

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS**

Day: Thursday
Date: November 2, 2023
Time: Beginning at 8:30 am
Location: Community Center, Robert ‘Bob’ Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call To Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Brady Roser, Associate Pastor, The Bridge**
4. **Pledge of Allegiance**
5. **Public Comment:****

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

6. **For Possible Action: Approval of Minutes – October 5, 2023**

7. Special Presentations

- 7.a. Presentation of a proclamation to recognize the week of November 6-12, 2023, in support of Operation Green Light for Veterans.
- 7.b. Presentation of a proclamation recognizing November 12-18, 2023, as Flood Awareness Week. (Brianna Greenlaw, bgreenlaw@carson.org)

CONSENT AGENDA

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. District Attorney

- 8.a. For Possible Action: Discussion and possible action regarding a proposed settlement of claims by the State of Nevada and its political subdivisions, including Carson City, against Masters Pharmaceutical, Inc. ("Masters") concerning opioid-related claims, and authorization for execution of the proposed "Masters Pharmaceutical Settlement Participation Agreement" for inclusion in the written settlement agreement with Masters, to result in approximately \$10,914.67 payable to Carson City with payment and distribution to be made in accordance with the written settlement agreement and the One Nevada Agreement previously agreed upon among the State of Nevada and participating political subdivisions. (Jason D. Woodbury, jwoodbury@carson.org)

Staff Summary: The State of Nevada and the law firm of Eglet Adams have negotiated terms of a proposed settlement with Masters to resolve opioid-related claims by the State of Nevada and its political subdivisions which are parties to the One Nevada Agreement. Under the terms of the proposed settlement agreement, Carson City would agree to release and forever discharge its "Released Claims," as defined in the settlement agreement, in exchange for the payment of \$1,428,552.26 to the State of Nevada to be allocated among the State and participating political subdivisions in accordance with the terms of the One Nevada Agreement. Carson City's net allocation of the settlement funds is presently estimated to be \$10,914.67. Staff recommends approval of the proposed settlement.

- 8.b. For Possible Action: Discussion and possible action regarding a proposed plan for a temporary deviation from the regular hours of operation of the District Attorney's Office as required by Nevada Revised Statutes ("NRS") 252.050 and

to close the physical office to the general public from December 13 to December 27, 2023, for carpet replacement. (Jason D. Woodbury, jwoodbury@carson.org)

Staff Summary: NRS 252.050 requires the District Attorney to maintain certain business hours and to keep the District Attorney's Office open on all days except Saturdays, Sundays and nonjudicial days. Any deviation from the days and hours of operation must be approved by the Board of Supervisors. Operation Plan for Carpet Replacement.doc

- 8.c. For Possible Action: Discussion and possible action regarding a proposed settlement of claims by Carson City against the Travelers Indemnity Company ("Travelers") in the amount of \$420,000, payable to Carson City, in exchange for the dismissal by Carson City of claims against Travelers relating to insurance coverage. (Jason D. Woodbury, jwoodbury@carson.org)

Staff Summary: The proposed settlement agreement would settle litigation now pending between Carson City and Travelers concerning an insurance coverage dispute. If approved, and subject to the entry of an order by the United States District Court for the District of Nevada vacating a previously issued partial summary judgment in favor of Carson City, Travelers would pay Carson City \$420,000 and Carson City would dismiss the pending litigation. Staff recommends approval of the proposed settlement.

9. Finance

- 9.a. For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through October 20, 2023, per NRS 251.030 and NRS 354.290. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

10. Public Works

- 10.a. For Possible Action: Discussion and possible action regarding a proposed resolution accepting the dedication of right-of-way designated as Assessor's Parcel Number ("APN") 009-875-01 and also known as Limerick Court, Dublin Street, Galway Court and the return of the northwest quadrant of Clearview Drive and Silver Sage Drive, as offered for dedication in the Final Map for Silver View

Townhomes, which was recorded in the office of the Carson City Clerk-Recorder as Map No. 3028 (“Final Map”) on October 15, 2021. (Robert Nellis, rnellis@carson.org; Audrey Link, alink@carson.org)

Staff Summary: Staff is recommending acceptance of APN 009-875-01, containing right-of-way which is located at Silver View Townhomes. This right-of-way was offered for dedication in the Final Map. Now that the street improvements have been constructed and City staff has determined that the right-of-way is built to City standards, acceptance of the dedication is recommended.

- 10.b. For Possible Action: Discussion and possible action regarding a proposed resolution accepting the dedication of right-of-way designated as Assessor’s Parcel Number (“APN”) APN 004-419-01 and also known as portions of Pyramid Peak Drive, Gilson Peak Street, Pilot Peak Drive, Monitor Peak Street, Pearl Peak Drive and Tipton Peak Street, as offered for dedication in the Final Map for Blackstone Ranch Phase 1-B, which was recorded in the office of the Carson City Clerk-Recorder as Map No. 3050 (“Final Map”) on August 24, 2022. (Robert Nellis, rnellis@carson.org; Audrey Link, alink@carson.org)

Staff Summary: Staff is recommending acceptance of APN 004-419-01 containing right-of-way which is located at Blackstone Ranch Phase 1-B. This right-of-way was offered for dedication in the Final Map. Now that the street improvements have been constructed and City staff has determined that the right-of-way is built to City standards, acceptance of the dedication is recommended.

11. Purchasing and Contracts

- 11.a. For Possible Action: Discussion and possible action regarding ratification of an interlocal Forensic Support Services Agreement between Washoe County on behalf of the Washoe County Sheriff’s Office and Carson City on behalf of the Carson City Sheriff’s Office, executed by the Sheriff, for a fee not to exceed \$153,231, effective retroactively from July 1, 2023, through June 30, 2024. (Carol Akers, cakers@carson.org and Sheriff Ken Furlong, kfurlong@carson.org)

Staff Summary: The Washoe County Sheriff’s Office Forensic Science Division will perform forensic services listed in the agreement (Option B) as deemed necessary by the Carson City Sheriff/Coroner. The agreement does not include toxicology services; toxicology services are billed on a per test basis.

(END OF CONSENT AGENDA)

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

- 12. Item(s) pulled from the consent agenda will be heard at this time.**

13. City Manager

- 13.a. For Possible Action: Discussion and possible action regarding the appointment of one member to the Airport Authority of Carson City, for a position to be filled by a pilot who owns and operates an aircraft based at the airport, for a term ending in October 2027. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Airport Authority is composed of 7 members appointed by the Board of Supervisors. The member categories are as follows: (1) three members who represent the general public – at least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of appointment, owns and operates an aircraft based at the airport; (2) two members who are manufacturers and are within a 3-mile radius of the Carson City airport; and (3) two members who are fixed base operators at the airport. There is one vacancy due to an expired term. Timothy Puliz is seeking reappointment. New applications were submitted by Scott Hoffmeyer, John Karam and Matthew Bowers.

14. Sheriff

- 14.a. For Possible Action: Discussion and possible action regarding a proposed reclassification of the classified, 3/4-time Carson City Sheriff's Office ("CCSO") Administrative Assistant position (pay grade A402) to the unclassified, full-time position of CCSO Administrative Officer (pay grade P203) exempted from the City's Merit Personnel System under article 2, section 2.330 of the Carson City Charter. (Ken Furlong, kfurlong@carson.org)

Staff Summary: The 3/4-time position of Administrative Assistant will become vacant after November due to the retirement of a 31-year employee. This agenda item seeks approval to reclassify the Administrative Assistant position, currently within the employee organization membership of the Carson City Employees Association and subject to the Fair Labor Standards Act ("FLSA"), to the FLSA-exempt position of Administrative Officer that is also exempted from the City's Merit Personnel System under the Carson City Charter.

15. Finance

- 15.a. For Discussion Only: Public hearing regarding the proposed issuance by Carson City, Nevada of its General Obligation (Limited Tax) Park Bonds (Additionally Secured by Pledged Revenues), in the aggregate principal amount not to exceed \$5,000,000 for the purpose of financing certain recreational facilities as set forth in Nevada Revised Statutes ("NRS") 244A.597, including but not limited to improvements at the JohnD Winters Centennial Park Complex ("Centennial Park"). (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: NRS 350.020(3) requires that a public hearing be held before the Carson City, Nevada General Obligation Park Bonds can be issued. The proceeds from the bonds will be used for the purpose of acquiring, establishing, constructing, expanding, improving and equipping certain recreational facilities, specifically, but not limited to Centennial Park as defined in NRS 244A.597. Notice was published in the Nevada Appeal on October 4, 2023, October 11, 2023, and October 18, 2023, indicating the City's intent to hold this public hearing.

16. Fire

- 16.a. For Possible Action: Discussion and possible action regarding authorization for the Carson City Fire Department (“CCFD”) to submit an application to the Bureau of Land Management’s (“BLM”) Southern Nevada Public Land Management Act (“SNPLMA”) Round 20 grant program requesting a total amount of \$2,782,816 in grant funds, with no City match required, to perform the Upper Kings Canyon and Clear Creek Wildfire Defense Zone Project (“Project”) over six years, and authorization to accept the grant if awarded. (Sean Slamon, sslamon@carson.org and Kevin Nyberg, knyberg@carson.org)

Staff Summary: The BLM is accepting applications for Round 20 of the SNPLMA grant program. Staff is proposing to submit an application under SNPLMA’s Hazardous Fuels Reduction and Wildfire Prevention category for the Project. No City match is required for this application. Applications are due on November 5, 2023.

17. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

Closed Non-Meeting to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to meet with its management representatives or to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

18. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

19. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson revanson@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:

City Hall 201 North Carson Street
Community Center 851 East William
www.carson.org/agendas
<http://notice.nv.gov>