



Submittal Requirements for Wells
CARSON CITY HEALTH & HUMAN SERVICES (CCHHS)
900 EAST LONG STREET, CARSON CITY, NV 89706
PHONE: 775-887-2190 FAX: 775-887-2248

The information in this package is presented to help the customer through the permit and inspection procedures for obtaining a permit to drill, re-drill, or recondition a well in Carson City.

- The drilling of all wells must conform to the requirements of the Nevada Administrative Code (NAC) 534 for Underground Water and Wells and the Carson City Municipal Code.
- Upon receipt of the application, the Building Department will forward a copy of the application and a set of plans to the CCHHS for review. After approval, the Building Department will issue a permit. Failure to complete the plot plans and application will result in delays in issuing the permit.

Permit Fees

Plan review and permit	\$ 75.00
Re-inspection when site not prepared at time of scheduled inspection	\$ 25.00
Abandonment	No Charge

Required documents in addition to Building Department requirements to be submitted with application:

- Application for Well Drilling Permit (see attachment)
- Notice of Intent to Drill or Abandon (from the State of Nevada, Department of Water Resources, NRS 534.050)
- Plot Plan (see list of requirements below)
- Waivers from the State of Nevada

Documents to be submitted to CCHHS upon completion of work:

- Copy of Completed Well log

Required Inspections:

- CCHHS will perform inspections of all new wells, re-drill, relocations, reconditions and abandonments.
- Please call the Building Department **and** CCHHS to schedule an appointment for inspection. **Inspections must be scheduled at least twenty-four (24) hours in advance.**
- Approved plans must be on job site at the time of each inspection.
- Any waivers from the State of Nevada are required to be on site at time of each inspection.

Construction of a New or Replacement Well — Site plan should include:

- The name, address and current phone number of the applicant.
- The title and date of the plan and the signature of the owner or his representative.
- The legal description of the property, including the lot and block number, township, range, section and assessor's parcel number; where construction, alteration or extension is proposed.
- A vicinity map of the area in which the well will be located that shows the location of the roads and streets.
- The location and distance to other well and sewage systems on surrounding lots. If the lots are vacant, the plot plan must so indicate.
- The direction of North clearly indicated.
- The distance within 500 feet to any watercourse indicated, including, without limitation, any pond, lagoon or stream. If there are no watercourses, the plot plan must so indicate.
- The location and depth of each proposed or actual well.
- Each component of the individual sewage disposal system, which must be properly marked and located at specified distances.
- The distance to city sewers. If there are none, the plot plan must so indicate.
- The scale to which the plan is drawn, such as 1 inch = 1 foot.
- The dimensions of the lot.
- The depth, length, width and spacing of any absorption trenches.
- The location of the water supply lines, building sewer lines and other underground utilities.
- The location of the structures (existing or proposed), paved areas, driveways, trees, patios and large animal habitation.
- The location of the source of water to be used by the individual sewage disposal system, including, without limitation, a well or other source approved by the administrative authority.
- The location of the reserve absorption area, which must be of a size not less than the size of the primary absorption area.

2. Abandonment and Plugging of a Well — Site plan should include:

- The name, address and current phone number of the applicant.
- The title and date of the plan and the signature of the owner or his representative.
- The legal description of the property, including the lot and block number, township, range, section and assessor's parcel number.
- The applicant must attach any applicable conditions imposed upon the property by the health authority as a result of a variance, parcel map or subdivision map.
- A vicinity map of the area that shows the location of the roads and streets.
- The direction of North clearly indicated.
- A diagram to scale of the location of the well. The location shall be established relative to the building to be served. Distances to the well shall be shown to the closest property lines.
- The scale to which the plan is drawn, such as 1 inch = 1 foot.
- A diagram of the lot dimensions and total lot area.
- A diagram of all structures on site.



WELL PERMIT APPLICATION
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WELL TYPES (CIRCLE ONE)

NEW DEEPENING REPAIR REPLACEMENT ABANDONMENT GEOTHERMAL

PARCEL # _____ PERMIT # _____

NAME _____ PHONE # _____

MAILING ADDRESS _____

ADDRESS OF PARCEL _____

SUBDIVISION _____ CROSS STREET _____

WELL DRILLER'S INFORMATION

COMPANY NAME _____ PHONE # _____

WELL DRILLER'S NAME _____ PHONE # _____

STATE LICENCE # _____ EXPIRATION DATE _____

CITY BUSINESS LICENCE # _____

GENERAL INFORMATION TO BE COMPLETED BY APPLICANT OR DRILLER

DISTANCE FROM THE PROPERTY LINE TO NEAREST WATER MAIN _____ (FT)

DISTANCE TO THE NEAREST SURFACE WATER _____ (FT)

DISTANCE FROM THE NEAREST SEWER LINE _____ (FT)

DISTANCE TO THE NEAREST SEWAGE DISPOSAL SYSTEM _____ (FT)

ESTIMATED DEPTH OF: WELL _____ SEAL _____

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Applicant's Signature _____ **Date** _____

Well Driller's Signature _____ **Date** _____