

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS
AND BOARD OF HEALTH**

Day: Thursday
Date: September 7, 2023
Time: Beginning at 8:30 am
Location: Community Center, Robert ‘Bob’ Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call To Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Roxie Brewer, President, Women's Relief Society, Church of Jesus Christ Latter-Day Saints**
4. **Pledge of Allegiance**
5. **Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
6. **For Possible Action: Approval of Minutes – August 3, 2023**

CONSENT AGENDA

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

7. Assessor

- 7.a. For Possible Action: Discussion and possible action regarding a request to correct a clerical error and increase the real property taxes for Fiscal Year ("FY") 2023/2024 in the amount of \$119.23 for the property located at 613 E Spear St., Assessor's Parcel Number ("APN") 004-235-05, per NRS 361.765. (Kimberly Adams, kadams@carson.org)

Staff Summary: The Carson City Assessor's Office is requesting the increase of taxes to the FY 2023/2024 Real Property Tax Roll for the subject property due to a clerical error.

- 7.b. For Possible Action: Discussion and possible action regarding a request to correct a clerical error and remove the real property taxes for the Fiscal Year ("FY") 2023/2024 Real Property Tax Roll in the amount of \$7,008.06 for the property located at 2312 S Carson St. (Common Area), Assessor's Parcel Number ("APN") 009-052-19, per NRS 361.765. (Kimberly Adams, kadams@carson.org)

Staff Summary: The Carson City Assessor's Office is requesting the removal of taxes from the FY 2023/2024 Real Property Tax Roll for the subject property due to a clerical error.

8. City Manager

- 8.a. For Possible Action: Discussion and possible action regarding the reappointment of two members to the Historic Resources Commission ("HRC"), one for a partial term expiring in January 2025, and one for a term expiring in January 2027. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Carson City Municipal Code ("CCMC") 18.06.020 establishes the HRC, to be composed of seven members appointed by the Board of Supervisors ("Board"). There are two vacancies; applications for reappointment were submitted by Donald Smit for the position to be occupied by a professional in the disciplines of building construction, and John "Jed" Block for the position to be occupied by a person who owns property and resides within the historic district.

- 8.b. For Possible Action: Discussion and possible action regarding a proposed interlocal contract between the State of Nevada acting by and through its Department of Health and Human Services, Division of Public and Behavioral Health, Rural Clinics ("Rural Clinics"), Carson City, by and through the Carson City Public Defender's Office ("CCPD") and Storey County, to provide collaborative case management services for clients of the CCPD within Carson City and Storey County at no cost, through June 30, 2025. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The proposed interlocal contract sets the terms for the collaboration between Rural Clinics, CCPD and Storey County for Rural Clinics to provide care coordination and linkage to mental health services in the respective communities.

9. Community Development

- 9.a. For Possible Action: Discussion and possible action regarding proposed street closures on October 28, 2023, in the downtown area of Carson City for the Nevada Day Parade. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: At its meeting of December 15, 2022, the Board of Supervisors ("Board") identified street closures for special events that the Director of the Carson City Public Works Department ("Public Works Director") is authorized to approve. This item is for the Board to consider street closures for the Nevada Day Parade as the Public Works Director does not have the authority to close many of the streets requested to be closed for the event.

10. District Attorney

- 10.a. For Possible Action: Discussion and possible action regarding a proposed settlement of claims by the State of Nevada and its political subdivisions, including Carson City, against Walgreen Co., Walgreens Boots Alliance, Inc. and Walgreen Eastern Co., Inc. ("Walgreens") concerning opioid-related claims, and execution of the proposed "Subdivision Participation and Release Form" to be included in the written settlement agreement with Walgreens, resulting in Carson City's receipt of a total amount of \$2,177,507.29 paid in 15 annual installments beginning in December 2023, with funds to be paid and distributed in accordance with the written settlement agreement and the One Nevada Agreement previously agreed upon among the State of Nevada and participating political subdivisions. (Jason D. Woodbury, jwoodbury@carson.org)

Staff Summary: The State of Nevada and the law firm of Eglet Adams have negotiated terms of a proposed settlement with Walgreens to resolve opioid-related claims by the State of Nevada and its political subdivisions which are parties to the One Nevada Agreement. Under the terms of the proposed settlement

agreement, Carson City would agree to release and forever discharge its "Released Claims," as defined in the settlement agreement, in exchange for Walgreen's payment of \$218,940,036.51 to the State of Nevada to be allocated among the State and participating political subdivisions in accordance with the terms of the One Nevada Agreement. Carson City's net allocation of the Walgreens settlement funds is presently estimated to be a total of \$2,177,507.29 which will be paid in 15 annual installments beginning in December 2023. Staff recommends approval of the proposed settlement.

- 10.b. For Possible Action: Discussion and possible action regarding a proposed settlement of claims by the State of Nevada and its political subdivisions, including Carson City, against Teva Pharmaceutical Industries Ltd. and all of its respective past and present direct or indirect parents, subsidiaries, divisions, affiliates, joint ventures, predecessors, successors and assigns ("Teva") concerning opioid-related claims, and execution of the proposed "Subdivision Participation and Release Form" to be included in the written settlement agreement with Teva, resulting in Carson City's receipt of a total amount of \$1,451,671.52 paid in installments over 20 years beginning in July, 2024, with funds to be paid and distributed in accordance with the written settlement agreement and the One Nevada Agreement previously agreed upon among the State of Nevada and participating political subdivisions. (Jason D. Woodbury, jwoodbury@carson.org)

Staff Summary: The State of Nevada and the law firm of Eglet Adams have negotiated terms of a proposed settlement with Teva to resolve opioid-related claims by the State of Nevada and its political subdivisions which are parties to the One Nevada Agreement. Under the terms of the proposed settlement agreement, Carson City would agree to release and forever discharge its "Released Claims," as defined in the settlement agreement, in exchange for Teva's payment of \$145,960,024.32 to the State of Nevada to be allocated among the State and participating political subdivisions in accordance with the terms of the One Nevada Agreement. Carson City's net allocation of the Teva settlement funds is presently estimated to be a total of \$1,451,671.52 which will be paid in installments over 20 years beginning in July 2024. Staff recommends approval of the proposed settlement.

11. Finance

- 11.a. For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through August 25, 2023, per NRS 251.030 and NRS 354.290. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors,

at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

12. Health and Human Services

- 12.a. For Possible Action: Discussion and possible action regarding the proposed acceptance of a Group Living Project ("GLP") grant from the U.S. Department of Housing and Urban Development ("HUD") for a not to exceed amount of \$57,397.00 reimbursed in Fiscal Year ("FY") 2024 and FY 2025, effective October 1, 2023, through September 30, 2024, to provide rental assistance to homeless persons. (Nicki Aaker, NAaker@carson.org)

Staff Summary: The purpose of the GLP grant is to assist the Carson City Health and Human Services Department ("CCHHS") in housing homeless persons. This grant provides funding for rental assistance, administrative costs, supportive services and operating expenses. This grant will help CCHHS to house more than one individual living in one apartment since two-bedroom apartments are often more readily available. The grant's match is 25%, which consists of a portion of personnel wages for the Case Manager, Community Health Worker and the Human Services Division Manager, along with purchases of bus passes and identification cards.

13. Purchasing and Contracts

- 13.a. For Possible Action: Discussion and possible action regarding authorization to increase the contract amount for Contract No. 23300257 ("Contract") with Overhead Fire Protection, Inc. ("Overhead") by \$37,740 to cover the cost of a change order for a required backflow prevention device ("Change Order") as part of the project to replace the fire sprinkler system at the Eagle Valley Golf Course Clubhouse ("Project"), resulting in a new total not to exceed amount of \$184,496.50 for the Contract. (Carol Akers, CAkers@carson.org and Randall Rice, RRice@carson.org)

Staff Summary: The Project includes the replacement of the existing fire sprinkler system in the Eagle Valley Golf Course Clubhouse. The Contract's original not to exceed amount was \$146,756.50, which included a 10% contingency of \$13,341.50. To date, construction has not begun; however, during the Fire Department's review of the plans, it was discovered that the fire suppression system did not have a required backflow prevention device, and the cost for Overhead to install it will be \$37,740. Authorizing the Change Order will cover the cost of the backflow prevention device installation while keeping the original contingency funds available for other unforeseen conditions.

- 13.b. For Possible Action: Discussion and possible action regarding Contract No. 24300242 for Blakely Johnson & Ghushn Inc. dba BJB Architecture & Engineering (“BJB”) to provide design services for the Wastewater Resource Recovery Facility (“WRRF”) Warehouse Building (“Project”), for an amount not to exceed \$131,740. (Carol Akers, cakers@carson.org and Randall Rice, RRice@carson.org)

Staff Summary: BJB has been selected to provide design services for a warehouse building at the WRRF. The goal of this Project is to provide equipment storage and office space for the wastewater maintenance and operation crews. This Project was approved as part of the Fiscal Year (“FY”) 2022 Capital Improvement Plan (“CIP”), and additional Project funds were added and approved as part of the FY 2023 CIP.

- 13.c. For Possible Action: Discussion and possible action regarding a determination that Simerson Construction LLC, (“Simerson”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338 and whether to award Contract No. 24300213 for the Public Safety Complex Generator Upgrade Project (“Project”) to Simerson for a total amount not to exceed \$152,020. (Carol Akers, cakers@carson.org and Randall Rice, rrice@carson.org)

Staff Summary: This Project includes removal of the existing generator and installation of a City-provided generator at the Public Safety Complex. The not to exceed amount of \$152,020 comprises the base bid amount of \$138,200, plus a 10% contingency of \$13,820. The engineer’s estimate for the Project was \$225,000. This Project was approved as part of the Fiscal Year (“FY”) 2022 Capital Improvement Program (“CIP”).

- 13.d. For Possible Action: Discussion and possible action regarding authorization to purchase Geographic Information System (“GIS”) software licenses and related support, used for multiple City applications concerning utility infrastructure, property information, emergency management and development, from Environmental Systems Research Institute, Inc. (“Esri”) for an amount not to exceed \$170,100 over a three-year term. (Carol Akers; CAkers@carson.org and Robert Nellis, RNellis@carson.org)

Staff Summary: Esri is the City’s current GIS software provider and its services host several interactive web applications, including CITYview, Water Capacity Application and the Capital Improvement Project dashboard. This proposed purchase would provide Esri’s Small Government Enterprise subscription for three years, with an annual subscription fee of \$56,700, totaling \$170,100 over that three-year term.

- 13.e. For Possible Action: Discussion and possible action regarding proposed Contract No. 23400241 for Legal Services with Northern Nevada Legal Aid, for an amount not to exceed \$121,000 through September 30, 2024. (Carol Akers, CAkers@carson.org and Max Cortes; MCortes@carson.org).

Staff Summary: NRS 159.0485 requires the Courts to appoint attorneys for protected persons in adult guardianship cases. NRS 432B.420 and NRS 128.100 require the Courts to appoint attorneys for children in court cases involving abuse and neglect and termination of parental rights. The First Judicial District Court is recommending Northern Nevada Legal Aid (formerly Washoe Legal Services) for a one-year contract at the rate of \$121,000 per year. Northern Nevada Legal Aid requested a one-year contract opposed to a longer contract due to anticipated salary increases in Fiscal Year (“FY”) 2025. This is a professional services contract and therefore not suitable for public bidding pursuant to NRS 332.115(1)(b).

- 13.f. For Possible Action: Discussion and possible action regarding an interlocal agreement (“Agreement”) between Carson City on behalf of the Sheriff’s Office and Coroner (“CCSO”) and Washoe County on behalf of the Washoe County Regional Medical Examiner's Office (“WCRMEO”) for Forensic Pathology Services, with a retroactive effective date of July 1, 2023, through June 30, 2028, for a not to exceed annual amount of \$193,500 and a not to exceed total aggregate amount of \$967,500. (Carol Akers, cakers@carson.org and Sheriff Ken Furlong, kfurlong@carson.org)

Staff Summary: Under this proposed five-year Agreement, the WCRMEO will provide forensic autopsies, medical examinations and medicolegal consultations to CCSO on an as-needed basis, for the fees established by the Fee Schedule attached to the Agreement. The fees in the Fee Schedule may increase annually as approved by the Washoe County Board of Commissioners.

(END OF CONSENT AGENDA)

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

14. Item(s) pulled from the consent agenda will be heard at this time.

15. Parks and Recreation

- 15.a. For Possible Action: Discussion and possible action regarding authorization to submit a nomination to the Bureau of Land Management’s (“BLM”) Southern Nevada Public Lands Management Act (“SNPLMA”) Round 20 grant program in the amount of \$14,917,800 (no City match required) for the Mills Park Master Plan Implementation Project, and authorization for the Director of the Carson City Parks, Recreation and Open Space Department (“Director”) to sign the nomination

and all documents related to the nomination on behalf of the City. (Jennifer Budge, jbudge@carson.org and Nick Wentworth, nwentworth@carson.org)

Staff Summary: The BLM is accepting nominations for Round 20 of the SNPLMA grant fund. Staff is proposing to submit a nomination under SNPLMA's Parks, Trails and Natural Areas category for the Mills Park Master Plan Implementation Project. Pre-applications are due on September 14, 2023, and final applications on November 5, 2023. No City match is required for this nomination.

16. Finance

- 16.a. For Possible Action: Discussion and possible action regarding the adoption of a resolution of intent to issue general obligation (limited tax) park bonds (additionally secured by pledged revenues) in the aggregate principal amount not to exceed \$5,000,000 for the purpose of financing certain recreational facilities as set forth in NRS 244A.597, including, but not limited to, improvements at the JohnD Winters Centennial Park Complex; authorizing the publication of such resolution; providing the manner, form and contents of the notices; authorizing the City Manager or City's Chief Financial Officer to arrange for the sale of the bonds; providing other matters properly related thereto; and providing the effective date hereof. (Sheri Russell-Benabou, srussell@carson.org)

PURSUANT TO NRS 350.020(3), IN ORDER TO BE ADOPTED, THIS RESOLUTION REQUIRES THE AFFIRMATIVE VOTE OF TWO-THIRDS OF THE MEMBERS OF THE BOARD OF SUPERVISORS.

Staff Summary: Staff recommends that the Board of Supervisors approve a resolution of intent to issue general obligation (limited tax) park bonds (additionally secured by pledged revenues) and authorize the City Manager or the City's Chief Financial Officer to arrange for the sale of the bonds.

17. City Manager

- 17.a. For Discussion Only: Discussion and presentation of the Fiscal Year ("FY") 2023 Strategic Plan Annual Report. (Stephanie Hicks, shicks@carson.org)

Staff Summary: In September 2021, the Board of Supervisors approved the Carson City FY 2022-2026 Strategic Plan which was prepared to set priorities, focus energy and resources, strengthen operations and ensure that employees and other stakeholders are working toward common goals. To meet the goals and objectives identified in this strategic plan, a plan review process was implemented to monitor the progress of the tactics and performance measures. The FY 2023 Strategic Plan Annual Report will be presented to the Board of Supervisors to report accomplishments for ongoing tactics and those scheduled for completion in FY 2023.

18. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

19. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

20. For Possible Action: To Adjourn as the Board of Supervisors

BOARD OF HEALTH

21. Call To Order - Board of Health

22. Roll Call

23. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

24. For Possible Action: Approval of Minutes – June 1, 2023

25. Health and Human Services

- 25.a. For Possible Action: Discussion and possible action regarding the proposed acceptance of a report of the Carson City Health Officer. (Nicki Aaker; NAaker@carson.org)

Staff Summary: This item is to provide an update on: (1) the Health Officer's activities; (2) clinical oversight and policy input; and (3) training and education for the Carson City Board of Health. Direction is requested from the Board of Health regarding the Health Officer's report concerning activities the Health

Officer is engaged in both internally and externally for the Carson City Department of Health and Human Services.

- 25.b. For Possible Action: Discussion and possible action regarding the proposed acceptance of a report from the Carson City Department of Health and Human Services ("CCHHS") Director, Nicki Aaker. (Nicki Aaker, naaker@carson.org)

Staff Summary: The CCHHS Director's report will address: (1) CCHHS workforce challenges; (2) Public Health funding challenges from the State of Nevada; (3) the Tobacco Control and Prevention Program's funding challenges; (4) Centers for Disease Control and Prevention's ("CDC") Public Health Workforce Infrastructure funding; and (5) requests for assistance for: (a) workforce challenges, (b) continued support for public health funding appropriated by Senate Bill 118, (c) the restoration of the Youth Vaping Funding, and (d) support for enhancing CCHHS public health workforce.

- 25.c. For Possible Action: Discussion and possible action regarding the first biannual 2023 report from Vitality Unlimited as required by Contract #1718-118 between Carson City and Vitality Unlimited with an emphasis on Civil Protective Custody ("CPC") admissions. (Nicki Aaker, naaker@carson.org)

Staff Summary: As part of the services agreement between Carson City and Vitality Unlimited, Vitality Unlimited agreed to provide a biannual report to the Carson City Board of Health to include information on the following: (1) CPC admissions; (2) CPC denied/medical; (3) CPC no-show; (4) CPC to residential; (5) women residential; (6) women detox; (7) men residential; (8) men detox; (9) number of Carson City residents treated at the Carson City facility; (10) number of Carson City residents treated at the Elko Facility; and (11) any other statistics requested by the Carson City Board of Health as determined reasonable by both parties.

- 25.d. For Discussion Only: Discussion and presentation on a final report concerning legislation from the 82nd (2023) Session of the Nevada Legislature relating to public health. (Nicki Aaker, naaker@carson.org; Stephen Wood, swood@carson.org)

Staff Summary: The Nevada Legislature has concluded its 82nd Regular Session and the Governor has taken action on the legislation that passed. Staff will provide an update and final report on enacted, vetoed and failed legislation that potentially impacts or could have impacted Carson City Health and Human Services and/or the community's health.

26. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

27. For Possible Action: To Adjourn as the Board of Health

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson revanson@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

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Community Center 851 East William Street
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