

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS
AND REDEVELOPMENT AUTHORITY**

Day: Thursday
Date: July 6, 2023
Time: Beginning at 8:30 am
Location: Community Center, Robert ‘Bob’ Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Micheal Hulbert, Associate Pastor, First Christian Church**
4. **Presentation of Colors - Civil Air Patrol**
5. **Pledge of Allegiance**
6. **Public Comment:****

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

7. For Possible Action: Approval of Minutes – June 1, 2023

8. Special Presentations

- 8.a. Presentation of a proclamation to recognize July 6, 2023, as a day to honor Mary Graehl. (Sean Slamon, sslamon@carson.org, Rachel Desormier, PetSmart)
- 8.b. Presentation of a proclamation recognizing July 2023 as Parks and Recreation Month. (Jennifer Budge, jbudge@carson.org)

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

9. City Manager

- 9.a. For Possible Action: Discussion and possible action regarding the appointment of one member to the Library Board of Trustees to fill a four-year term that will expire in June 2027. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Board of Supervisors appoints five persons who are residents of Carson City to serve as library trustees. Library trustees may serve up to two consecutive four-year terms. Julie Balderson-Knight's first term expired in June 2023, and she has applied for reappointment.

- 9.b. For Possible Action: Discussion and possible action regarding a First Judicial District Court Order in the matter of Carson Valley Meats, Inc. v. Carson City and Carson City Board of Supervisors, Case No. 22 OC 00036 1B, which (1) reverses the February 3, 2022, decision of the Board of Supervisors (“Board”) to grant administrative appeals challenging the approval by the Planning Commission of a Special Use Permit (“SUP”) for a commercial meat processing facility; and (2) issues the SUP as set forth in the Planning Commission’s Notice of Decision, dated December 17, 2021, SUP File No. LU-2021-0308. (Nancy Paulson, npaulson@carson.org)

Staff Summary: On December 15, 2021, the Planning Commission approved Carson Valley Meat’s SUP application for a commercial meat processing facility. That approval was administratively appealed to the Board on February 3, 2022, and the appeals were granted, reversing the approval of the SUP. Carson Valley Meats petitioned the First Judicial District Court for judicial review of the Board’s

decision. On June 16, 2023, the Court issued an Order in favor of Carson Valley Meats.

10. Community Development - Planning

- 10.a. For Possible Action: Discussion and possible action regarding an application, SUB-2023-0215, from TLC at Blackstone Ranch, LLC ("Applicant") for a two-year extension of time for the approved tentative subdivision map known as Blackstone Ranch South (TSM-19-054) on property within the Blackstone Ranch South Specific Plan Area and zoned Single Family 6,000 ("SF6-SPA"), located approximately 140 feet to the east of the intersection of Trolley Way and Railroad Drive, Assessor's Parcel Number ("APN") 010-051-44. (Heather Manzo, hmanzo@carson.org)

Staff Summary: The Board of Supervisors ("Board") approved the tentative subdivision map on July 18, 2019. The developer has requested an extension of time stating that additional time will be necessary to satisfy Condition No. 43 which requires the relocation of an access easement to provide project access from the project site to East 5th Street that will require the cooperation of multiple government agencies. The Applicant is seeking Board approval for a two-year extension of time for the tentative subdivision map to allow this coordination to occur so the Applicant can secure easements that are necessary for access for the project.

11. Finance

- 11.a. For Possible Action: Discussion and possible action regarding a proposed resolution to levy the Carson City Fiscal Year ("FY") 2023-2024 ad valorem tax rates as certified by the Nevada Tax Commission. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: By law, the Board of Supervisors sets the Carson City tax rates annually after the Nevada Tax Commission certifies the tax rates. The proposed resolution sets the tax rates as approved during the Board of Supervisors and Redevelopment Authority budget hearings and also sets the local rates for other governing bodies per the attached schedule. Resolution 2023-24 Ad Valorem Tax Rates.docx

- 11.b. For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through June 23, 2023, per NRS 251.030 and NRS 354.290. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors,

at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City’s website – www.carson.org.

12. Public Works

- 12.a. For Possible Action: Discussion and possible action regarding a proposed resolution (1) conveying 1.133 acres of Carson City (“City”) land known as 2621 Northgate Lane, APN 002-062-05 (“Property”), including the 15,841 square foot office building on the Property, to Adams Northgate, Inc. (“Adams”) under NRS 244.284 for \$385,000; (2) authorizing the Mayor to execute and deliver a deed for the Property upon Adams’ performance of the terms and conditions for conveyance; (3) terminating the four tenancies on the Property; and (4) terminating a maintenance agreement concerning the Property. (Randall Rice, RRice@carson.org Robert Nellis, RNellis@carson.org);

Staff Summary: On April 21, 2022, the Board of Supervisors (“Board”) adopted Resolution No. 2022-R-9 declaring intention to sell the Property under NRS 244.284 for no less than \$385,000 through an auction among qualified nonprofits. However, no bids were submitted, and the Board directed staff to dispose of the Property through a direct sale. The Hop and Mae Adams Foundation formed Adams Northgate, Inc., a Nevada non-profit corporation, to purchase the Property under NRS 244.284 and lease it to nonprofits providing charitable services in Carson City, at below market rates. Adams has offered such leases to all existing tenants, and terminating the existing leases is intended to facilitate those new agreements. The maintenance agreement to be terminated allows the City to use certain parking spaces along Northgate Lane in exchange for performing various landscaping maintenance activities.

- 12.b. For Possible Action: Discussion and possible action regarding a retroactive extension of deadlines to commence and complete construction on an affordable housing project to be built on 3.41 acres of undeveloped land with Assessor’s Parcel Number 010-037-06 (“Phase 2 Property”) through a development agreement (“Phase 2 Agreement”) between Carson City and PalaSeek LLP, Oikos Development Corporation, and Sierra Flats Family I LP (collectively, “Developer”) that was approved by the Board of Supervisors (“Board”) on April 6, 2023. (Darren Schulz, DSchulz@Carson.org and Randall Rice, RRice@carson.org)

Staff Summary: Construction has commenced on the first phase of PalaSeek, LLP's ("PalaSeek") affordable housing project (“Phase 1 Project”), to be built on APN 010-037-07 (“Phase 1 Property”). Under the Phase 2 Agreement, Developer will construct an 80-unit affordable housing project (“Phase 2 Project”) on the

Phase 2 Property. The Phase 2 Agreement provides that, unless the City consents in writing to an extension, the Phase 2 Agreement expires if Developer has not commenced construction of the Phase 2 Project by July 1, 2023. Developer and the City are still working together to get the plans for the Phase 2 Project approved; therefore, Developer was not able to commence construction before July 1, 2023, and seeks a retroactive extension of the deadline to commence construction of the Phase 2 Project.

13. Purchasing and Contracts

- 13.a. For Possible Action: Discussion and possible action regarding a second request for an increase in purchase authority in the amount of \$28,300, beyond the previously approved \$139,377, resulting in a new annual not to exceed amount of \$167,677, for the purchase of medications for persons detained in the Carson City Jail utilizing joinder Contract No. MMS2200730 between the Minnesota Multistate Contract Alliance for Pharmacy (“MMCAP”) and Diamond Drugs, Inc. dba Diamond Pharmacy (“Diamond Pharmacy”), through June 30, 2023. (Carol Akers, cakers@carson.org and Nicki Aaker, naaker@carson.org)

Staff Summary: Pursuant to NRS 211.140, Carson City is responsible for providing prescription medication to persons who are detained in the Carson City Jail. The Carson City Department of Health and Human Services and Sheriff Ken Furlong are requesting the use of MMCAP Contract No. MMS17017 to purchase prescription medications from Diamond Pharmacy. This is a second request, for a retroactive increase, in the fiscal year because the orders were much higher than anticipated in January 2023, when the first increase request of \$69,377 was approved.

- 13.b. For Possible Action: Discussion and possible action regarding authorization to purchase medications for persons detained in the Carson City Jail, utilizing the Minnesota Multistate Contract Alliance for Pharmacy (“MMCAP”) joinder contract with Diamond Drugs, Inc. for a not to exceed amount of \$170,400 through June 30, 2024. (Carol Akers, cakers@carson.org and Nicki Aaker, naaker@carson.org)

Staff Summary: Pursuant to NRS 211.140, Carson City is responsible for providing prescription medication to persons who are detained in the Carson City Jail. The Carson City Department of Health and Human Services and Sheriff Ken Furlong are requesting the use of MMCAP Contract No. MMS2200730 to purchase prescription medications from Diamond Drugs, Inc.

- 13.c. For Possible Action: Discussion and possible action regarding authorization to purchase vaccines utilizing the Minnesota Multistate Contract Alliance for Pharmacy (“MMCAP”) joinder contract with GlaxoSmithKline (“GSK”) for a not to exceed amount of \$81,000 through June 30, 2024. (Carol Akers,

cakers@carson.org and Nicki Aaker, naaker@carson.org)

Staff Summary: The Carson City Department of Health and Human Services utilizes MMCAP Contract No. MMS2000177 to purchase vaccinations and immunization supplies from GSK for vaccination through Clinical Services and Public Health Preparedness Community vaccination efforts. This will be funded from the Health and Human Services State Vaccine, Private Vaccine and Community Vaccine & Outreach revenue accounts through June 30, 2024.

- 13.d. For Possible Action: Discussion and possible action regarding authorization to purchase vaccines utilizing the Minnesota Multistate Contract Alliance for Pharmacy (“MMCAP”) joinder contract with Sanofi Pasteur Inc. (“Sanofi”) for a not to exceed amount of \$63,000 through June 30, 2024. (Carol Akers, cakers@carson.org and Nicki Aaker, naaker@carson.org)

Staff Summary: The Carson City Department of Health and Human Services utilizes MMCAP Contract No. MMS2000294 to purchase vaccinations and immunization supplies from Sanofi for vaccination through Clinical Services and Public Health Preparedness Community vaccination efforts. This will be funded from the Health and Human Services Private Vaccine and Community Vaccine & Outreach revenue accounts through June 30, 2024.

- 13.e. For Possible Action: Discussion and possible action regarding purchase authority under joinder contracts for a total amount not to exceed \$977,615 through January 31, 2024, to secure: (1) bulk fuel and related delivery services utilizing State of Nevada joinder contract 99SWC-NV20-4287 with Interstate Oil Company (“Interstate”), 99SWC-NV20-4867 with Carson Valley Oil Co., Inc. (“Carson Oil”) and 99SWC-NV20-4283 with Flyers Energy, LLC (“Flyers”); and (2) additional fuel access through a card lock fueling network using State of Nevada joinder contract 99SWC-NV21-7551 with Pilot Thomas Logistics, LLC (“Pilot”). (Carol Akers, cakers@carson.org and Mike Shaffer, mshaffer@carson.org)

Staff Summary: Through these joinder contracts, the City purchases bulk fuel for City-owned vehicles and provides a card lock fueling network which allows City employees to refuel City vehicles when unable to refuel at a City refueling location.

- 13.f. For Possible Action: Discussion and possible action regarding authorization to purchase radio communications equipment, software and related services to support the capital and operational needs of Carson City’s various offices and departments during Fiscal Year (“FY”) 2024, for a total aggregate amount not to exceed \$1,200,000 through joinder contract P697-16-016 between Harris Corporation and the State of Nevada. (Carol Akers, cakers@carson.org and James Jacklett, jjacklett@carson.org)

Staff Summary: This purchase authority and joinder contract will allow the City to purchase radio equipment, software and related services necessary to support the public safety radio system needs of the City's various offices and departments during FY 2024.

- 13.g. For Possible Action: Discussion and possible action regarding authorization to purchase Sodium Hypochlorite ("Bleach") for use at the Carson City Water Resource Recovery Facility ("WRRF"), the Quill Water Treatment Plant ("Quill") and the Aquatic Center utilizing joinder contract 212528 between the City of Tucson ("Tucson") and Thatcher Company of Arizona, Inc. ("Thatcher") for a not to exceed amount of \$614,000 through June 30, 2024, and authorization for the Purchasing and Contracts Administrator to extend the joinder contract when it is renewed. (Carol Akers, cakers@carson.org and Andy Hummel, ahummel@carson.org)

Staff Summary: The Carson City Public Works and Parks, Recreation and Open Space Departments utilize Bleach to disinfect water at the WRRF, Quill and the Aquatic Center. The joinder contract will expire on September 30, 2023, but Tucson and Thatcher can renew for another year under the joinder contract's terms.

- 13.h. For Possible Action: Discussion and possible action regarding Contract 24300003 for Empire Southwest LLC ("Empire") to provide repair and preventative maintenance services as needed for heavy equipment at the Carson City Landfill ("Landfill") during Fiscal Year ("FY") 2024, for an annual amount not to exceed \$150,000. (Carol Akers, cakers@carson.org and Rick Cooley, rcooley@carson.org)

Staff Summary: The Landfill operates seven pieces of Caterpillar brand heavy equipment and five other brands of heavy equipment that require repair and maintenance throughout any given year. Empire is the only authorized service provider with access to Caterpillar's proprietary diagnostic equipment; therefore, Empire performs most of the repairs and maintenance on the Landfill's heavy equipment.

- 13.i. For Possible Action: Discussion and possible action regarding authorization for the purchase of Badger water meters and related parts through Ferguson Waterworks ("Ferguson") for a not to exceed amount of \$150,000 through Fiscal Year ("FY") 2024. (Carol Akers, cakers@carson.org and Andy Hummel, ahummel@carson.org)

Staff Summary: Carson City provides and maintains water meters for residents, the cost of which is offset by utility connection fees. The Water Utility Division ("Division") of the Carson City Public Works Department monitors most of its water meters with the Orion Automatic Meter Reading System ("Orion System"),

which is designed to be compatible with only Badger meters and parts. The Division expects to expend approximately \$150,000 on Badger meters and parts in FY 2024.

- 13.j. For Possible Action: Discussion and possible action regarding authorization to purchase Celatom FW12 diatomaceous earth filter media for municipal water treatment from EP Minerals, LLC (“EPM”) for a not to exceed annual amount of \$90,000 through June 30, 2024. (Carol Akers, cakers@carson.org and Andy Hummel, ahummel@carson.org)

Staff Summary: The Water Division of the Carson City Public Works Department anticipates the use of approximately 160 tons of diatomaceous earth filter media annually to treat municipal water. EPM is the only known local supplier that can reliably provide the quantity and quality of diatomaceous earth needed for municipal water treatment.

- 13.k. For Possible Action: Discussion and possible action regarding Contract No. 23300340 ("Contract") for Lumos and Associates, Inc. ("Lumos") to provide design, engineering and construction management plans for Phase III of the Carson River Trail System, covering the Prison Hill West segment ("Project"), for a total not to exceed amount of \$442,120. (Carol Akers, CAkers@carson.org; Michael Friend, mfriend@carson.org; and Gregg Berggren, gberggren@carson.org).

Staff Summary: The Project deliverables include, but are not limited to, plans, specifications and bid documents for the Project's layout, design, engineering, permitting and construction management. The Southern Nevada Public Land Management Act ("SNPLMA") will fund the Contract's not to exceed amount of \$442,120 through a grant administered by the Bureau of Land Management ("BLM").

- 13.l. For Possible Action: Discussion and possible action regarding the proposed ratification of a contract with Flock Group, Inc. for the Flock Safety Falcon License Plate Reader (“LPR”) Platform camera and software implementation and subscription for the Carson City Sheriff’s Office (“CCSO”), for a total amount not to exceed \$148,500 for a one-year term commencing upon completion of implementation. (Carol Akers, cakers@carson.org and Sheriff Ken Furlong, kfurlong@carson.org)

Staff Summary: Flock Safety will supply the CCSO with cameras using LPR technology that will be installed throughout the community. This hardware and technology will be used in real-time to identify wanted vehicles, including vehicles subject to AMBER and Silver alerts, and to help protect against property crime, violent crime and more. This purchase was approved as part of the Fiscal Year (“FY”) 2023 Capital Improvement Plan (“CIP”).

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

14. Item(s) pulled from the consent agenda will be heard at this time.

15. Sheriff

- 15.a. For Discussion Only: Discussion and presentation of a biannual report on Carson City jail conditions and information concerning deaths of prisoners within the jail. (Earl A. Mays III, emays@carson.org)

Staff Summary: During the 2019 Legislative Session, the Nevada Legislature enacted Assembly Bill (AB) 301, which requires the Sheriff to submit to the Board of Supervisors ("Board") a biannual report containing aggregated data similar to the information required to be submitted pursuant to the federal Death in Custody Reporting Act of 2013, Public Law 113-242, concerning the deaths of prisoners in the jail during the immediately preceding 6 months and the circumstances surrounding any such deaths. AB 301 also requires the Board, at least twice each year, to include as an item on the agenda of a public meeting a consideration of the conditions of the jail, the number of deaths of prisoners in the jail and the known circumstances surrounding any such deaths during the immediately preceding 6 months.

- 15.b. For Possible Action: Discussion and possible action regarding the acceptance of a donation of 48 automated external defibrillators ("AEDs") from the State of Nevada, Department of Health and Human Services (the "State"), funded by the Leona M. and Harry B. Helmsley Charitable Trust ("Charitable Trust"), at no cost to the City. (Jerome Tushbant, jtushbant@carson.org)

Staff Summary: The Charitable Trust, in partnership with the State, is donating 48 AEDs to the Carson City Sheriff's Office ("CCSO"). This donation is intended to provide peace officers with life-saving technology necessary to respond quickly to medical emergencies and improve cardiac arrest survival before the arrival of Emergency Medical Services ("EMS").

16. City Manager

- 16.a. For Possible Action: Discussion and possible action on a proposed collective bargaining agreement ("CBA") between Carson City and the Carson City Fire Fighters Association, Local # 2251 of the International Association of Fire Fighters ("IAFF") on behalf of certain non-supervisory employees of the Carson City Fire Department, to be retroactively effective beginning July 1, 2023, and expiring June 30, 2028, with an estimated fiscal impact of \$2,941,590 above the 5-year projections included in the Fiscal Year ("FY") 2024 City budget which was

previously approved by the Board of Supervisors ("Board"). (Nancy Paulson, npaulson@carson.org)

Staff Summary: Carson City and IAFF have engaged in extensive labor negotiations for a successor CBA, as the current CBA term expired on June 30, 2023. The proposed CBA is for a 5-year term, expiring June 30, 2028. This matter is being considered in accordance with the public hearing process set forth in NRS 288.153.

17. Finance

- 17.a. For Possible Action: Discussion and possible action regarding the Fiscal Year ("FY") 2024 Audit Work Program and audit services recommended by the Audit Committee to be performed by the City's retained internal auditor, Eide Bailly, LLP, for an amount not to exceed \$110,000. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: Eide Bailly, LLP made recommendations for future projects at the Audit Committee's June 16, 2023, meeting based on their risk assessment procedures performed. The Audit Committee discussed those recommendations and, based on the budget available, selected various projects that are being recommended to be included in the FY 2024 Audit Work Program.

18. Community Development - Planning

- 18.a. For Possible Action: Discussion and possible action regarding a Final Subdivision Map for the development known as Silvercrest Condos resulting in the creation of 51 condominium lots on a 3-acre project site, zoned Multi-Family Apartment, located on the northeast corner of East Roland Street and Oak Street, Assessor's Parcel Numbers ("APNs") 009-197-04, 009-197-05 and 009-197-06 (SUB-2022-0549). (Heather Ferris, hferris@carson.org)

Staff Summary: On September 19, 2019, the Board of Supervisors ("Board") approved Tentative Subdivision Map TSM-19-126. The applicant has obtained a site improvement permit and has started construction. The applicant has posted security for those improvements that will not be completed prior to the recordation of this final map. Per Carson City Municipal Code ("CCMC") 17.06.005, the Board has the authority to approve a Final Map and may direct that it be recorded and entered as a legal document in the records of Carson City.

- 18.b. For Possible Action: Discussion and possible action regarding a proposed resolution establishing the maximum number of residential building permit allocations under Chapter 18.12 (the "Growth Management Ordinance") of the Carson City Municipal Code ("CCMC") for the years 2024 and 2025, estimating the maximum number of residential building permits for the years 2026 and 2027,

establishing the number of building permit allocations within the development, general property owner and affordable housing categories, and establishing a maximum average daily water usage for commercial and industrial building permits as a threshold for Growth Management Commission review. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The Board of Supervisors is required to annually establish the number of residential permits that will be available for the following calendar year pursuant to the Growth Management Ordinance. The Growth Management Commission is required to make annual recommendations to the Board of Supervisors. A total of 765 residential allocations are proposed to be made available for 2024 with 510 of the allocations made available for market rate housing units and 255 allocations made available for affordable housing units. The commercial and industrial daily water usage threshold is proposed to be modified from 15,000 gallons per day annual average to 10,000 gallons per day annual average, above which Growth Management Commission approval is required.

19. Recess as the Board of Supervisors

Redevelopment Authority

20. Call to Order – Redevelopment Authority

21. Roll Call

22. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

23. For Possible Action: Approval of Minutes – May 18, 2023

24. Parks, Recreation and Open Space

- 24.a. For Possible Action: Discussion and possible action concerning a recommendation to the Board of Supervisors regarding the expenditure of \$25,000 from the Fiscal Year (“FY”) 2024 Redevelopment Revolving Fund to support various arts and culture events and projects. (Dan Earp, djearp@carson.org)

Staff Summary: The Redevelopment Authority annually funds arts and culture grants from a portion of the Revolving Fund. The Carson City Cultural Commission received a total of \$69,500 in grant requests, and a total of \$25,000 has been allocated in the FY 2024 budget for those activities.

25. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

26. For Possible Action: To Adjourn as the Redevelopment Authority

27. Reconvene as the Board of Supervisors

28. Parks, Recreation and Open Space

- 28.a. For Possible Action: Discussion and possible action regarding a proposed resolution authorizing the expenditure of \$25,000 from the Fiscal Year (“FY”) 2024 Redevelopment Revolving Fund to support various arts and culture events and projects as an expense incidental to the carrying out of the Redevelopment Plan. (Dan Earp, Djearp@carson.org)

PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.

Staff Summary: The Redevelopment Authority annually funds arts and culture grants from a portion of the Revolving Fund. The Carson City Cultural Commission received a total of \$69,500 in grant requests, and a total of \$25,000 has been allocated in the FY 2024 budget for those activities.

29. Public Works

- 29.a. For Possible Action: Discussion and possible action regarding a business impact statement concerning a proposed policy (“Policy”) for public electric vehicle charging stations on Carson City-owned property and rights-of-way (“City Property”), including fees to be charged for the use of those electric vehicle charging stations. (Darren Schulz Dschulz@carson.org and Chris Martinovich, cmartinovich@carson.org)

Staff Summary: The Policy would establish guidelines and procedures for the initiation, installation, maintenance and fee collection of electric vehicle charging stations open to public use on City Property. NRS 237.080 requires the City to prepare a business impact statement before it can take action increasing fees paid, at least in substantial part, by businesses. The business impact statement finds that the Policy will not impose a direct and significant economic burden upon a business or directly restrict the formation, operation or expansion of a business.

- 29.b. For Possible Action: Discussion and possible action regarding a proposed reorganization of the Carson City Public Works Department (“Department”). (Darren Schulz, dschulz@carson.org)

Staff Summary: The Public Works Director and Department staff have identified consolidation opportunities with certain utilities and City services to increase efficiency and improve operational functions within the Department. This item proposes a reorganization of the Department.

30. City Manager

- 30.a. For Discussion Only: Discussion and presentation on a final report concerning the 82nd (2023) Session of the Nevada Legislature. (Stephen Wood, swood@carson.org and Nancy Paulson, npaulson@carson.org)

Staff Summary: The Nevada Legislature has concluded its 82nd (2023) Regular Session and the Governor has taken action on the legislation that passed. Staff will provide an update and final report on legislation from the Session that potentially impacts Carson City. The City has maintained a list of legislation that the City has identified in advance and which may be discussed during this agenda item. A copy of the list has been posted and may be obtained at the following Internet website: <https://www.carson.org/legislature>.

31. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

32. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

33. For Possible Action: To Adjourn

**PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance

with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson revanson@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:

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Community Center 851 East William
www.carson.org/agendas
<http://notice.nv.gov>