

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS
AND BOARD OF HEALTH**

Day: Thursday
Date: March 2, 2023
Time: Beginning at 8:30 am
Location: Community Center, Robert ‘Bob’ Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order - Board of Supervisors
2. Roll Call
3. Invocation - Pastor Gavin Jarvis, Living Stones Church
4. Pledge of Allegiance

5. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

6. For Possible Action: Approval of Minutes - February 2, 2023

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting.

The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

7. Finance

7.A For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through February 17, 2023, per NRS 251.030 and NRS 354.290. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

8. Purchasing and Contracts

8.A For Possible Action: Discussion and possible action regarding a proposed increase in purchase authority in the amount of \$5,386.82 to PO 23200198, beyond the previously approved amount of \$127,529, resulting in a new not to exceed amount of \$132,915.82 to purchase a Toro Groundskeeper 5900 for the Carson City Parks, Recreation and Open Space Department ("Parks Department") from Turfstar Western, utilizing a cooperative purchasing agreement through Omnia Partners Public Sector ("OMNIA"). (Carol Akers, Cakers@carson.org and David Navarro, DNavarro@carson.org)

Staff Summary: The increase in purchase authority is being requested due to additional fees for setup and delivery not included in the original quote.

8.B For Possible Action: Discussion and possible action regarding a proposed increase in purchase authority in the amount of \$7,061.62, beyond the previously approved amount of \$80,226.48, resulting in a new not to exceed amount of \$87,288.10, to purchase various kitchen appliances for the Carson City Sheriff's Office Jail ("Jail") utilizing joinder contract (#R180202) between Region 4 Education Service Center, Houston, Texas and National Restaurant Supply. (Carol Akers, cakers@carson.org and Sheriff Ken Furlong, kfurlong@carson.org)

Staff Summary: The increase in purchase authority is being requested as the result of changing the Jail convection steamer from a gas to electric appliance.

8.C For Possible Action: Discussion and possible action regarding Contract No. 23300294 with Mission Critical Partners to provide consulting services for replacing the Tiburon Computer Aided Dispatch System, Records Management System and Jail Management System ("CAD/RMS/JMS") for a not to exceed amount of \$165,191, to be funded by the 911 Surcharge Fund. (Carol Akers, cakers@carson.org and Undersheriff Jerome Tushbant, jtushbant@carson.org)

Staff Summary: Carson City has used Mission Critical Partners for several CAD projects. With funding approved by the 911 Surcharge Advisory Committee, this consultant may provide

services including product selection, procurement, cutover and interoperability for the new CAD/RMS/JMS system.

8.D For Possible Action: Discussion and possible action regarding a determination that ACCO Engineered Systems, Inc. (“ACCO”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338, and whether to award Contract No. 23300231 for the Juvenile Courts Multi-Zone HVAC Unit Replacement Project (“Project”) to ACCO for a total amount not to exceed \$317,753.70. (Carol Akers, cakers@carson.org and Randall Rice, rrice@carson.org)

Staff Summary: The Project consists of replacing one multi-zone HVAC unit located on the southern section of the roof of the Juvenile Courts building. The not to exceed amount of \$317,753.70 comprises the base bid amount of \$288,867, plus a 10% contingency of \$28,886.70. The engineer’s base bid estimate was \$290,000. The Project was approved as part of the Fiscal Year (“FY”) 2023 Capital Improvement Plan (“CIP”).

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

9. Item(s) pulled from the Consent Agenda will be heard at this time.

10. Juvenile

10.A For Possible Action: Discussion and possible action regarding the proposed acceptance of Partnership Carson City's ("PCC") Comprehensive Opioid, Simulant, and Substance Abuse Program ("COSSAP") subgrant funds in the amount of \$90,000, effective January 1, 2023 through August 14, 2023, to be used for an additional full time employee ("FTE") and related expenses, such as training and travel, for a Juvenile Outreach Specialist, and the proposed acceptance of two additional subgrants if they are awarded, each for the same amount per year and for the same purpose through August 14, 2025, for a total award of \$270,000. (Ali Banister, abanister@carson.org)

Staff Summary: PCC has received a COSSAP Grant and has offered to supply \$90,000 per year of their grant funds to reimburse Carson City for three years to fund a Juvenile Outreach Specialist FTE and related expenses to assist the Carson City Juvenile Detention/Probation Department of the First Judicial District Court ("Juvenile Services") to bring a more cohesive solution to assist the community with services for at-risk juveniles. While PCC has stated that it will provide this grant to Juvenile Services for three years, only the first year is before the Board of Supervisors ("Board") for immediate approval because PCC receives a COSSAP grant one year at a time. However, this agenda item also requests advance authorization for acceptance of the grant funds for the next two years if they are awarded.

11. District Attorney

11.A For Possible Action: Discussion and possible action regarding a proposed settlement of claims by the State of Nevada and its political subdivisions, including Carson City, against Walmart Inc. concerning opioid-related claims and the execution of a proposed "Subdivision Participation Form" to be included in the written settlement agreement which will result in

Carson City receiving approximately \$328,343.01 in accordance with the terms of the settlement agreement and the One Nevada Agreement previously agreed upon among the State of Nevada and participating political subdivisions. (Jason D. Woodbury, jwoodbury@carson.org)

Staff Summary: The State of Nevada and the law firm of Eglet Adams have negotiated terms of a proposed settlement with Walmart to resolve opioid-related claims by the State of Nevada and its political subdivisions which are parties to the One Nevada Agreement. Under the terms of the proposed settlement agreement, Carson City would agree to release and forever discharge its "Released Claims," as defined in the settlement agreement, in exchange for Walmart's payment of \$32,231,037.17 to the State of Nevada to be allocated among the State and participating political subdivisions in accordance with the terms of the One Nevada Agreement. Carson City's net allocation of the Walmart settlement funds is presently estimated to be \$328,343.01. Staff recommends approval of the proposed settlement.

12. Parks and Recreation

12.A For Possible Action: Discussion and possible action regarding the proposed acceptance of the Southern Nevada Public Lands Management Act ("SNPLMA") Round 18 grants and cooperative agreements from the U.S. Department of Interior - Bureau of Land Management, in the amount of \$1,883,875 with a \$50,000 cash match from Q18 - Quality of Life funds for the Buzzy's Ranch Water Rights and Wetland Enhancement Project and \$2,403,250 for the Carson River Trails Phase III - Prison Hill West Project, both effective November 17, 2022 through November 16, 2027. (Lyndsey Boyer, lboyer@carson.org; Gregg Berggren, gberggren@carson.org)

Staff Summary: Nominations for the Buzzy's Ranch Water Rights and Wetland Enhancement Project and Carson River Trails Phase III - Prison Hill West Project were both approved by the Secretary of Interior. The City recently received Notices of Award and Cooperative Agreements for both projects. The award for the Carson River Trails Phase III - Prison Hill West Project does not include a cash match but the Parks, Recreation & Open Space Department would commit \$17,500 in staff time towards the project.

13. Public Works

13.A For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 103, a proposed ordinance revising rates and fees for use of the Carson City sanitary landfill. (Darren Schulz, dschulz@carson.org, Rick Cooley, rcooley@carson.org)

Staff Summary: The proposed ordinance, if enacted, would increase the rates and fees charged for use of the Carson City sanitary landfill ("Landfill"), subject to certain exceptions.

14. Community Development - Planning

14.A For Possible Action: Discussion and possible action regarding a request from Carson City ("Applicant") to introduce, on first reading, a proposed ordinance amending the zoning map to change the zoning from Limited Industrial ("LI") and Single-Family 1 Acre ("SF1A") to Single-Family 6,000 ("SF6") for Assessor's Parcel Number ("APN") 010-061-87; from SF1A to SF6 for the southern, approximately 4.5 acres of APN 010-061-84 addressed at 1601 Fairview Drive;

and from LI to SF6 for the northern, approximately 9.7 acres of APN 010-061-76 addressed at 1700 Colorado Street. (Heather Ferris, hferris@carson.org)

Staff Summary: Through the annual review of the master plan and zoning map, the Board of Supervisors ("Board") and staff have identified the subject parcels as appropriate for consideration of mapping corrections. The proposed zoning map amendment will create consistency with the underlying master plan for the subject parcels. The parcels are located south of Fairview Drive, north of Colorado Street, and east of S. Saliman Road. Pursuant to Nevada Revised Statutes ("NRS") Chapter 237, a business impact statement is not required to be prepared with this ordinance.

14.B For Possible Action: Discussion and possible action regarding a request from Will Adler on behalf of Green Thumb Industries Inc. ("Applicant") to introduce, on first reading, a proposed ordinance providing location requirements for medical marijuana dispensaries and marijuana retail stores in the retail commercial ("RC") use district. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The Applicant is proposing to amend Carson City Municipal Code ("CCMC") 18.03.130 to allow marijuana retail stores and medical marijuana dispensaries in the RC use district within Township 15N, Range 20E, Sections 5, 6 and 8 which is generally the area along North Carson Street, north of Winnie Lane, west of Hot Springs Road and south of Arrowhead Drive and Medical Parkway. The Planning Commission has recommended approval of the proposed amendment to the zoning code, with a prohibition against medical marijuana dispensaries or marijuana retail stores north of Arrowhead Drive and Medical Parkway. Pursuant to Nevada Revised Statutes ("NRS") Chapter 237, a business impact statement is not required to be prepared with this ordinance.

15. City Manager

15.A For Possible Action: Discussion and possible action regarding coordination of legislative activity on pending state legislation before the Nevada Legislature and whether to adopt an official policy position or direct staff to advocate for or against any such legislation, including the submittal of proposed amendatory language. (Stephen Wood, swood@carson.org and Nancy Paulson, npaulson@carson.org)

Staff Summary: The Nevada Legislature is currently in its 82nd Regular Session. This item is for the Board of Supervisors to coordinate legislative efforts on pending state legislation that may have an impact on Carson City, including the adoption of official policy positions, if any, and direction to staff to advocate for or against any such legislation. Due to unpredictable timing constraints inherent in the legislative process, the City will maintain a list of legislation that the City has identified in advance and which may be discussed and acted on by the Board during this agenda item. A copy of the list will be posted not less than three days before the date of each Board of Supervisors meeting during which this agenda item appears and may be obtained at the following Internet website: <https://www.carson.org/legislature>.

16. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

17. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

18. For Possible Action: To Adjourn as the Board of Supervisors

Board of Health

19. Call to Order - Board of Health

20. Roll Call

21. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

22. For Possible Action: Approval of Minutes -December 15, 2022

23. Health and Human Services

23.A For Possible Action: Discussion and possible action regarding the proposed acceptance of a report from the Carson City Health Officer. (Nicki Aaker; NAaker@carson.org)

Staff Summary: This item is to provide an update on: (1) the Health Officer's activities; (2) clinical oversight and policy input; (3) training and education; and (4) general information for the Carson City Board of Health. Direction is requested from the Board of Health regarding the Health Officer's report concerning activities the Health Officer is engaged in both internally and externally for the Carson City Department of Health and Human Services.

23.B For Possible Action: Discussion and possible action regarding a proposed acceptance of the report of the Carson City Department of Health and Human Services ("CCHHS") Director, Nicki Aaker. (Nicki Aaker, naaker@carson.org)

Staff Summary: The CCHHS Director's report will concern: (1) an update on Title X funding; (2) an overview of CCHHS workforce challenges; (3) an update on relevant bills proposed during the 2023 Nevada legislative session; (4) an introduction of the Community Management Information System to be used for Carson City's Street Outreach program; and (4) requests for assistance for: (a) Title X funding, (b) workforce challenges, (c) continued support for Assembly

Bill No. 118, (d) continued support for Carson City's Housing Plan, and (e) the Community Health Improvement Fund.

23.C For Possible Action: Discussion and possible action regarding the third Community Health Needs Assessment (“CHNA”) of the Carson City Department of Health and Human Services (“CCHHS”) and a process by which to convene a stakeholder group to review the CHNA data and findings for the purpose of creating a Community Health Improvement Plan (“CHIP”). (Jeanne Freeman, jimfreeman@carson.org)

Staff Summary: CCHHS is required to complete a CHNA, a CHIP and a Strategic Plan on a regular schedule as part of its Public Health reaccreditation process. CCHHS formed a team with other community partners who are also required to complete or participate in the CHNA. Once the CHNA is complete, the next step is to bring this collaborative group together, further expanding the diversity of the group, and complete the CHIP.

24. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

25. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager’s Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager’s Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson revanson@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

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<http://notice.nv.gov>