



## NOTICE OF MEETING OF THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

**Day:** Wednesday  
**Date:** July 12, 2023  
**Time:** 4:30 pm  
**Location:** Community Center, Robert “Bob” Crowell Board Room  
851 East William Street  
Carson City, Nevada

### DRAFT AGENDA

#### NOTICE TO PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the CAMPO meeting at [www.carson.org/granicus](http://www.carson.org/granicus) and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: [cmartinovich@carson.org](mailto:cmartinovich@carson.org). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order – Carson Area Metropolitan Planning Organization (CAMPO)**
2. **Roll Call**
3. **Public Comment:\*\***  
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
4. **For Possible Action: Approval of Minutes – May 10, 2023**
5. **Public Meeting Item(s):**  
  
5-A For Possible Action – Discussion and possible action regarding the Carson Area Transportation System Management Plan (“CATSMP”) Final Report, including potential approval of the CATSMP Final Report.

Staff Summary: The CATSMP is a technical planning document with the primary purpose of establishing commonly held operations and management objectives and serving as an asset

management plan that results in improved transportation system performance. CAMPO staff will present a draft of CATSMP Final Report for approval by the CAMPO Board, and staff will provide a presentation overview of the efforts related to data collection, needs assessment, performance measurements, and recommendations included in the CATSMP.

5-B For Possible Action – Discussion and possible action regarding ratification of a second amendment (“Amendment 2”) to Cooperative Agreement No. P301-19-804 (“Agreement”) with the Nevada Department of Transportation (“NDOT”) to fund the Carson Area Transportation System Management Plan (“CATSMP”), with Amendment 2 changing the Agreement end date from June 30, 2023, to September 30, 2023.

Staff Summary: The CATSMP is for the development of a technical planning document with the primary purpose of establishing commonly held operations and management objectives, and to serve as an asset management plan, to improve transportation system performance within the Carson Area Metropolitan Planning Organization (“CAMPO”). Amendment 2 changes the Agreement end date from June 30, 2023, to September 30, 2023, to allow CAMPO staff to incorporate CAMPO comments and complete final revisions to the CATSMP Final Report. The Agreement was set to expire on June 30, 2023, and the Transportation Manager signed Amendment 2 to prevent any lapse in funding. This item seeks CAMPO ratification of the Transportation Manager’s action on Amendment 2.

5-C For Possible Action – Discussion and possible action regarding the Carson Area Metropolitan Planning Organization (“CAMPO”) Public Participation Plan (“PPP”), including potential approval of an updated PPP.

Staff Summary: The PPP is a planning document that defines a process for providing individuals, affected public agencies, and all interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process. Each metropolitan planning organization (“MPO”) is federally required to have a PPP. CAMPO began the process of updating its PPP in December 2022. The update is intended to modernize the PPP so that it conforms to new federal requirements issued by the federal government to encourage meaningful public outreach using new virtual and electronic methods and improves public participation outreach with CAMPO’s partner agencies. The PPP was last amended in August 2019.

5-D For Possible Action – Discussion and possible action regarding formal amendment 23-03 to the Carson Area Metropolitan Planning Organization’s (“CAMPO”) Federal Fiscal Year (“FFY”) 2023-2026 Transportation Improvement Program (“TIP”) to add two new projects and to revise scope, limits, and funding across multiple projects.

Staff Summary: The proposed amendment to CAMPO’s FFY 2023-2026 TIP consists of multiple project revisions including: split District 3’s Fifth Street Project into two projects and update funding; add the Carmine Street Reconstruction Project; clarify the ‘Lead Agency’ for Carson City projects; update funding for Carson City Jump Around Carson (“JAC”) Transit Center; update funding for Carson City Multi-Use Pathway Rehabilitation and Connection Project; update Appendix 1: Table 1; update Appendix 3: TIP Project List; and various updates to the TIP narrative. All revisions are documented in the attached Exhibit 1.

5-E For Possible Action – Discussion and possible action regarding Douglas County’s application for the distribution of \$85,000 in available Federal Transit Administration (“FTA”) Section 5339(a)

Program funds to purchase an Americans with Disabilities Act (“ADA”) accessible transport van for the Douglas Area Rural Transit (“DART”) program.

Staff Summary: The Carson Area Metropolitan Planning Organization (“CAMPO”) has been apportioned a total of \$229,458 of FTA Section 5339 funds for Federal Fiscal Years (“FFY”) 2022 & 2023. CAMPO advertised a call for projects and received one grant application for use of these funds. The application was received from Douglas County requesting \$85,000 in funding for the purchase of an ADA accessible transport van for its DART program.

5-F For Possible Action – Discussion and possible action regarding (1) approval of a Transit Electrification Grant Program Agreement (“Agreement”) with the Sierra Pacific Power Company d/b/a NV Energy (“NV Energy”) to provide the Carson Area Metropolitan Planning Organization a total of \$225,000, with no local match requirement, to complete a Zero-Emission Transition Plan (“Plan”) evaluating opportunities and constraints for future low- or no-emission transit vehicle and infrastructure projects; and (2) authorization for the Transportation Manager to execute the Agreement as well as any future amendments to the Agreement regarding extensions of time or changes in funding amounts not exceeding 10% of the present amount.

Staff Summary: The Agreement funding is available through NV Energy’s Economic Recovery Transportation Electrification Plan (“ERTEP”), a nearly \$100 million program to expand electric vehicle charging stations and infrastructure access across NV Energy’s service area. CAMPO was awarded \$225,000 in ERTEP funding for the Plan. The Agreement will allow CAMPO to receive funds to complete the Plan, and the completed Plan will make CAMPO eligible to pursue additional NV Energy funding through the ERTEP, as well as other Federal Transit Administration (“FTA”) Section 5339(b) and Section 5339(c) programs.

## 6. Non-Action Items:

6-A Transportation Manager’s Report

6-B Other comments and reports, which could include:

- Future agenda items
- Status review of additional projects
- Internal communications and administrative matters
- Correspondence to CAMPO
- Additional status reports and comments from CAMPO
- Additional staff comments and status reports

## 7. Public Comment:\*\*

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

## 8. For Possible Action: To Adjourn

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**\*\*PUBLIC COMMENT LIMITATIONS** – The CAMPO will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly

involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and would not be subject to a three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Christopher Martinovich, Transportation Manager, in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at [cmartinovich@carson.org](mailto:cmartinovich@carson.org), or by phone at (775) 887-2355. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify CAMPO staff in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at [cmartinovich@carson.org](mailto:cmartinovich@carson.org), or by calling Christopher Martinovich at (775) 887-2355 at least 24 hours in advance of the meeting.

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Carson City Library, 900 North Roop Street  
Community Development Permit Center, 108 East Proctor Street  
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Lyon County Manager's Office, 27 South Main Street, Yerington  
Lyon County Utilities, 34 Lakes Blvd, Dayton  
Nevada Department of Transportation, 1263 S. Stewart Street, Carson City  
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