada’s Motor Fuel Tax and NRS 365.550(8).

Staff Summary: There are two annual submissions here concerning the total mileage of the City's roads. The first is an annual submission to from the State of Nevada to the FHWA with the State's total mileage of public roads, as defined by 23 U.S.C. § 402(c) and 23 CFR § 460.2. The City assists NDOT in calculating that State-wide mileage by providing Carson City's public road mileage. As of December 31, 2022, the City has 303.21 centerline miles of public roads for the purposes of 23 U.S.C. § 402(c) and 23 CFR § 460.2. The second annual submission is for the Motor Fuel Tax and requires the City to certify the identity of the roads the City maintains and their total mileage. As of December 31, 2022, the City maintains 302.65 centerline miles of roads for the purposes of Nevada's Motor Fuel Tax and NRS 365.550(8).

5-B For Possible Action – Discussion and possible action regarding Contract No. 23300244 (“Contract”) for Construction Materials Engineers, Inc. (“CME”) to perform material testing services for the Colorado Street Corridor Project (“Project”) for a total not to exceed amount of \$89,360.

Staff Summary: The Project is a pavement reconstruction project on Colorado Street between California Street and Saliman Road. The Project also includes concrete curb, gutter, and sidewalk upgrades, as well as utility improvements. CME will assist City staff by completing material acceptance testing for the Project in accordance with the Standard Specification for Public Works Construction.

5-C For Possible Action – Discussion and possible action regarding Contract 23300288 for Lumos & Associates, Inc. (“Lumos”) to perform civil engineering services for the District 5 Winnie Lane Reconstruction Project (“Project”) for a total not to exceed amount of \$84,820.

Staff Summary: The Project is a pavement reconstruction project in Performance District 5 and includes roadway reconstruction on Winnie Lane between N. Carson Street and Mountain Street. The Project also includes pedestrian and bicycle improvements. Lumos will assist City staff by completing civil engineering design plans for the Project. The design is anticipated to be completed by December 31, 2023.

5-D For Possible Action – Discussion and possible action regarding Amendment No. 4 (“Amendment”) to Contract No. 1516-018 (“Contract”) for Ecolane USA, Inc. (“Ecolane”) to provide transit service software and support for Jump Around Carson (“JAC”) transit service operations through January 1, 2026 for \$6,987.50 annually, resulting in a not to exceed amount of \$20,962.50 for the Amendment's three-year term and a new, total not to exceed amount of \$123,323.50 for the Contract.

Staff Summary: Since August of 2015, Ecolane has been providing transit software and other software support services to facilitate the operation of JAC Assist paratransit services through the Contract. Approval of the Amendment extends the existing Contact through January 1, 2026 for \$20,962.50 and allowing for the continued use of Ecolane's transit software and software support services for JAC Assist.

6. Non-Action Items:

6-A Transportation Manager's Report

6-B Street Operations Report

6-C Other comments and reports, which could include:

- Future agenda items
- Status review of additional projects

- Internal communications and administrative matters
- Correspondence to the RTC
- Additional status reports and comments from the RTC
- Additional staff comments and status reports

7. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

8. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** – The RTC will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and would not be subject to a three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Christopher Martinovich, Transportation Manager, in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by phone at (775) 887-2355 at least 24 hours in advance.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify RTC staff in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by calling Christopher Martinovich at (775) 887-2355 at least 24 hours in advance of the meeting.

This agenda and backup information are available on the City’s website at www.carson.org/agendas and at the office for Carson City Public Works - 3505 Butti Way, Carson City, Nevada, 89701 (775) 887-2355.

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