

**NOTICE OF MEETING OF THE
CARSON CITY REGIONAL TRANSPORTATION
COMMISSION (RTC)**

Day: Wednesday
Date: September 13, 2023
Time: Begins immediately after the adjournment of the Carson Area Metropolitan Planning Organization meeting that begins at 4:30 p.m.
Location: Community Center, Robert “Bob” Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the RTC meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: cmartinovich@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order – Regional Transportation Commission

2. Roll Call

3. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

4. For Possible Action: Approval of Minutes – August 16, 2023

5. Public Meeting Item(s):

5-A For Possible Action – Discussion and possible action regarding (1) Interlocal Agreement No. NM519-23-016 (“Agreement”) for the Nevada Department of Transportation (“NDOT”) to provide traffic signal equipment (“Equipment”), at no cost, to the Carson City Regional Transportation Commission (“RTC”) for installation at various traffic signals prior to December 31, 2024; and (2) authorization for the Transportation Manager to execute the Agreement as well as any future

amendments to the Agreement regarding changes to Equipment materials, changes to installation location, and extensions of time.

Staff Summary: The Equipment consists of traffic signal controllers, vehicle detection systems, and battery backup systems. The Agreement requires the RTC, through Carson City Public Works staff, to install the Equipment at various traffic signals located in Carson City, Lyon County, and Douglas County. The Equipment is being purchased by NDOT and will be provided to Carson City at no cost.

5-B For Possible Action – Discussion and possible action regarding authorization to purchase traffic signal battery backup equipment (“Equipment”) from Sierra Transportation Technologies (“Sierra”) for a not to exceed amount of \$63,190.

Staff Summary: Purchasing the Equipment from Sierra will provide the necessary materials to replace end-of-life battery backup systems at existing traffic signals. The Equipment includes the purchase of batteries, twenty-seven remote battery monitoring systems which increase the life and warranty of the new batteries, and eight transfer switches which will permit the manual connection of a portable generator at intersections lacking this capability. If approved, staff will purchase the Equipment from Sierra and install it over the course of several months.

5-C For Possible Action – Discussion and possible action regarding authorization to purchase vehicle detection equipment (“Equipment”) from Iteris, Inc. (“Iteris”) for a not to exceed amount of \$95,544.00.

Staff Summary: Purchasing the Equipment from Iteris will provide all the necessary parts, materials, and software needed to upgrade vehicle detection systems at three signalized intersections in Carson City. The Equipment includes detection sensors, processors, electrical equipment, mounting brackets, and associated hardware components, with a limited number of service spares. If approved, staff will purchase the Equipment from Iteris and install it over the course of several weeks.

5-D For Possible Action – Discussion and possible action regarding (1) Cooperative Agreement No. PR463-23-063 (“Agreement”) between the Carson City Regional Transportation Commission (“RTC”) and the Nevada Department of Transportation (“NDOT”) to fund the Western Nevada Safe Routes to School Program (“WN-SRTS Program”) through September 30, 2024 in the amount of \$223,730 comprising \$212,543 in Transportation Alternatives Program (“TAP”) funds plus the required 5% local match of \$11,187, and (2) authorization for the Transportation Manager to execute the Agreement as well as any future amendments to the Agreement to revise scope of work, to extend the time of performance, or to approve funding changes not exceeding 10% of the Agreement amount.

Staff Summary: The WN-SRTS Program was established in 2017 and serves Kindergarten through 12th Grade students within Carson City and Douglas, Lyon, and Storey Counties. If approved, the Agreement will allow the WN-SRTS Program to continue to provide planning and program services for all schools through September 30, 2024.

5-E For Possible Action – Discussion and possible action regarding (1) Amendment 1 (“Amendment”) to Cooperative Agreement No. PR320-21-063 (“Agreement”) between the Carson City Regional Transportation Commission (“RTC”) and the Nevada Department of Transportation (“NDOT”) to revise the scope of the East 5th Street Reconstruction Project (“Project”), replace a

portion of the Project’s Surface Transportation Block Grant (“STBG”) funding with Highway Improvement Program (“HIP”) funding, revise the total Project funding, extend the termination date to June 30, 2027, and update the contact information; and (2) to authorize the Transportation Manager to sign the Amendment.

Staff Summary: The total estimated construction cost of the Project is \$2,120,000 following revisions to the Project scope. This Amendment reduces the Project scope by shortening the project limits, replaces \$259,119 in STBG funding with an equal amount of HIP funding (as requested by NDOT), revises the Project costs by decreasing the total federal funding from \$2,366,000 to \$1,382,000 and updating the local funding outside of the Agreement, extends the termination date of the agreement from June 30, 2026 to June 30, 2027, and updates the contract information for NDOT and Carson City. The Project is located in Performance District 3.

5-F For Possible Action – Discussion and possible action regarding (1) Amendment 2 (“Amendment”) to Cooperative Agreement No. PR135-21-063 (“Agreement”) between the Carson City Regional Transportation Commission (“RTC”) and the Nevada Department of Transportation (“NDOT”) for the Colorado Street Rehabilitation Project (“Project”) to increase Surface Transportation Block Grant (“STBG”) funding by \$750,000 for a new total of \$1,491,292, with a \$37,494 increase in the 5% local match for a new total of \$78,489; revise funds outside the Agreement; extend the termination date to June 30, 2027; and update the contact information, and (2) to authorize the Transportation Manager to sign the Amendment.

Staff Summary: The Project includes pavement rehabilitation on Colorado Street between Carson Street and Saliman Road. The Amendment increases STBG funding for the Project, revises the total additional funds outside the Agreement, extends the termination date of the Agreement from June 30, 2026 to June 30, 2027, and updates the contract information for NDOT and Carson City. The increase in STBG funds for this Project will reduce the local funding obligation, allowing existing local funds to be programmed to other projects. The Project is located in Performance District 4.

5-G For Possible Action – Discussion and possible action regarding Contract 24300078 (“Contract”) for J-U-B Engineers, Inc. (“JUB”) to perform civil engineering design services for roadway projects in Performance Districts 2, 3, and 4 (“Project”) for a total not to exceed amount of \$179,100.

Staff Summary: The Project includes civil engineering design services for the preservation and reconstruction of various roadways across Carson City located in Performance Districts 2, 3, and 4 based on the Pavement Preservation Plan for Fiscal Years 2024-2028. The design is anticipated to be completed by September 30, 2024.

5-H For Discussion Only – Discussion and presentation regarding Fiscal Year (“FY”) 2023 transportation activities.

Staff Summary: Carson City’s FY 2023 ended on June 30, 2023. Staff will present a summary of FY 2023 transportation activities and accomplishments.

6. Non-Action Items:

6-A Transportation Manager’s Report

6-B Street Operations Report

6-C Other comments and reports, which could include:

- Future agenda items

- Status review of additional projects
- Internal communications and administrative matters
- Correspondence to the RTC
- Additional status reports and comments from the RTC
- Additional staff comments and status reports

7. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

8. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** – The RTC will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and would not be subject to a three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Christopher Martinovich, Transportation Manager, in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by phone at (775) 887-2355 at least 24 hours in advance.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify RTC staff in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by calling Christopher Martinovich at (775) 887-2355 at least 24 hours in advance of the meeting.

This agenda and backup information are available on the City’s website at www.carson.org/agendas and at the office for Carson City Public Works - 3505 Butti Way, Carson City, Nevada, 89701 (775) 887-2355.

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- Carson City Public Works, 3505 Butti Way
- Carson City Community Center, 851 E. William St.
- www.carson.org/agendas
- <http://notice.nv.gov>