

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS**

Day: Thursday
Date: October 5, 2023
Time: Beginning at 8:30 am
Location: Community Center, Robert ‘Bob’ Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call To Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Pat Propster, Pastor, Calvary Chapel**
4. **Pledge of Allegiance**
5. **Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
6. **For Possible Action: Approval of Minutes – September 7, 2023**

7. Special Presentations

- 7.a. Presentation of a proclamation recognizing October 8-14, 2023, as Fire Prevention Week.

CONSENT AGENDA

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. Finance

- 8.a. For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through September 22, 2023, per NRS 251.030 and NRS 354.290. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

9. Purchasing and Contracts

- 9.a. For Possible Action: Discussion and possible action regarding authorization to pay PowerComm Solutions, Inc., an amount not to exceed \$66,000 for upgrading the Carson City Sheriff's Office ("CCSO") special operations center. (Carol Akers, cakers@carson.org and Captain, Craig Lowe, clowe@carson.org)

Staff Summary: CCSO was budgeted to spend \$58,707 on upgrading the special operations center through the Fiscal Year ("FY") 2024 Capital Improvements Projects ("CIP") process. The upgrades to the special operations center are nearly complete. The cost includes current invoices of \$60,422 and anticipated further expenditures of approximately \$3,500. A not to exceed amount of \$66,000 has been requested because the last invoice has not yet been received. The portion (up to \$7,293) of the expense above \$58,707 will come from the CCSO general fund.

- 9.b. For Possible Action: Discussion and possible action regarding authorization to

purchase annual renewals of software licenses and support for AlienVault cybersecurity software from Escape Velocity Holdings, Inc. dba Trace3 LLC (“Trace3”) for a not to exceed amount of \$79,419. (Carol Akers, cakers@carson.org and Frank Abella, fabella@carson.org)

Staff Summary: Carson City’s Information Technology Department (“IT”) is tasked with protecting the City’s critical data. AlienVault offers comprehensive cybersecurity capabilities by integrating security information and event management, threat intelligence and asset discovery tools into a unified platform, resulting in streamlined security operations.

- 9.c. For Possible Action: Discussion and possible action regarding purchase authority in a total not to exceed amount of \$217,199 for (1) the purchase of 100 USB devices and 9 flash drives for DS200 ballot marking devices in the amount of \$13,675, (2) the purchase and installation of system upgrades to the EVS6300 computer voting system in the amount of \$1,912, (3) the purchase of a new DS950 High-Speed Scanner Tabulator with installation in the amount of \$154,445 from Elections Systems & Software (“ES&S”), and (4) the purchase and installation of a video camera system in the elections room for observers during ballot counting in the amount of \$47,167. (Scott Hoen, shoen@carson.org)

Staff Summary: The Carson City Clerk-Recorder administers all federal, state and local elections within its boundaries. In 2024, there will be three elections to administer, including the Presidential Preference Primary in February, the Primary Election in June and the General Election in November. The requested new equipment and system upgrades are necessary to accommodate an increase in voter turnout. The video camera system would also foster transparency in the election process by facilitating the observation of vote tabulation in the election room without physical disturbance in the election workspace.

10. Sheriff

- 10.a. For Possible Action: Discussion and possible action regarding ratification of the submittal by the Carson City Sherriff's Office ("CCSO") of an application to the Nevada Governor's Finance Office ("GFO") for grant funding in the amount of up to \$1,650,000, with no match, through the American Rescue Plan Act ("ARPA") to fund the purchase of hardware and related infrastructure and software to upgrade CCSO's records management system ("RMS"), jail management system ("JMS") and computer aided dispatch ("CAD") system, and authorization for the Sheriff to accept the grant, if awarded. (Daniel Gonzales, dgonzales@carson.org)

Staff Summary: This grant would provide funds to purchase the hardware and related infrastructure and software to replace CCSO's RMS, JMS and CAD systems. This grant is on a first come, first serve basis and the grant request has

already been submitted due to the State's requirements and time constraints.
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- 10.b. For Possible Action: Discussion and possible action regarding ratification of the submittal by the Carson City Sherriff's Office ("CCSO") of an application to the Nevada Governor's Finance Office ("GFO") for grant funding in the amount of up to \$2,200,000, with no match, through the American Rescue Plan Act ("ARPA") to fund the remodeling of the Carson City Detention Center to create specially-modified housing cells to house inmates with mental instability or health conditions, and authorization to accept the grant, if awarded. (Daniel Gonzales, dgonzales@carson.org)

Staff Summary: This grant would provide funds to remodel the jail to create a mental health / medical unit with nine cells within the current detention facility using existing space. CCSO is asking for up to \$2,200,000 in funding for pre-construction, construction and equipment costs. This grant is on a first come, first serve basis and the grant request has already been submitted due to the State's requirements and time constraints.

(END OF CONSENT AGENDA)

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

11. Item(s) pulled from the consent agenda will be heard at this time.

12. Community Development - Planning

- 12.a. For Possible Action: Discussion and possible action regarding whether good cause exists to suspend, cancel or revoke Business License No. BL-005136-2020, issued to Remedys Bar LLC, dba Remedys, located at 306 East William Street, Carson City, Nevada, under Carson City Municipal Code ("CCMC") 4.04.210 for the alleged failure to maintain a liquor manager as required by CCMC Chapter 4.13 and the continued operation of the business in violation of CCMC. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: Remedys is a bar that serves alcoholic beverages. The business does not currently have a liquor manager as required by CCMC 4.13.060, 4.13.115 and 4.13.120. CCMC 4.04.210 establishes the process for suspending, canceling or revoking a business license based on "good cause," which includes the "commission of, or permitting of any act in the operation of the business which act is made unlawful or is prohibited by any ordinance, rule or law of Carson City, or state or federal government." This agenda item is the "show cause" hearing required by CCMC 4.04.120, which is an opportunity for the business owner to show cause to the Board of Supervisors ("Board") why his or her business license should not be suspended, canceled or revoked.

13. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

14. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

15. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson revanson@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:

City Hall 201 North Carson Street
Community Center 851 East William Street
www.carson.org/agendas
<http://notice.nv.gov>