

**NOTICE OF MEETING OF THE
CARSON CITY REGIONAL TRANSPORTATION
COMMISSION (RTC)**

Day: Wednesday
Date: April 12, 2023
Time: Begins immediately after the adjournment of the Carson Area Metropolitan Planning Organization meeting that begins at 4:30 p.m.
Location: Community Center, Robert “Bob” Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the RTC meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: cmartinovich@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order – Regional Transportation Commission

2. Roll Call

3. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

4. For Possible Action: Approval of Minutes – March 8, 2023

5. Public Meeting Item(s):

5-A For Possible Action – Discussion and possible action regarding a recommendation to the Carson City Board of Supervisors concerning the Fiscal Year (“FY”) 2024 budgets and supplemental requests for the Regional Transportation, Transit, CAMPO, and Street Maintenance funds (collectively, “Funds”).

Staff Summary: The Carson City Board of Supervisors is expected to take final action on the FY 2024 budgets for the Funds in May 2022. Staff will review the tentative FY 2024 budgets for the Funds with the RTC and highlight significant projects to be undertaken.

5-B For Possible Action – Discussion and possible action regarding Amendment 2 (“Amendment”) to Contract 21300242 (“Contract”) for Hansford Economic Consulting, LLC (“Hansford Consulting”) to expand the scope of services and increase the amount of the Contract by \$46,310 for the Carson City Roads Funding Project (“Project”) for a new total not to exceed amount of \$96,275 for the Contract.

Staff Summary: Hansford Consulting has been providing services to Carson City and the RTC for the Project since December 2021. The Amendment allows Hansford Consulting to continue to provide support for the Project including additional investigation and analysis of local/neighborhood roads maintenance funding mechanisms for Carson City. The Project is anticipated to be completed by December 2024.

5-C For Possible Action – Discussion and possible action regarding a determination that West Coast Paving, Inc. (“West Coast”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338 for the Desatoya ADA Improvements Community Development Block Grant Project (“Project”) and to award Contract No. 23300297 (“Contract”) for the Project to West Coast for a total not to exceed amount of \$305,800.00.

Staff Summary: This Contract is for all labor, materials, tools, and equipment necessary for Project improvements, which include pavement patching and curb ramp modifications. The not to exceed amount of \$305,800.00 includes the base bid amount of \$278,000.00, plus a 10% contingency amount of \$27,800.00. The engineer’s estimate for the Project was \$306,603.00.

5-D For Possible Action – Discussion and possible action regarding a determination that Intermountain Slurry Seal, Inc. (“ISS”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338 for the District 5 Medical Parkway Pavement Preservation Project (“Project”) and to award Contract No. 23300283 (“Contract”) for the Project to ISS for a total not to exceed amount of \$484,954.98.

Staff Summary: This Contract is for all labor, materials, tools, and equipment necessary for Project improvements, which include pavement patching, utility improvements, pavement preservation, and curb ramp modifications. The not to exceed amount of \$484,954.98 includes the base bid amount of \$440,868.16, plus a 10% contingency amount of \$44,086.82. The engineer’s estimate for the Project was \$550,000.00.

5-E For Possible Action – Discussion and possible action regarding a determination that Sierra Nevada Construction, Inc. (“SNC”), is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338, for the District 5 Mountain Street Pavement Preservation Project (“Project”) and to award Contract No. 23300284 (“Contract”) for the Project to SNC for a total not to exceed amount of \$426,807.70.

Staff Summary: This Contract is for all labor, materials, tools, and equipment necessary for Project improvements, which include curb and gutter repairs, curb ramp upgrades, and pavement preservation. The total amount for the Contract shall not exceed \$426,807.70 which includes the bid amount of \$388,007.00, plus a 10% contingency of \$38,800.70. The engineer’s estimate for the Project was \$409,054.00.

6. Non-Action Items:

6-A Transportation Manager’s Report

6-B Street Operations Report

6-C Other comments and reports, which could include:

- Future agenda items
- Status review of additional projects
- Internal communications and administrative matters
- Correspondence to the RTC
- Additional status reports and comments from the RTC
- Additional staff comments and status reports

7. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

8. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** – The RTC will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and would not be subject to a three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Christopher Martinovich, Transportation Manager, in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by phone at (775) 887-2355 at least 24 hours in advance.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify RTC staff in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by calling Christopher Martinovich at (775) 887-2355 at least 24 hours in advance of the meeting.

This agenda and backup information are available on the City’s website at www.carson.org/agendas and at the office for Carson City Public Works - 3505 Butti Way, Carson City, Nevada, 89701 (775) 887-2355.

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