

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
BOARD OF SUPERVISORS AND THE PLANNING COMMISSION**

Day: Wednesday
Date: January 31, 2024
Time: Beginning at 2:30 pm
Location: Community Center, Robert "Bob" Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors and the Planning Commission meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call To Order - Board of Supervisors and the Planning Commission

2. Roll Call

3. Pledge of Allegiance

4. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of these public bodies.

5. Community Development

- 5.a For Possible Action: Discussion and possible action regarding the Master Plan Update assessment. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: In October 2023, the City commenced the Master Plan Update process. In December 2023, the consultant, Clarion Associates (“Consultant”), met with various community members to obtain input on the existing Master Plan. During this agenda item, the Consultant will provide an update on the process, identify key themes that emerged from the interviews and highlight Master Plan gaps and

opportunities for clarification. The purpose of the meeting is to receive input from the Board of Supervisors (“Board”) and the Planning Commission (“Commission”) relative to the anticipated scope of the update.

[Click Here for Staff Report](#)

- 5.b For Possible Action: Discussion and possible action regarding the Public Engagement Plan for the Master Plan Update. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: In October 2023, the City commenced the Master Plan Update process. That same month, the City entered into a contract with Clarion Associates (“Consultant”) to work with the City in this effort. To ensure community input during the update process, the Consultant has prepared a draft Public Engagement Plan. The Board of Supervisors (“Board”) and the Planning Commission (“Commission”) will review the draft Public Engagement Plan and provide input as to modifications that may improve the plan.

[Click Here for Staff Report](#)

6. **Public Comment:****

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

7. **For Possible Action: To Adjourn**

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager’s Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager’s Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Rachael Evanson revanson@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

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