

**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
BOARD OF SUPERVISORS**

**Day:** Thursday  
**Date:** June 15, 2023  
**Time:** Beginning at 8:30 am  
**Location:** Community Center, Robert ‘Bob’ Crowell Board Room  
851 East William Street  
Carson City, Nevada

**AGENDA**

**NOTICE TO THE PUBLIC:**

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at [www.carson.org/granicus](http://www.carson.org/granicus) and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: [publiccomment@carson.org](mailto:publiccomment@carson.org). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Peggy Locke, Carson-Tahoe Ret.**
4. **Pledge of Allegiance**
5. **Public Comment:\*\***

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

6. **For Possible Action: Approval of Minutes – May 18, 2023**
7. **Special Presentations**

- 7.A. Presentation of Length of Service certificates to City Employees. (Alana Mills, amills@carson.org)

Staff Summary: Every month the Board of Supervisors presents Length of Service certificates to employees who have completed 5, 10, 15, 20, 25 and 30 years of City service.

### Consent Agenda

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.  
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#### **8. Assessor**

- 8.A. For Possible Action: Discussion and possible action regarding a request to remove the real property taxes, penalties and interest for Fiscal Year ("FY") 2019/2020 and 2020/2021 from Assessor's Parcel Number ("APN") 010-443-11 (3587 Desatoya Dr.), per NRS 361.055 in the amount of \$5,012.26. (Kimberly Adams, kadams@carson.org)

Staff Summary: The Carson City Assessor's Office is requesting the removal of the real property taxes for FY 2019/2020 and 2020/2021 on the subject property for the period that it was held by the Investigation Division of the Department of Public Safety of the State of Nevada (Tri-Net Narcotics Task Force). Pursuant to NRS 361.055, the property was tax-exempt for this period.

- 8.B. For Possible Action: Discussion and possible action regarding the Annual Technology Fund Report required to be submitted by the Carson City Assessor pursuant to NRS 250.085, containing the projected expenditures from the fund for Fiscal Year ("FY") 2023. (Kimberly Adams, kadams@carson.org)

Staff Summary: NRS 250.085 requires the Carson City Assessor to submit, on or before July 1 of each year, a report to the Board of Supervisors ("Board") showing the projected expenditures of money from the account for the acquisition or improvement of technology in the Assessor's Office for the following year. The FY 2023 estimated balance is \$228,232.75, which will be used for future Computer Automated Mass Appraisal ("CAMA") system expenditures.

- 8.C. For Possible Action: Discussion and possible action regarding a request to remove

the taxes and penalties from the Unsecured Tax Rolls for Fiscal Years ("FY") 2019/20, 2020/21 and 2021/22 per NRS 361.5607 in the amount of \$1,374.13. (Kimberly Adams, kadams@carson.org)

Staff Summary: The Carson City Assessor's Office is requesting the Board of Supervisors remove those taxes and penalties that have been deemed uncollectable from the Personal Property Tax Roll. The Assessor's Office has attempted to collect the taxes and penalties using the approved methods under NRS 361.450 and NRS 361.535 and those efforts have been unsuccessful.

- 8.D. For Possible Action: Discussion and possible action regarding a request for the partial removal of real property taxes, penalties and costs for Fiscal Year ("FY") 2022/2023 from Assessor's Parcel Number ("APN") 005-011-94 (2025 Arrowhead Dr.), per NRS 361.061 in the amount of \$1,567.84. (Kimberly Adams, kadams@carson.org)

Staff Summary: The Carson City Assessor's Office is requesting a partial removal of the FY 2022/2023 real property taxes for the subject property, APN 005-011-94, due to the termination of a lease agreement between Shadetree Aviation, Inc., Carson City and the Carson City Airport Authority on October 11, 2022. Pursuant to NRS 361.061, the property is now tax-exempt.

## 9. City Manager

- 9.A. For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of May 6, 2023, through June 2, 2023. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Pursuant to Carson City Municipal Code ("CCMC") Chapter 2.29, the Controller will present all bills or other requests for payment by the City to the City Manager for approval. Upon approval, the register book of bills and other requests for payment and warrants are presented at least once a month to the Board of Supervisors, who shall, by motion entered into its minutes, ratify the action taken.

## 10. Community Development

- 10.A. For Possible Action: Discussion and possible action regarding the proposed closure of Second Street between Division Street and Thompson Street during the Levitt AMP Summer Concert Series at the Brewery Arts Center, 449 W. King Street. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The Brewery Arts Center will be hosting the Levitt AMP Summer Concert Series on Saturday evenings between June 17, 2023, and August 19, 2023. The event organizer has requested the closure of Second Street between Division

Street and Thompson Street to accommodate handicap parking and food trucks. The street closure will be from 6:00 PM – 9:30 PM. This request is consistent with past practice.

## 11. Finance

- 11.A. For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through June 2, 2023, per NRS 251.030 and NRS 354.290. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

## 12. Public Works

- 12.A. For Possible Action: Discussion and possible action regarding a lease expiring June 30, 2024 ("Water Lease Agreement"), between Carson City and the Carson Water Subconservancy District ("CWSD"), permitting Carson City to use up to 100 acre-feet of surface water from the Upper and Lower Lost Lakes Reservoirs at no cost beyond permit fees anticipated to be \$780 and with the City bearing any costs arising from the use of its own existing water production and distribution system. (Darren Schulz, dschulz@carson.org)

Staff Summary: On May 17, 2023, the CWSD Board of Directors approved the Water Lease Agreement, which, if approved by the Board of Supervisors ("Board"), will provide Carson City with up to 100 acre-feet of additional surface water for use between October 1, 2023, and March 31, 2024. It has been the past practice of Carson City to lease these water rights as part of the City's conjunctive use management plan.

- 12.B. For Possible Action: Discussion and possible action regarding a proposed non-exclusive easement ("Easement") allowing Sierra Pacific Power Company d/b/a NV Energy ("Utility") to construct, operate, modify, maintain and remove communication and electric line facilities for the distribution of electricity ("Facilities"), at no cost, on property owned by Carson City with Assessor Parcel Number 007-061-82 ("Property"), and authorization for the Mayor to sign the Easement. (Randall Rice, RRice@carson.org; Robert Nellis, RNellis@carson.org).

Staff Summary: Staff requested that Utility extend an electrical line and relocate a transformer on the Property to facilitate the Quill Water Treatment Plant Rehabilitation Project (“Project”). The Easement area is approximately 1,475 square feet, and it permits Utility to access, use and maintain the Easement area for electric utility purposes.

### 13. Purchasing and Contracts

- 13.A. For Possible Action: Discussion and possible action regarding a determination that West Coast Paving, Inc. (“WCP”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338 and whether to award Contract No. 23300359 to WCP to perform pavement rehabilitation for the Governor’s Field parking lots (“Project”) for a total amount not to exceed \$331,100. (Carol Akers, CAkers@carson.org and Randall Rice, RRice@carson.org)

Staff Summary: This Project includes asphalt crack sealing, wide crack repair, pavement patching, application of a Type 3 modified rapid setting slurry seal and re-striping of the Governor’s Field parking lots located at 500 Evalyn Drive. The not to exceed amount of \$331,100 comprises the base bid amount of \$301,000, plus a 10% contingency of \$30,100. The engineer’s estimate was \$315,000. This Project was approved as part of the Fiscal Year (“FY”) 2023 Capital Improvement Plan (“CIP”).

- 13.B. For Possible Action: Discussion and possible action regarding authority for the Carson City Clerk-Recorder to purchase one high speed mail ballot signature scanner, including software licensing and maintenance costs, from Tritex for an amount not to exceed \$125,029 for Fiscal Year ("FY") 2023 through FY 2027. (Carol Akers, CAkers@carson.org and Scott Hoen, SHoen@carson.org)

Staff Summary: If approved, this purchase authority would allow the Clerk-Recorder to purchase one high speed mail ballot signature scanner for use by its Elections Department. The Nevada Secretary of State is offering to reimburse counties 100 percent for the purchase of the equipment (\$73,400) if received before June 30, 2023; however, Carson City will be required to cover the annual software licensing and maintenance costs.

- 13.C. For Possible Action: Discussion and possible action regarding Contract No. 24300014 with Sierra Psychological Associates, LLC (Dr. Joseph McEllistrem) to provide mental health consultation services to inmates at the Carson City Jail for a total not to exceed amount of \$284,385.79 through June 30, 2026. (Carol Akers, cakers@carson.org and Sheriff Ken Furlong, kfurlong@carson.org)

Staff Summary: If approved, Dr. McEllistrem, through Sierra Psychological Associates, LLC, will provide mental health consultation services for the Carson City Jail, including mental assessments of the jail population, mental health treatment and counseling and treatment recommendations for inmates, as well as pre-employment psychological evaluations under state regulations and Carson City Sheriff's Office ("CCSO") department policy.

- 13.D. For Possible Action: Discussion and possible action regarding Contract No. 24300013 for Clinical Treatment and Counseling Services for Mental Health Court, with Mary Bryan, a Licensed Clinician, for an amount not to exceed \$61,440, to be effective July 1, 2023, through June 30, 2024, contingent on the Carson City Justice/Municipal Court being awarded funding from the Administrative Office of the Courts, Specialty Court fund for Fiscal Year ("FY") 2024. (Carol Akers, cakers@carson.org and Max Cortes, mcortes@carson.org)

Staff Summary: Clinical Treatment and Counseling Services is a critical element of the Mental Health Court program to assist with stabilizing and treating the participants. The funding for this contract comes from the Nevada Supreme Court, Administrative Office of the Courts.

- 13.E. For Possible Action: Discussion and possible action regarding Conflict Counsel Attorney Services Contract Nos. 24300059 with Maria E. Pence, 24300060 with Noel S. Waters and 24300067 with Daniel J. Spence, to be effective July 1, 2023, through June 30, 2026, each for an annual amount of \$180,250 for Fiscal Year ("FY") 2024, \$185,658 for FY 2025 and \$191,228 for FY 2026, with an additional amount of \$20,000 annually added to Contract No. 24300059 with Maria E. Pence for services to assign indigent defense cases to conflict counsel or private attorneys under Carson City's Indigent Defense Plan ("IDS"), for a total amount of \$617,136 for Contract No. 24300059 and \$557,136 for Contract Nos. 24300060 and 24300067. (Carol Akers, cakers@carson.org and Nancy Paulson; npaulson@carson.org)

Staff Summary: Ms. Pence, Mr. Waters and Mr. Spence currently serve as conflict counsel for Carson City and have proved invaluable in assisting the City through the transition from the State Public Defender's Office ("SPD") to establishing the Carson City Office of the Public Defender ("CCPD"). All three attorneys have expressed interest in continuing to provide conflict counsel services to Carson City.

## 14. Treasurer

- 14.A. For Possible Action: Discussion and possible action regarding the Treasurer's monthly statement of all money on deposit, outstanding checks and cash on hand for May 2023 submitted per Nevada Revised Statutes ("NRS") 354.280. (Andrew Rasor, arasor@carson.org)

Staff Summary: NRS 354.280 requires the Treasurer to keep a record of the source and amount of all receipts, apportionments to, payments from and balances in all funds and to submit to the Board of Supervisors each month a statement containing that information for the previous month. The Treasurer must report the balance in each county, state and special fund, together with a statement of all money on deposit, outstanding checks against that money and cash on hand.

**(End of Consent Agenda)**

**Ordinances, Resolutions, and Other Items**

**15. Item(s) pulled from the consent agenda will be heard at this time.**

**16. Clerk Recorder**

- 16.A. For Possible Action: Discussion and possible action regarding the selection of the winner of the Carson City Clerk-Recorder's "I Voted" sticker design contest for the 2024 election cycle. (Emily Toups, [etoups@carson.org](mailto:etoups@carson.org))

Staff Summary: This item is for the Board of Supervisors to review and select a winning design to be used for the Carson City 2024 "I Voted" stickers.

**17. Finance**

- 17.A. For Possible Action: Discussion and possible action regarding a proposed resolution to augment and amend the Carson City Fiscal Year ("FY") 2022-23 Budget in the amount of \$21,033,899. (Sheri Russell-Benabou, [srussell@carson.org](mailto:srussell@carson.org))

Staff Summary: The proposed augmentation and revision is primarily due to bond issuance, annual and sick leave payouts, overtime, fuel and utility cost increases, Board of Supervisors actions and Internal Finance Committee approvals, federal and local grants, transfers of contingency and unanticipated sources of revenue.

- 17.B. For Possible Action: Discussion and possible action regarding a proposed resolution for a temporary interfund loan from the Regional Transportation Fund to the Carson Area Metropolitan Planning Organization ("CAMPO") Fund for an amount not to exceed \$691,000. (Sheri Russell-Benabou, [srussell@carson.org](mailto:srussell@carson.org))

Staff Summary: The CAMPO Fund may incur a temporary cash shortage on June 30, 2023. The fund is awaiting grant reimbursements. The interfund loan would enable the City to cover any temporary cash shortages in the fund if necessary.

- 17.C. For Possible Action: Discussion and possible action regarding insurance agreements for a total aggregate premium not to exceed \$1,445,136 for Fiscal Year ("FY") 2024 to be paid from the Insurance Fund and to be entered into with: (1) the Nevada Public Agency Insurance Pool ("POOL") for property insurance (including automobile physical damage), boiler and machinery, pollution (excluding the landfill), cyber insurance, auto liability, general liability, employment practices, errors and omissions and law enforcement liability coverage at a premium not to exceed \$1,399,728; (2) Great American for government crime insurance at a premium not to exceed \$14,562; and (3) Beazley/Lloyds for Landfill Pollution Liability insurance (2-year premium) at a premium not to exceed \$30,846. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: In FY 2023, the insurance listed in the agenda title was placed with POOL and Great America, respectively, and staff is recommending renewing the insurance with POOL and Great American. In FY 2022, the Landfill Pollution Liability was placed with Beazley/Lloyds for two years. If approved, recommendations for the POOL, Great American and Beazley/Lloyds coverage premiums will increase the City's total renewal costs by \$178,008 from FY 2023, a 14.4% increase from the prior year. POOL is not rated by A.M. Best and includes coverage provided through captives and rated reinsurance providers. Beazley/Lloyds is Rated A+ (Superior) by A.M. Best with adjusted policyholder surplus exceeding \$2 billion.

- 17.D. For Possible Action: Discussion and possible action regarding a proposed agreement for excess workers compensation and employer's liability insurance with Safety National Casualty Corporation for a total estimated premium of \$192,651 for Fiscal Year ("FY") 2024. (SRussell-Benabou@Carson.org)

Staff Summary: Staff is recommending excess workers compensation and employer's liability insurance with Safety National Casualty Corporation for FY 2024. The total premiums for FY 2023 were \$185,988 so this renewal is an increase of approximately 4% for FY 2024. The increase is based on a 3.6% increase in payroll and rate increase not to exceed 10%. Premiums are estimated and subject to audit based on actual, rated payroll at the end of the policy term.

## **18. Community Development - Planning**

- 18.A. For Possible Action: Discussion and possible action regarding (1) the consideration of complaints, protests and objections regarding the propriety and advisability of amending the Downtown Neighborhood Improvement District ("DNID") ordinance; and (2) a resolution dispensing with complaints, protests and objections regarding the DNID ordinance amendment. (Hope Sullivan, hsullivan@carson.org)



Staff Summary: Before the Board of Supervisors ("Board") may amend the DNID ordinance, the Board must hold this public hearing for the assessed property owners or tenants to present any complaints, protests or objections regarding the propriety and advisability of the ordinance amendment.

- 18.B. For Possible Action: Discussion and possible action regarding (1) the consideration of complaints, protests and objections regarding the propriety and advisability of amending the South Carson Neighborhood Improvement District ("SCNID") ordinance; and (2) a resolution dispensing with complaints, protests and objections regarding the SCNID ordinance amendment. (Hope Sullivan, [hsullivan@carson.org](mailto:hsullivan@carson.org))

Staff Summary: Before the Board of Supervisors ("Board") may amend the SCNID ordinance, the Board must hold this public hearing for the assessed property owners or tenants to present any complaints, protests or objections regarding the propriety and advisability of the ordinance amendment.

- 18.C. For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 108, a proposed ordinance levying the Downtown Neighborhood Improvement District ("DNID") Fiscal Year ("FY") 2024 assessments and amending Ordinance No. 2016-1, which established the DNID. (Hope Sullivan, [hsullivan@carson.org](mailto:hsullivan@carson.org))

Staff Summary: This is the second reading of a proposed ordinance which, if adopted, will levy the FY 2024 DNID assessment on property owners within the DNID area and amend Ordinance No. 2016-1. The DNID's annual estimated expenditures for FY 2024 are \$105,950, the City's FY 2024 contribution is proposed to be \$37,284 and the property owners' assessment for FY 2024 is proposed to be \$48,604 after reducing the assessment to draw down reserves.

- 18.D. For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 109, a proposed ordinance levying the South Carson Neighborhood Improvement District ("SCNID") Fiscal Year ("FY") 2024 assessments and amending Ordinance No. 2021-8, which established the SCNID. (Hope Sullivan, [hsullivan@carson.org](mailto:hsullivan@carson.org))

Staff Summary: This is the second reading of a proposed ordinance which, if adopted, will levy the FY 2024 SCNID assessment on property owners within the SCNID area and amend Ordinance No. 2021-8. The SCNID's annual estimated expenditures for FY 2024 are \$155,677, the City's FY 2024 contribution is \$24,406 and the City right-of-way license fees contribution is \$44,510. The remaining amount of \$86,761 is the proposed property owner's assessment for FY 2024. The assessment is distributed among the commercial property owners within the SCNID as detailed in the assessment roll.

## 19. City Manager

- 19.A. For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 110, a proposed ordinance establishing the Carson City Office of the Public Defender. (Nancy Paulson, npaulson@carson.org)

Staff Summary: This is the second reading of a proposed ordinance which, if adopted, will establish an Office of the Public Defender in Carson City to provide the primary layer of legal and indigent defense services when appointed by the courts in Carson City.

- 19.B. For Possible Action: Discussion and possible action regarding proposed funding in the amount of \$2,010,513.40 for Fiscal Year ("FY") 2024 which is necessary to establish the Office of the Carson City Public Defender ("CCPD") beginning July 1, 2023. (Nancy Paulson, npaulson@carson.org)

Staff Summary: On June 1, 2023, the Board of Supervisors ("Board") approved a corrective action plan under Nevada Revised Statutes ("NRS") 180.450 between Carson City and the Nevada Department of Indigent Defense Services ("DIDS") to address the inability of the Nevada State Public Defender's Office ("SPD") to provide the full range of indigent defense services in Carson City. At that time, the Board also considered a proposed budget for the CCPD. With the creation of the CCPD by ordinance, the Board can formally set compensation and other funding necessary to establish the CCPD.

- 19.C. For Possible Action: Discussion and possible action regarding a proposed Lease ("Lease") with Tanglewood, LLC ("Landlord") and Carson City ("City") to rent approximately 4,207 square feet of office space at 755 North Roop Street ("Premises") to house the Carson City Office of the Public Defender ("CCPD") for a term commencing July 1, 2023, and ending June 30, 2028, at the initial rate of \$1.30 per square foot per month, plus annual rate increases capped at 2.5%, for an aggregate amount of \$328,272.21. (Nancy Paulson, NPaulson@carson.org)

Staff Summary: The proposed Lease is for a 5-year term. It requires \$54,691 in rental payments for the first year, which includes 2 months of rent at no cost. During the second year of the Lease, rental payments will be \$61,548.41, which includes 1 month of rent at no cost. In year three, rental payments will be \$69,163.08 and each year thereafter rental payments will increase at the rate of 2.5% annually.

## 20. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board  
Staff comments and status report

**Closed Non-Meeting to Confer with Management Representatives and Counsel:**

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

**-- TIME SPECIFIC 2:00 P.M. --**

**21. City Manager**

- 21.A. For Possible Action: Discussion and possible action regarding (1) the appointment of a person to the position of Carson City Public Defender, effective July 1, 2023; and (2) the fixing of the starting annual salary at not more than \$151,444.50 in the first Fiscal Year ("FY") of the appointment (July 1, 2023 - June 30, 2024). (Nancy Paulson, npaulson@carson.org)

Staff Summary: On June 1, 2023, the Board of Supervisors ("Board") approved a corrective action plan under Nevada Revised Statutes ("NRS") 180.450 between Carson City and the Nevada Department of Indigent Defense Services to address the inability of the Nevada State Public Defender's Office to provide the full range of indigent defense services in Carson City and amending Carson City's Indigent Services Plan to provide primary indigent defense services from a newly created Carson City Office of Public Defender. In accordance with NRS 260.010, the Board is responsible for appointing the Public Defender who serves at the pleasure of the Board. The City received one application for the position from Charles H. Odgers.

**22. Public Comment:\*\***

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

**23. For Possible Action: To Adjourn**

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\*\*PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide**

**reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson [revanson@carson.org](mailto:revanson@carson.org) or call (775) 887-2100.

This agenda and backup information are available on the City's website at [www.carson.org/agendas](http://www.carson.org/agendas) and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:  
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[www.carson.org/agendas](http://www.carson.org/agendas)  
<http://notice.nv.gov>